



## **Electronic Recording Information**

### **Interested in Electronic Recording?**

The Easton Town Clerk's office is proud to offer electronic document recording. We currently offer four services that may be used for the electronic recording of most documents: CSC, ePN, Indecomm and Simplifile.

#### **Benefits of eRecording:**

- Convenient: File 24/7 from any location with Internet access
- Flexible: Standard document formats accepted and special hardware/software not required
- Reduces risk: Full audit trail of all documents submitted
- Lowers costs: Less expensive with labor, postage, and shipping than producing and processing paper filings
- Same-day payment: No more opening envelopes, cashing checks, or bounced checks
- Speeds up the process: Occurs in real time and allows you to receive immediate confirmation and file-stamped copies upon acceptance; transmits in seconds for faster recordation
- Increases accuracy: Eliminates payment errors and reduces rejections
- Secure: Process adheres to state and federal security regulations
- Creates efficient workflows: Streamlines your accounting & operations processes
- Reduces environmental impact: Less paper means fewer trees; fewer document deliveries means less fuel and reduced carbon emissions by eliminating trips by car or transport by mail

If you have question about how eRecording works or would like more information, please contact the Easton Town Clerk's office (203) 268-6291.