



Easton Park & Recreation
September 5, 2017
Special Commission Meeting Minutes

Attendees: Phil Tamallanca, Kirsten Ceva, Tom Cable, Robert Klem, AJ Martinich, Ray Longo, Gary Simone, Danielle Alves, Lisa Farasciano

Absentee(s): Dave Gombos

Guest(s):

Meeting called to order @ 7:04pm

Gary Simone states that he is retiring as the Director of Park & Recreation on January 5th, 2018.

Minutes

The June 2017 minutes were distributed and reviewed.

Robert Klem - Accept

AJ Martinich - Second

All in favor of accepting the minutes

Financial Reports

Operating Budget – July, August & September 2017 reports distributed and discusses briefly. Danielle Alves discusses.

Activity/Capital Account – Danielle Alves discusses the accounts. Phil Tamallanca discusses Vet's parking lot construction, price, machines and materials/machines used.

Field Usage Account – All reports distributed and discussed.

AJ Martinich - made a motion to accept the Operating Budget, Activity/Capital Accounts and Field Use Account for July, August & September 2017.

Tom Cable - Second

All in favor

Recreation & Extended Day – Camps – Danielle Alves discusses that Day Camp numbers were low this summer. Aspetuck Flag Football did amazing and doubled their numbers along with soccer camp. Staff numbers were cut since enrollment was low. Discussion is held as to what could have caused the low numbers for Day Camp and Adventure Camp. School is back in session, and Extended Day is doing well. A new door guard was hired, all other staff remains the same. New staff will be hired as needed. Fall programs start the week of September 11th, 2017.

Unfinished Business

Trash & Recycling – Three garbage can options were researched and reviewed by Adam Dunsby. All quotes are distributed and reviewed by the commission. Discussion is held. Kirsten Ceva asked about purchasing liners. Robert Klem states that most towns use liners. Discussion is held about AYSO using their field use fee to assist in payment of the cans. Discussion is held about addressing user groups about keeping dugouts and fields clean of garbage.

Phil Tamallanca makes a motion to allow AYSO to use their fall 2017 Field Use Fee to supplement the cost of the garbage cans.

AJ Martinich – Second

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CHRISTINE HALDRAN TOWN CLERK EASTON CT

All in favor

Dedication of New Playground – Phil Tamallanca states that Danielle Alves has met with the donor along with the Playground Moms. A new sign has been approved by P&Z, along with another bench and garbage cans. There is a tentative Grand Opening for the playground on September 30th, 2017. Confirmation will be made within the next couple of weeks.

Parking at the New Playground – Danielle Alves spoke with the Easton Police Department along with DPW regarding making more parking. A couple trees were relocated that made room for a few more spots.

Vets – Cleaning of Cage – Phil Tamallanca states that it is a work in progress. The plan is to purchase another plastic container to store items. The red truck has been removed from the area.

Outsourcing Policy & Procedure - Phil Tamallanca discusses that this will be tabled for our next meeting. Phil is going to ask Chris Lemos and Mike Clark to attend the next meeting.

Field Use Policy/Application – Deposit Fee for New Users – Park & Recreation would like to implement that new users and/or larger user groups for field rentals would have to give a deposit to use the fields. Phil Tamallanca discusses that we should be receiving a deposit or twenty five percent, half upfront or one third upfront, midseason, and at the end. All user groups should fill out and sign the application/permit form. Kirsten Ceva states that we should have payment schedule. Tom Cable asked if we should come up with a rainout policy.

Updated Field/Facility Rental Form – Town Hall has implemented a new Field/Facility Usage Guidelines and Fee. Updated Application/Permit has been distributed and reviewed.

New Business

Pepsi Sign at Aspetuck Field – Phil Tamallanca discusses the gentleman that called regarding the Pepsi sign on the scoreboard at Aspetuck Field. The gentleman expressed his concern about us promoting a sugary product. We have no affiliation with Pepsi nor are we receiving money to having the sign. Phil states that at this point in time we are not in need of covering the sign, all agree.

Signs for Fields – No Dogs, No Parking FOD, Golfing at Morehouse – Phil Tamallanca states that we are trying to keep dogs off the athletic fields and would like a few signs placed on baseball fields to remind residents.

Fabric Stop Behind Backstop at Vets – AJ Martinich suggests that we should put up netting to protect the cars in the new parking lot. AJ is going to research and report back to commission.

Commissioners Comments – Phil Tamallanca states that Danielle Alves, Lisa Farasciano, Chris Lemos and Mike Clark did well this summer in the absence of Gary Simone. Discussion is held about Gary's retirement. Phil discusses field use and scheduling during the summer.

Public –

Accidents – Distributed

Phil Tamallanca - made a motion to adjourn.

Tom Cable - seconded.

All in favor

Meeting was adjourned at 8:27PM.

Submitted by– Lisa Farasciano

A handwritten signature in cursive script, appearing to read "J. Farasciano". The signature is written in black ink on a white background.