

INSTR # M2016000540
DATE FILED 09/21/2016 03:39:45 PM
CHRISTINE HALLORAN
TOWN CLERK
EASTON CT

**Town of Easton
Safety and Health Committee**

**Minutes
September 15, 2016 Meeting
Library Conference Room**

Present: Bernadette Baldino, Bruce Bombero, Suzette Bryan, Terry Calgreen, Richard Doyle, Adam Dunsby, Martin Ohradan, Todd Olschan, John Snyder, Kathleen Walewski, Lynn Zaffino.

The meeting was called to order at 10:07 a.m.

Motion: move to approve the minutes of the June 16th meeting with one change; Carolyn Kearney was added to roster of attendees.

Old Business:

The April 5, 2016 voluntary OSHA inspection of the Parks and Recreation Maintenance Department was discussed and the report was reviewed during the meeting.

Responses to the identified hazards have been corrected and the Report of Action Taken will be reviewed at the next meeting.

Review of the CIRMA Hazard Assessment Report from the June 28th, 2016 safety inspection of the Easton Senior Center and EMS building. First Selectman Dunsby reported that the identified hazards have been or are in the process of being corrected.

Accident reports: Corrective measures have been taken by the affected departments to decrease risk of injury where applicable.

1. 6/16/2016 - Employee slipped and cut chin on a bucket loader.
2. 6/27/2016 - Employee slipped and twisted knee while walking across a piece of road maintenance equipment.
3. 8/11/2016 - Employee was exposed to poison ivy while performing tree work.

New Business:

Election of new Chairperson due to the retirement of Bernadette Baldino was discussed and election will be held at our December meeting.

A schedule for 2017's meetings will be set at our December meeting.

A review of the Workplace Safety Plan Tracker and Internal Department Head Safety Check forms will be discussed at our December meeting.

Adjournment

**Motion: move to adjourn. Bernadette Baldino, John Snyder. Approved Unanimous.
The meeting adjourned at 10:41 a.m.**

Submitted by Suzette Bryan