



Easton Park & Recreation
June 14, 2017
Special Commission Meeting Minutes

Attendees: Phil Tamallanca, Kirsten Ceva, Robert Klem, AJ Martinich, Ray Longo, Dave Gombos, Danielle Alves, Lisa Farasciano

Absentee(s): Gary Simone, Tom Cable

Guest(s): See attached list

Meeting called to order @ 7:12pm

Minutes

The May 2017 minutes were distributed and reviewed.

Robert Klem - Accept

AJ Martinich - Second

All in favor of accepting the minutes

Dog Park – Phil Tamallanca discusses the progress of the dog park. We aerated the clay and then seeded the area. That should improve the condition of the area. There is fill and drainage under that area. Aerating should help. We are also going to add pea gravel. The part of the fence that is loose is going to be fixed in July. She also states that this spring has been exceptionally wet, but these improvements should make a difference. This is Park & Recreation's first step in the improvements to the dog park. Guest asks if we will put the gravel where the dogs come in. Danielle Alves states that we can put mulch or the gravel. Susan Harris would like to revisit pulling up all the clay. Again, Phil and Danielle state that there is drainage and fill under there. To discuss with Public Works. Guest asked about a covered garbage can. Phil Tamallanca states that we will look into other garbage cans and more frequent pickups.

Financial Reports

Operating Budget – Report distributed and discusses briefly. Danielle Alves discusses.

Activity/Capital Account – Danielle Alves discusses the accounts. Danielle Alves states that we ordered and received the new slip n slide. We will be purchasing a new shed for the movie screen, bounce house and slip n slide and moving the old shed to Vets area for storage.

Field Usage Account – Report was distributed and discussed. Robert Klem asks for an estimate of spring revenue that is till due. Commission is given an estimate that was compiled by Fred Tencic. Phil Tamallanca discusses the discounts for user groups for the rain and cancellations and closed fields that happened in the spring.

AJ Martinich - made a motion to accept the Operating Budget, Activity/Capital Accounts and Field Use Account for June 2017.

Dave Gombos - Second

All in favor

Recreation & Extended Day - Programs – Brief discussion led by Danielle Alves. Danielle Alves discusses that we have use of the Ext Day room for the summer in case of inclement weather. They will be moving the Ext Day room to the Kindergarten hallway at the beginning of school.

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CHRISTINE HALLORAN TOWN CLERK EASTON CT

Unfinished Business

Trash & Recycling – Phil Tamallanca discusses that Danielle Alves has done some research into it. Danielle states that she does not feel that we have a garbage problem. She has been walking the fields over the last 6-8 months. She feels that an addition of another 5-7 cans would help. Maybe at the entrances and such. Danielle discusses the estimates that she received from two companies. An option that Danielle came up with was to buy extra garbage cans that may help and the Park & Recreation maintenance crew can empty and we do not need to pay for pickup. Robert Klem states that his dual garbage/recycle cans cost about \$700.00 and we would need quantity 12. Discussion is held. Phil Tamallanca and AJ Martinich suggest testing using a dual garbage/recycling cans. Staples, FOD and Morehouse 6 dual cans. Robert Klem suggest asking AYSO to contribute some money to the purchase of the cost. Locations, Morehouse 2 dual cans, Staples 2 dual cans and FOD 2 dual cans. Security for the cans is discussed.

Phil Tamallanca makes a motion to purchase 6 dual garbage cans (garbage & recycling) with liners and take the money out of the Field Use account, not to exceed \$5,000.00.

AJ Martinich – Seconded

All in favor

Dedication of New Playground - Phil Tamallanca state that we need to acknowledge all the people that assisted with the new playground.

Parking at the New Playground – Danielle Alves spoke with Office Mark and he took a look at the parking situation. He does not feel that there is a parking issue. They also discussed putting up signs that state, “Children at Play”. Phil Tamallanca spoke with Ed Nagy and that he will chip the parking area and mark it with spots. Robert Klem states that we can put a curb near Pond Field and No Parking signs to discourage people from parking on the grass. They should be parking in the HKMS parking lot.

New Business

Field Use Policy/Application – Deposit Fee for New Users – Danielle Alves state that Park & Recreation would like to implement a new user field rental deposit.

Updated Field/Facility Rental Form – Phil Tamallanca discusses. Danielle Alves discusses the ordinance that was implemented by Tom Herman and the updated fee structure. Danielle is working with Adam Dunsby and Christine Calvert to come up with a new Facility Rental Form.

Defibulator - Danielle Alves spoke with the police chief and the fire department. They did not think that putting it on the field was the best location. It will be held in our office and during the summer it will be held at Aspetuck Park inside the snack shack for camp.

Outsourcing Policy & Procedure - Phil Tamallanca discusses. Robert Klem states that other towns post what needs to be done (tree work, landscaping, etc.) on their website and all that want to bid can do so. Phil Tamallanca discusses putting a list together a five or so companies in town, prescreened and preapproved. Phil Tamallanca asks that commission to think about how they would like to handle this situation for next meeting. AJ Martinich contacted a company for the baseball fields and discusses estimates. AJ Martinich will get a formal quote.

Vets – Cleaning of Cage - Per Phil Tamallanca there is a discussion on cleaning up Vet's. Phil states that we are leaving the tennis courts as is, Ed Nagy from DPW will chip and seal it. Then they will line it for a formal parking lot with 30-50 spots. There will be a split rail fence/barrier for safety near the words. All other items in that area will be organized in the skate park and privacy screen will be put up. The shed from Aspetuck Park will be moved to that area as well. AJ Martinich suggests getting a pulley system back spot to protect the cars in the new area.

Commissioners Comments – Kirsten Ceva states that a ton has gotten done since last meeting. She wanted to thank Phil. Robert Klem the same. AJ Martinich states that as a group, they should come up with things to beautify the town. Dave Gombos and Ray Longo agree. Phil Tamallanca states that if/when Gary Simone retires, he is not looking to restructure the office or the way it is working. Some things can be adjusted but not restructured.

Phil Tamallanca discusses the department over the last 6 weeks and going forward.

Phil Tamallanca makes a motion to recommend that in lieu of Gary Simone (Director) being on FMLA temporarily to financially compensate Danielle Alves (as interim Director), Lisa Farasciano (as interim Programmer) and a part time person (9:00am-1:00pm) for a 5 week period in the amount of \$1,141.00 a week. This amount being divided and ruled by the first step salaries, stated by job, in the union contract. Should the Director be out those 5 weeks. We will go to the BOF for a recommendation as to where to take the funds.

AJ Martinich - Seconded

All in favor

Public –

Accidents – Distributed.

AJ Martinich - made a motion to adjourn.

Robert Klem - seconded.

All in favor

Meeting was adjourned at 9:27PM.

Submitted by– Lisa Farasciano

