

Easton Parks & Recreation
April 6, 2015
Commission Meeting Minutes

INSTR # M2015000372
DATE FILED 04/08/2015 12:30:03 PM
CHRISTINE HALLORAN
TOWN CLERK
EASTON CT

Attendees: Kathi Smith, John Broadbin, Tom Cable, Dave Gombos, Phil Tamallanca, Gary Simone, Danielle Alves, Lisa Farasciano

Guest – Fred Tencic

Meeting called to order @ 7:36pm

Minutes

The March 2015 minutes were distributed and reviewed.

John Broadbin - Accept

Tom Cable - Second

All in favor of accepting the minutes.

Financial Reports

Operating Budget – Gary Simone held a brief discussion about the account. He discusses the last three months of the fiscal year in regards to our budget.

Capital/Activity Account – Danielle Alves held a discussion about the accounts. Commission holds a discussion. Reconciliation still not matching.

New Activity Fund Policy - Policy is reviewed. Discussion is held. Issues with the policy are discussed. The 2007 Policy was reviewed and compared to the new policy. Many departments have a similar policy, John Broadbin reads copy. Danielle Alves suggests instead of submitting a yearly plan of programs, semiannually or quarterly is much more feasible. It is difficult to determine which vendors are returning, what programs and timeframes will work or what new programs will occur a year in advance. Discussion is held regarding the no fee programs and the costs to department. Phil Tamallanca states we need to determine the difference between programs and events. He feels the commission needs to put together a list of programs and events along with a written statement for the Board of Finance. Events are a handful of one time a year events, Day Camp is a necessity. Events foster relationships with the community. John Broadbin suggests we look at a yearly history (3 or 4 years) account of registrations for all the programs, Danielle Alves will handle. Commission suggests we send in writing to the BOF that we have a subcommittee to work with their subcommittee regarding the Activity Fund Policy on how best to report the information, Danielle Alves will handle. Fire Department and Public Works has money allocated and saved for replacement of equipment/trucks.

Field Usage Account – Gary Simone discusses, brief discussion is held. Gary discusses the fields. Phil Tamallanca feels we need to have a policy in place for the town programs being officiated with the town. Our schedule is full premier groups. Commission needs to protect themselves, we need to have a policy for in town groups first. John Broadbin pointed out that existing policy does address this issue to some degree.

Commission discusses letter from the Easton Community Center regarding field use fees.

Kathi Smith makes a motion for all in favor of keeping the Easton Community Center field use fee the same for summer camp 2015.

All in favor

Motion accepted.

Dave Gombos - made a motion to accept the Operating Budget, Capital/Activity Accounts and Field Use Account.

Phil Tamallanca - seconded.

All in favor.

Unfinished Business

Ext Day – A summary of Ext Day was distributed and discussed. Everything is going well. General discussion is held. PT Conference week is full. Manual for next school year is being written.

Grounds Keeping – Gary Simone discusses. Adam Dunsby requested we write a comprehensive manual for maintenance of all departments that we service. Gary Simone stated that there is a procedure in place to address issues, and it is not who complains the loudest. But all understand the need to put in writing.

2015/2016 Budget – Commission holds brief discussion. Purchasing trucks/mower bidding is discussed verse State DAS List. Gary is currently working on attaining the bids.

New Business –

Beachside Soccer – Commission discusses their request for field usage. Fred Tencic holds a discussion and their proposal is reviewed. Commission will ask Beachside to attend the next meeting to discuss.

Playgrounds – Commission discusses the maintaining of the playgrounds and inspections. Gary states the CIRMA comes in to inspect everything.

Civil War Reenactment - Gary Simone discusses the Historical Society's intentions for the weekend. Phil Tamallanca states that we should go year to year, no commitment. Commission liked the concept of working with the Historical Society.

Public –

Accidents -

John Broadbin made a motion to adjourn.

Phil Tamallanca - seconded.

All in favor

Meeting was adjourned at 10:05PM.

Submitted by– Lisa Farasciano

