(Applicant Name)

(Applicant Address)

(Town, State, Zip)

(Date)

Dear Neighbor:

This letter is to inform you that I, (Applicant name) , have applied for a Special Permit under Section(s) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ of the Zoning Regulations of the Town of Easton to permit the following:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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This Special Permit has been applied for the property located at the following address:

 (street name and number)

Assessor’s Map #\_\_\_\_\_\_\_\_\_ Tax Lot #\_\_\_\_\_\_\_\_

The Town of Easton Planning and Zoning Commission plans to conduct a public hearing on this proposal as follows:

Date: Time:

Location:

You are being notified because your property is within 250 feet of the subject parcel. The application is on file in the Planning and Zoning Office of the Town of Easton.

Sincerely,

**(TO BE COMPLETED BY APPLICANT)**