

## LIBRARY BUILDING COMMITTEE SPECIAL MEETING

Easton Public Library  
Tuesday, March 19, 2024 - 7:00pm

### Minutes

1. Call to Order- 7:10 p.m.

Attendees: Lynn Zaffino, Christopher Hull, Kristi Sogofsky, Clare Gutowski (via Zoom), Steve Edwards, James Veal, Vida Peskay and Anne Linval

2. Approval of Minutes.

- Request to amend January 11 meeting notes to show Kristi Sogofsky will propose the amendment to Board of Selectman, not Chris Hull.
- Request to amend January 30 meeting notes to show "Minutes," not "Agenda."

Minutes approved with above two ammdements.

3. Public Participation.

N/A

4. Old Business

a. Grant Opportunity -in process

- a. **Letter of Intent form:** due 6/28 Lynn to fill out for Kristi Sogofsky to introduce at BoS meeting.
- b. **Info session for grant opportunity** for Chris Hull: Chris to arrange attendance with Lynn
- c. **Warranty Deed along with the assessor plan and Plan of Conservation and Development:** Clare emailed to Lynn and Anne.
- d. **Certification from fire marshall.** Fire marshall visited and suggested the below updates. He'll submit a written report once suggestions have been addressed, which Lynn is working on:
  - i. Sprinkler system is overdue for an inspection. Last one was August 2022.
  - ii. Eleven exit signs are older and/or have dimmed lighting. These are scheduled to be updated on 3/20.
  - iii. Book drop, double closet in the community room and the room off the boiler room need to be cleared out. Some have already been cleaned out.

b. Grant Opportunity -up next:

- a. **Work area:** Lynn
- b. **Timeline of project:** James
- c. **ADA compliance:** Chris

- c. **Silver Petrucelli Architects.** James spoke with Amanda at SPA. She's open and excited to pick back up with work on the Easton Library project.  
Construction administration charges went up due to inflation to roughly \$38K.
  - a. Available to help on an hourly basis on grant opportunity, if needed.

5. New Business

Next meeting scheduled for May 21, 7 p.m.

6. Adjournment.

Adjourned at 8:10

Anne Linval

Library Building Committee Secretary

March 20, 2024