

State of Connecticut
Office of Policy and Management www.portal.ct.gov/opm
2022 STEAP Project Application
Pursuant to Connecticut General Statutes Section 4-66g

APPLICATION FOR FY 2022 STEAP GRANT FUNDING

No individual municipality may receive more than five hundred thousand dollars in any one fiscal year under said program. No group of municipalities may receive an amount exceeding in the aggregate five hundred thousand dollars per municipality in such group in any one fiscal year under said program.

You must save your completed application then attach your completed application along with all other required attachments to an email and send to:
opm.steapapplications@ct.gov

--- IMPORTANT ---

**DO NOT ENTER "SEE ATTACHED" IN SECTIONS THAT ASK FOR DETAILS.
PLEASE PROVIDE THE REQUESTED INFORMATION ON THE ACTUAL APPLICATION UNLESS A
SECTION SUGGESTS USING A SEPARATE PAGE OR ATTACHMENT.**

Applicant Town: **Easton** Tax ID (FEIN) No.: **06-6001995**

Authorized Signatory Full Legal Name: **Dr. David Bindelglass**

Authorized Signatory Title: **First Selectman**

Authorized Signatory Email: **dbindelglass@eastonct.gov**

Authorized Signatory Phone Number: **203-268-6291** Extension: **104**

Town Office Street Address / PO Box: **225 Center Road** Town Office Zip Code: **06612**

Project Name/Title: **New Pickleball and Tennis Courts**

Proposed Project Street Address: **360 Sport Hill Road** Zip Code: **06612**

If no project address is available, please provide street intersection detail.

2.) How will this project impact and benefit the community? Please include any projected economic impact and job creation or retention estimates.

This project will provide recreational facilities for the entire Easton community to use at an established location of recreational enjoyment. The sport encourages social activity as a spot for people to meet up or meet new friends. Our town has few locations where such new encounters can happen, and this issue is often the focus of planning meetings. Additionally, this facility will add more programs for our Parks and Recreation Department and is on the same property as our Easton Community Center. The projects will take approximately 12-14 weeks and will employ 10-12 people for the construction.

3.) What, if any, planning or design work has begun or been completed on this project?

The Park and Recreation Commission has identified these facilities as necessary to meet the community need through many public meetings over the past 3 years. They have developed the scope of work and estimated cost of construction. The location has been locally approved for this type of facility and use. No State or Federal approvals are anticipated. The site currently supports an old tennis court and has sufficient drainage and grading to do so. The design of the new court surface is in accordance with the Post-Tensioning Institutes design, construction, and maintenance manuals as well as the American Sports Builders Association/USTA Tennis Courts: Construction and Maintenance Manual.

4.) Is the proposed project consistent with the State Plan of Conservation and Development?

Yes, State Agency Policy 2.8 aims to encourage and promote access to parks and recreational opportunities. This project will take place at the property that hosts our Veteran's Park, Helen Keller Middle School, Community Center, and Community Playground. The highest density of housing borders this property and is in the southern end of town. This area of town features an extensive network of local roads enabling walking and biking. The Town installed a paved path from this area to the property of this proposed project that provides safe access for non-motorized travel. Additionally, the town's POCD has identified multiple bicycle and pedestrian routes through town that all connect to this property.

5.) Is the proposed project consistent with your Municipal Plan of Conservation & Development (POCD) Plan?

Yes, Section 5.1-C-3 Future Community Needs - Expand recreation facilities as needed to meet community need.

6.) Last date Municipal Plan of Conservation and Development (POCD) Adopted: **Adopted 12/31/2018; Amended 9/1/2021 (mm/dd/yyyy)**

b.) How many phases are there in total?

c.) What state agency/agencies administers/administered the previous phase(s)?

Agency Name: or n/a

d.) Who is/was the state agency contact person for this project?

Agency Contact Name: or n/a

e.) Attach additional information regarding the overarching, long-term plan if applicable. Attachment heading should read "Long Term Plan".

Attached: YES or NO

14.) What is the total project cost? Amount \$ \$300,000

15.) What is the amount of municipality matching funds for this project (while a municipal match is not required, preference for awards will be given to those that provide at least a 20% municipal match of the total project cost)?

Amount \$ \$60,000 / 20 %

16.) Please summarize amounts and types of funds, if any that have been expended to date for this project.

No funds have been expended to date. The Town has been budgeting funds towards an athletic account each year to be used for this project. However, sufficient funding to construct this project hasn't been raised to date.

17.) If this is not part of a multi-phase project, has any work already begun? If yes, please summarize.

N/A

18.) If this is a multi-phase project, please provide a brief summary of the work completed to date.

N/A

19.) Should this project be awarded a STEAP grant, how soon after our contract is fully executed, would STEAP funded project work begin? (CHECK ONE BOX BELOW)

30 days 60 days X 90 days 90+ days

It should be noted, concrete work and surfacing treatments for this project are weather and temperature dependent. As such, the placement of concrete and the final surface treatments may not be able to be completed during the winter months.

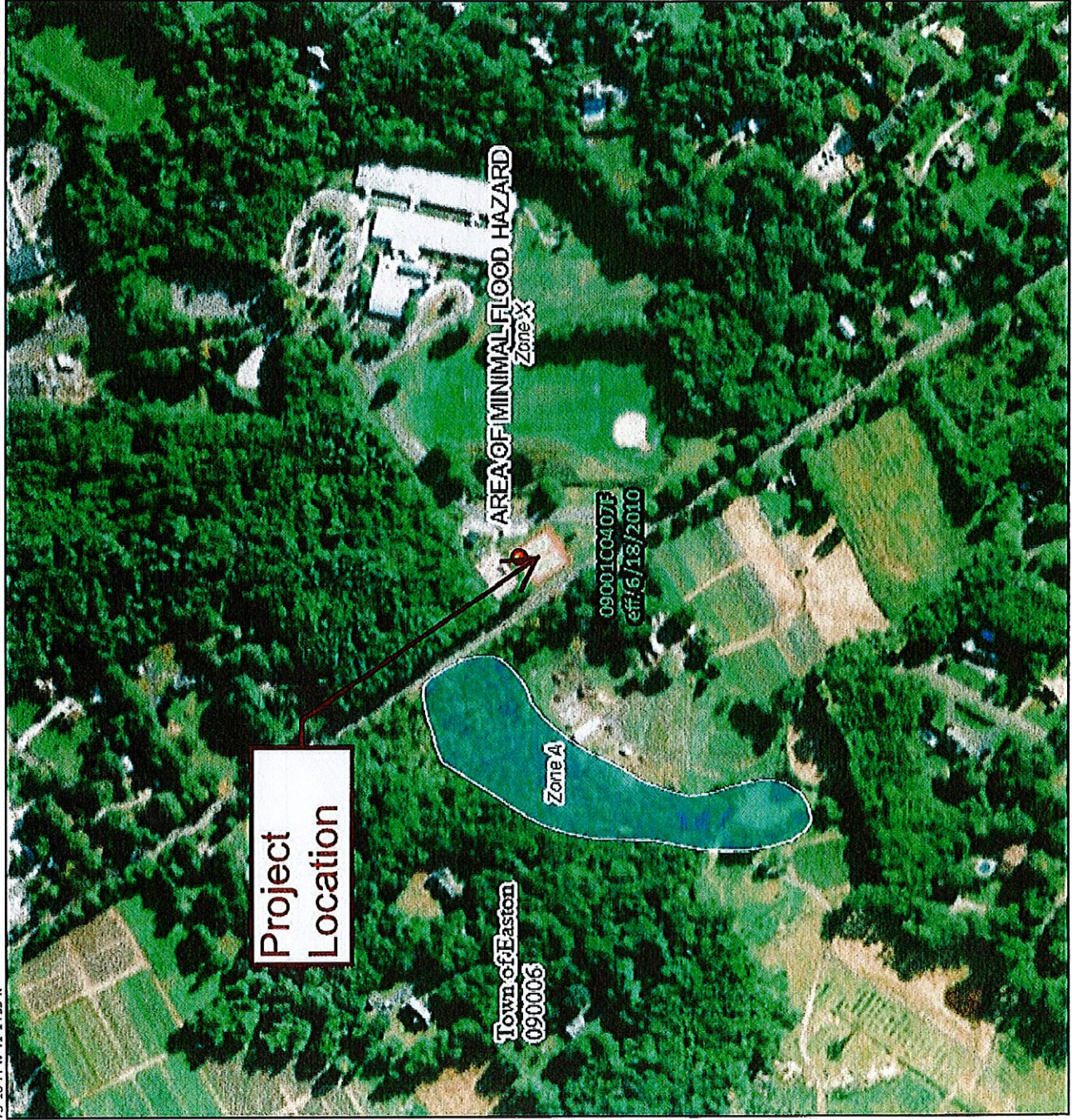
Include the following material with your completed and signed application:

- Site location indicated on a flood map
- Property boundary map
- Copy of lease, if STEAP-funded work to be undertaken on leased property which is not owned by the municipality.
- Two separate real estate appraisals, if land acquisition is proposed. ***Note: STEAP funds cannot exceed the appraised value established in the appraisals**
- Project plans / concept plans
- Proposed project schedule prepared by a qualified professional based on scope of project, including the duration of the total project (or project phase) to be funded by these STEAP funds should they be awarded.
- Project cost estimates supporting the request for funding developed and signed off by a qualified professional.
- List of necessary local, state, and federal permits and approvals required for the project; list the status of each if applicable
- Environmental site assessments (if applicable)
- Any state approvals including but not limited to:
 - Connecticut Environmental Policy Act (CEPA) Evaluation
 - Environmental Impact Evaluation (EIE)
 - Flood Management Certification (FMC)
 - State Historic and Preservation Office (SHPO) review and determination
- Any town resolution(s) in support of application for this grant and/or resolutions in support of the project for which you are seeking this grant. (An authorizing resolution to apply for this grant is not required, however other resolutions will be required as part of your contracting process should you be selected to receive an award.) A sample resolution is provided on page 10 of this document.
- Municipal Certification of Eligibility for OPM Discretionary State Funding (rev. 03/26/18) (page 11)
- Budget Worksheet (page 14)
- Statement of Work (page 12)
- Acceptance & Certification (pages 8 and 9 of this document)

National Flood Hazard Layer FIRMette



73°16'44"W 41°14'53"N



0 250 500 1,000 1,500 2,000 Feet 1:6,000

Basemap: USGS National Map: OrthoImagery: Data refreshed October, 2020

Legend

SEE FIS REPORT FOR DETAILED LEGEND AND INDEX MAP FOR FIRM PANEL LAYOUT

SPECIAL FLOOD HAZARD AREAS

- Without Base Flood Elevation (BFE) Zone A, V, AE, AH, VE, AR
- With BFE or Depth Zone AE, AO, AH, VE, AR
- Regulatory Floodway

OTHER AREAS OF FLOOD HAZARD

- 0.2% Annual Chance Flood Hazard, Areas of 1% annual chance flood with average depth less than one foot or with drainage areas of less than one square mile Zone X
- Future Conditions 1% Annual Chance Flood Hazard Zone X
- Area with Reduced Flood Risk due to Levee. See Notes. Zone X
- Area with Flood Risk due to Levee Zone D

OTHER AREAS

- NO SCREEN
- Area of Minimal Flood Hazard Zone X
- Effective LOMIRs
- Area of Undetermined Flood Hazard Zone D

GENERAL STRUCTURES

- Channel, Culvert, or Storm Sewer
- Levee, Dike, or Floodwall

OTHER FEATURES

- Cross Sections with 1% Annual Chance Water Surface Elevation
- Coastal Transsect
- Base Flood Elevation Line (BFE)
- Limit of Study
- Jurisdiction Boundary
- Coastal Transsect Baseline
- Profile Baseline
- Hydrographic Feature

MAP PANELS

- Digital Data Available
- No Digital Data Available
- Unmapped

The pin displayed on the map is an approximate point selected by the user and does not represent an authoritative property location.

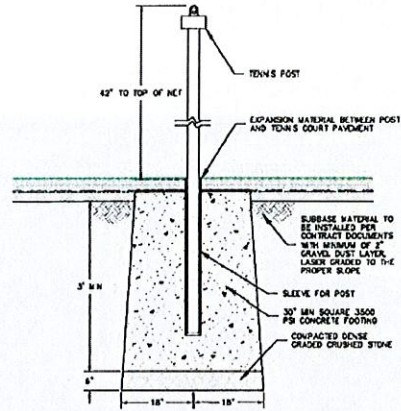
This map complies with FEMA's standards for the use of digital flood maps if it is not void as described below. The basemap shown complies with FEMA's basemap accuracy standards

The flood hazard information is derived directly from the authoritative NFHL web services provided by FEMA. This map was exported on 8/10/2022 at 9:48 AM and does not reflect changes or amendments subsequent to this date and time. The NFHL and effective information may change or become superseded by new data over time.

This map image is void if the one or more of the following map elements do not appear: basemap imagery, flood zone labels, legend, scale bar, map creation date, community identifiers, FIRN panel number, and FIRN effective date. Map images for unmapped and unmodernized areas cannot be used for regulatory purposes.

Slab Penetrations

- All footing penetrations should be placed prior to post tension slab. Footing should be under post tension slab.
- Expansion Material
- Shortening of 1/8" per 20'

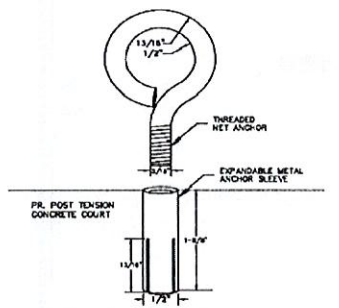


TENNIS NET AND POST DETAIL
A15

Slab Penetrations

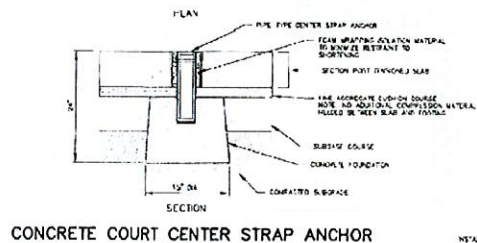
Center Anchor details:

Type 1



CENTER STRAP ANCHOR DETAIL
A15

Type 2

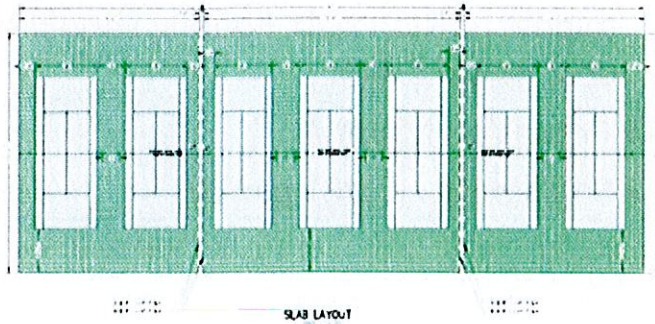
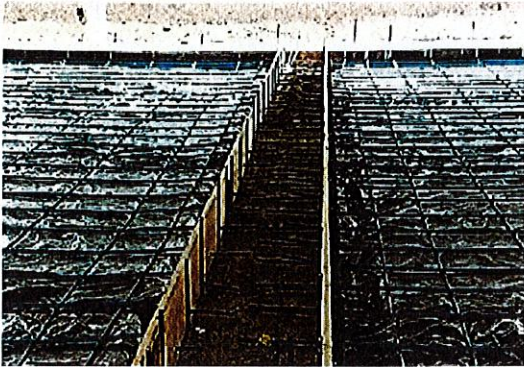


CONCRETE COURT CENTER STRAP ANCHOR
A15

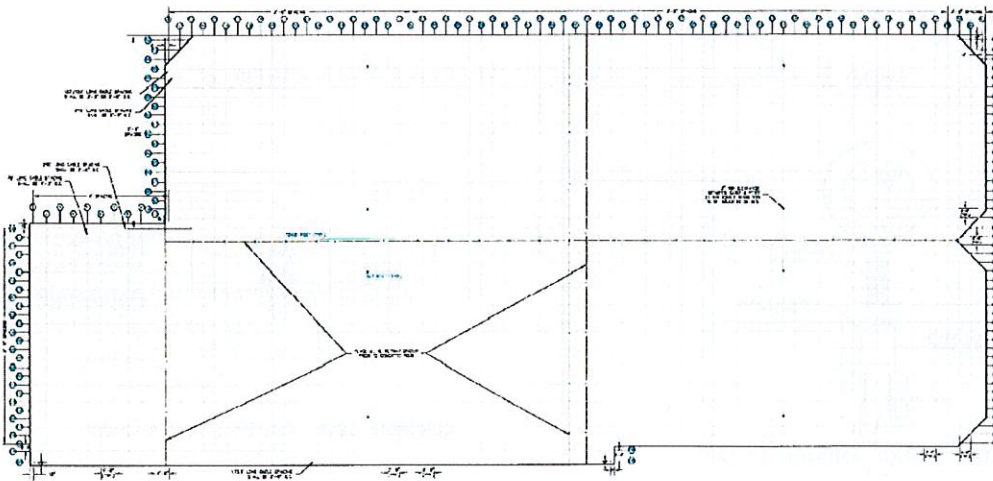
INT'L
FL
DIA

Crack and Slab Length Control

Pour Strips



Metal Keyway and Saw Cut Layout



Project Title: **New Pickleball and Tennis Courts**
Project Location: **360 Sport Hill Road**
Town of: **Easton**




Construction Cost Summary			
Remove existing fencing/footings		\$	10,000
Site Preparation		\$	19,000
Footings for net and fencing		\$	23,000
Slab formwork and strand/rebar placement		\$	85,000
Post-Tension Concrete Slab		\$	75,000
Sport Surfacing of Slab		\$	42,000
Court Fencing and Accessories		\$	18,000
Contract Items (Base Estimate) =		\$	262,000
Inflation Factor	4%		
Years to Obligation	1		
Contract Items Corrected for Inflation =		\$	273,000
Contingencies	10%	\$	27,300
Total Construction Cost		\$	300,300

Estimate By: **Justin Giorlando, P**
Date: **8/10/2022**

Natural Diversity Data Base

Areas
EASTON, CT

June 2022

-  State and Federal Listed Species
-  Critical Habitat
-  Town Boundary

NOTE: This map shows general locations of State and Federal Listed Species and Critical Habitats. Information on listed species is collected and compiled by the Natural Diversity Data Base (NDDDB) from a variety of data sources. Exact locations of species have been buffered to produce the generalized locations.

This map is intended for use as a preliminary screening tool for conducting a Natural Diversity Data Base Review Request. To use the map, locate the project boundaries and any additional affected areas. If the project is within a hatched area there may be a potential conflict with a listed species. For more information, complete a Request for Natural Diversity Data Base State Listed Species Review form (DEP-APP-007), and submit it to the NDDDB along with the required maps and information. More detailed instructions are provided with the request form on our website.

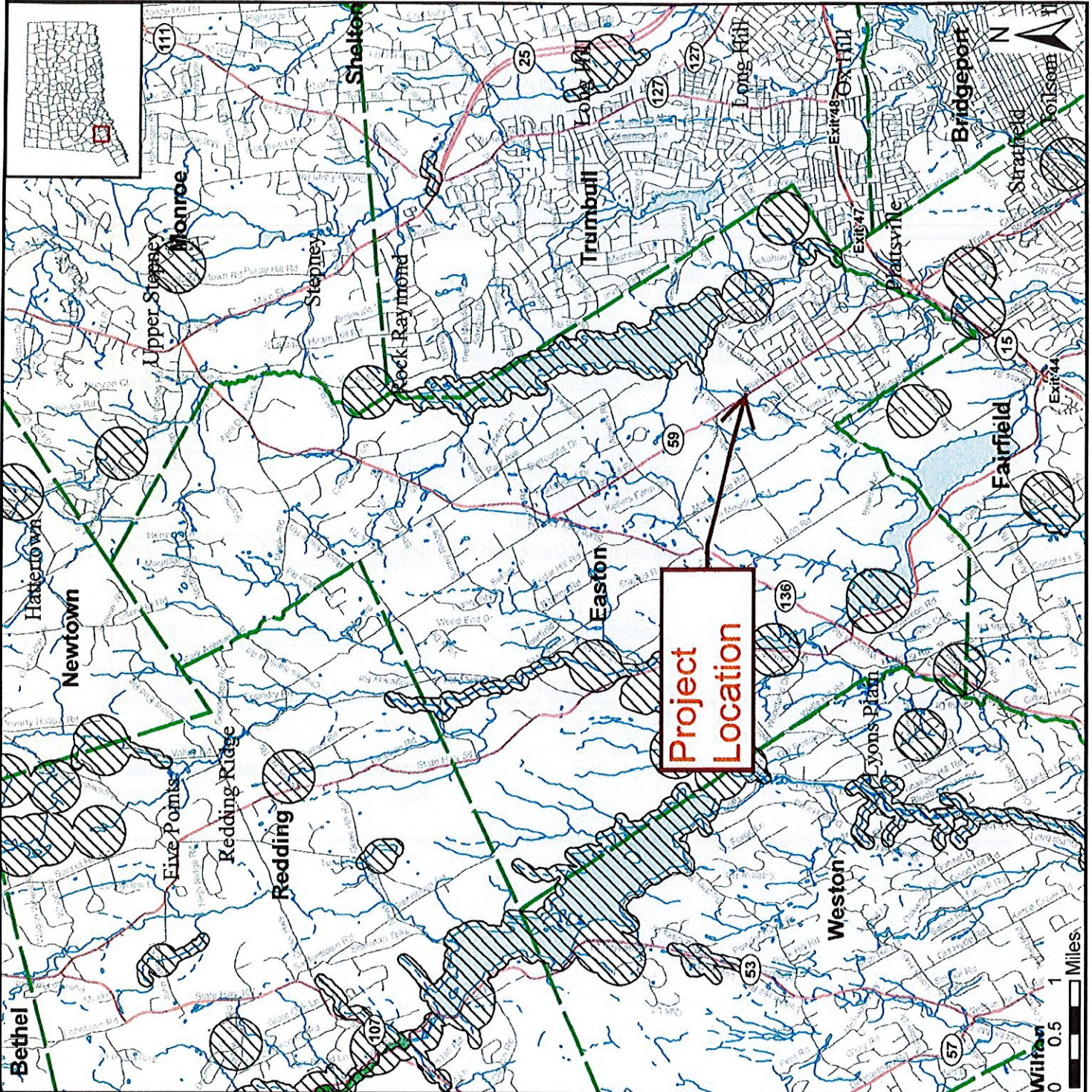
<https://portal.ct.gov/deep-nddbrequest>

Use the CTECO Interactive Map Viewers at <http://cteco.uconn.edu> to more precisely search for and locate a site and to view aerial imagery with NDDDB Areas.

QUESTIONS: Department of Energy and Environmental Protection (DEEP)
79 Elm St, Hartford, CT 06106
email: deep.nddbrequest@ct.gov
Phone: (860) 424-3011



Connecticut Department of
Energy & Environmental Protection
Bureau of Natural Resources
Wildlife Division



Town of Easton
Municipal Certification of
Eligibility for Discretionary State Funding

(This form to be completed by municipality)

Name of Discretionary Grant Funding Program: Small Town Economic Assistance Program (STEAP)

Name of Municipality & Town Code: 046 Easton (hereinafter referred to as "Town/City")

In accordance with C.G.S. § 8-23, as amended by Public Act 15-95, any municipality that has not adopted a plan of conservation and development (POCD) within the past ten years is ineligible for discretionary state funding unless they submit a "Notice of Expired POCD" to the OPM Secretary and to the Commissioners of Transportation, Energy and Environmental Protection, and Community and Economic Development, **and** they request and receive a waiver from the prohibition on a grant-by-grant basis from the OPM Secretary

In accordance with C.G.S. § 8-23(a)(1), the Town/City has adopted a POCD within the last ten years; the adopted plan expires 12/31/2028.

The Town/City has **not** adopted a POCD within the last ten years as required by C.G.S. § 8-23(a)(1) and:

In accordance with C.G.S. § 8-23(a)(2), the Town/City has submitted a "Notice of Expired POCD" to the OPM Secretary and the Commissioners of Transportation, Energy and Environmental Protection, and Economic and Community Development that explains why such plan was not adopted within the required ten year period (copy attached).

AND

In accordance with C.G.S. § 8-23(b), the Town/City has submitted a "Waiver Request Letter" to the OPM Secretary requesting a waiver of the discretionary state funding prohibition for this grant application (copy attached).

I attest that the aforementioned information is accurate and complete and that I am the representative of the Town/City who is authorized to execute this certification.

Dr. David Bindelglass, First Selectman

Signature: _____
046 Easton

8/10/2022

II. STATEMENT OF WORK

The grantee proposes to complete the work and/or proposes to purchase goods and/or services as delineated in the following table and in accordance with the below proposed budget. Note that the items listed in the "Tasks" column are simply examples. You may delete any and all that are not applicable.

Category (Optional): Overarching type of work (for example: planning/design/construction/reports)	Tasks: The individual tasks to be performed in order to accomplish the objective of the grant award.	Target Completion Date for Each Task (specific date or # months from contract execution date)
Construction	Establishment of paddleball/tennis courts for residential recreation purposes	1/27/2023

ACCEPTANCE & CERTIFICATION

(Page 1 of 2)

This Acceptance and Certification must be read and signed by the Authorized Signatory of the municipality in order for the municipality/project to be considered for STEAP funding.

My signature below, as Authorized Signatory of the Town of Easton, indicates acceptance of the following and further certifies that:

1. I understand that should this grant application be approved I will be required to sign an assistance agreement/contract with the assigned administering agency delineating the terms and conditions of this grant;
2. I will comply with any grant terms and conditions required by the administering agency;
3. I understand that various permits and permit-related documentation may be required by the administering agency as required by either the Connecticut General Statutes or Connecticut regulations, including but not limited to the Connecticut Environmental Policy Act Evaluation, Environmental Impact Evaluation, Flood Management Certification; State Historic and Preservation Office and/or Municipal Plan of Conservation and Development;
4. I understand that funding associated with this grant application is one-time in nature and that there is no obligation for additional funding from the Office of Policy and Management or the State of Connecticut;
5. I understand that if this project warrants a Connecticut Environmental Policy Act (CEPA) review pursuant to Sections 22a-1 through 22a-1h of the Connecticut General Statutes that I will comply with such an environmental assessment. Further, if a CEPA is required, I understand that there are costs associated with such a review and that the municipality is in a position to continue with the proposed project despite this cost;
6. I understand that this application will be examined by the Intergovernmental Policy and Planning Division of the Office of Policy and Management for consistency with the State Plan of Conservation and Development and that I may be contacted if additional information is required for that review;
7. I understand that projects which convert twenty-five or more acres of prime farmland to a nonagricultural use will be reviewed by the Commissioner of Agriculture, in accordance with Section 22-6 of the Connecticut General Statutes;
8. I understand that I am responsible for meeting the requirements to remain eligible for discretionary state funding as outlined at [this link](#).

ACCEPTANCE & CERTIFICATION

(Page 2 of 2)

9. I will supply the Office of Policy and Management with all documentation supporting my authority to enter into an assistance agreement, including but not limited to applicable certified minutes and by-laws from the town denoting my authority to apply for the grant and the authority to enter into such an agreement should a grant be awarded;
10. I understand that if this application leads to the award of a STEAP grant for this project, that no payment will be made for project expenses incurred prior to the start date or after the end date as set forth in the fully executed contract; and
11. I have read, in full, all pages of this application package and the 2022 Small Town Economic Assistance Program (STEAP) Guidelines.

Dr. David Bindelglass
Authorized Signatory's Name (Please Print)

First Selectman
Title


Signature

8/10/2022
Date

You must save this completed application.
Send your completed application and all other required attachments to
opm.steapapplications@ct.gov

IMPORTANT NOTE
Maximum file size: Files must be in a ZIP file not to exceed 10MB. If your ZIP file exceeds 10MB you will need to separate your submission into smaller ZIP files and send them in separate emails clearly identified, for example, 1 of 3, 2 of 3, 3 of 3.



CONNECTICUT DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT			
Project Financing Plan & Budget - Planning, Development, and Brownfield Projects			
Original (Mark X):		X	Revision#:
Applicant:	Town of Easton	Fed ID#:	
Project:	New Pickleball and Tennis Courts	Project #:	
Program: S	STEAP	Budget Start:	Budget End:

SOURCES OF FUNDS	DECD		NON-DECD	TOTAL
	GRANT	LOAN		
DECD: STEAP 4-66g	\$ 244,000			\$ 244,000
DECD:				\$ -
Other: Local - Town of Easton			\$ 61,000	\$ 61,000
Other:				\$ -
Other:				\$ -
Total Sources	\$ 244,000	\$ -	\$ 61,000	\$ 305,000

USES OF FUNDS	DECD FUNDS		NON-DECD FUNDS	TOTAL
	STEAP 4-66g			
DECD Legal Costs				\$ -
Land Acquisition (including appraisals & legal)				\$ -
Relocation (only if approved)*				\$ -
Planning Studies (pre-dev work, CEPA, historic etc.)				\$ -
Haz. Building Material Survey (asbestos, lead, etc.)				\$ -
Env. Site Assessment (Ph. I,II,III, RAP etc.)				\$ -
Design/Architectural/Engineering Work				\$ -
Env. Remediation (soil, groundwater etc.)				\$ -
Abatement (lead, asbestos, PCBs etc.)				\$ -
Demolition	\$ 16,000.00		\$ 4,000.00	\$ 20,000.00
Construction Admin./Management				\$ -
Gen.Const./Rehab (permit, mtl.-test. insurance etc.)	\$ 205,600.00		\$ 51,400.00	\$ 257,000.00
Revolving Loan Fund				\$ -
Office/Computer Equipment (only if approved)*				\$ -
Machinery & Equipment (only if approved)*				\$ -
Salaries (only if approved - complete Sched. A)*				\$ -
Other Administration Costs (only if approved)*				\$ -
Other - please include DECD line item & code**				\$ -
Contingency- (only budgetary, no charge to line item)	\$ 22,400.00		\$ 5,600.00	\$ 28,000.00
Total Uses	\$ 244,000.00	\$ -	\$ 61,000.00	\$ 305,000.00

*Note: These line items are not eligible for funding through most DECD programs unless specifically approved by the State Bond Commission or is an approved use under the Funding Program. Please discuss with DECD PM regarding eligibility. Additional schedules may be requested.

Applicant Name: Town of Easton

I request approval of this Project Financing Plan and Budget in accordance with the terms and conditions of the Assistance Agreement and as the duly authorized individual representing the applicant, affirm that the project will be operated in accordance with this budget:



 <Authorized Representative Name, Title>

11/4/22

 Date

The Project Financing Plan and Budget is hereby approved in the amounts and for the time period indicated.
 (Please Note: Budget revisions only require the Unit Director's signature):

Sheila Hummel, Community Development Manager

_____ Date

Paul O Robertson, Deputy Commissioner

_____ Date