



Easton Parks & Recreation
January 4, 2016
Commission Meeting Minutes

INSTR # M2016000004
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CHRISTINE HALLORAN
TOWN CLERK
EASTON CT

Attendees: Tom Cable, Phil Tamallanca, Kirsten Ceva, Dave Gombos, John Broadbin, Gary Simone, Danielle Alves, Lisa Farasciano

Absentee(s): AJ Martinich

Meeting called to order @ 7:11pm

Minutes

The December 2015 minutes were distributed and reviewed.

Tom Cable - Accept

Kirsten Ceva - Second

All in favor of accepting the minutes

Financial Reports

Operating Budget – Gary Simone distributed and discusses the account. John Broadbin discusses the Field Use Account in regards to the Material account. He asks Gary Simone what he would predict we would use from the material account over the next several months, if any large purchases. Commission discusses the proposed budget that is due. Gary discusses CIRMA coming in January to review that playground in the back of ECD.

Capital/Activity Account – Danielle Alves discusses the accounts. John Broadbin asks Danielle Alves about the balance of the activity account. Per Danielle, she has not received the reconciliation from Grace Stanczyk.

Field Usage Account – Brief discussion held by Gary Simone and the Commission. Per Fred Tencic, we have more invoices that are being sent out for field use, we are waiting on checks.

Dave Gombos - made a motion to accept the Operating Budget, Activity/Capital Accounts and Field Use Account.

Phil Tamallanca - Second

All in favor

Unfinished Business

Ext Day – Danielle Alves discusses the program. John Broadbin asked Danielle Alves how Keysha Evans is managing the program. Per Danielle, she is doing very well along with the staff. The number of children in program is steady, half days are very busy. Three computers have been added to the Extended Day room. The children can use them for homework and educational games, staff monitors the children on the computers. John Broadbin and Danielle Alves discuss the “door” solution.

Programs – Danielle Alves discusses the winter, spring and summer programs. Winter programs are just beginning. Danielle is starting to program for the spring and summer.

Tom Cable - made a motion to accept the Extended Day/Programs Report

Phil Tamallanca – Second

All in favor

New Business

Commission Officers - John Broadbin discusses officers for commission. Commission discusses.

Phil Tamallanca makes a motion to nominate John Broadbin as the chairman of the Parks & Recreation commission.

Tom Cable – Second

All in Favor

John Broadbin makes a motion to nominate AJ Martinich as Vice Chairman of the Parks & Recreation commission.

Phil Tamallanca – Second

All in favor

John Broadbin makes a motion to nominate Phil Tamallanca as Recording Secretary of the Parks & Recreation commission.

Tom Cable – Second

All in favor

2016 Budget & Capital – Gary Simone discusses the proposed Five Year Capital Project Requests with the commission, he distributes spreadsheet. John Broadbin discusses his ideas for the budget.

Commission holds discussion regarding what should be added to the Capital Project Requests. Kirsten Ceva and Phil Tamallanca volunteer to itemize all of the Parks & Recreation vehicles/machines. John Broadbin volunteers to access all of the facilities.

Kathi Smith – Phil Tamallanca states that he would like to send a letter as a commission, to the Courier regarding the loss of Kathi Smith. Discussion is held regarding a memorial. Commission is asked for ideas.

Public –

Accidents -

Dave Gombos - made a motion to adjourn.

Kirsten Ceva - seconded.

All in favor

Meeting was adjourned at 8:47PM.

Submitted by– Lisa Farasciano

