

**Easton Public Library
Board of Trustees Special Meeting Minutes
Zoom Meeting (recorded)
November 8, 2021**

Present: G. Bindelglass, V. Rozo P. Wizda, S. Pearlman and L. Zaffino Guest: Renee Neiger

1. Meeting was called to order at 7:10pm.
2. Approval of Minutes: Meeting minutes from October were approved with minor changes by Paul and seconded by Adrienne. All members agreed. The meeting of the November special meeting minutes, with minor changes were also approved a motion made by Adrienne and seconded by Paul. All members agreed.
3. Friends of the Library Report: Will be doing the tree lighting this year along with the craft fair and activities for children. The date will be December 5th at 5pm.
4. Treasurer's Report: Was presented by Adrienne with a minor fluctuation in the balance which reflects the current market atmosphere.
5. Library Director's Report: Please see attached.
6. Bills and Communication: Bills received were paid including reimbursing the Friends of the Library for the used book sale.
7. Public Participation: None
8. Old Business:
 - a. Patio Improvement: Friends of the Library has generously offered to donate monies to do minor repairs and gardening to the patio as well as perhaps purchasing some furniture for the patio. A motion was made by Gloria and seconded by Paul to move forward with the beautification project of the patio. All we in favor.
 - b. Authorized Signatories on Vanguard Account: Christine Calvert will have the ability to view the balance of the account but not have access to the funds for the purpose of the town audit.
9. New Business:
 - a. Early closing on November 24: A request was made for the library to close at 4pm annually the Wednesday before Thanksgiving. A motion was made by Veronica and seconded by Adrienne that the library will close annually on the Wednesday before Thanksgiving at 4pm. All were in favor.
 - b. Staff/Board Event: A lunch event will be planned for this event. Dates are being explored.

Motion for adjournment made by Adrienne seconded by Gloria. All members agreed.

Meeting adjourned at 7:57

Next meeting: December 6, 2021

Submitted by,
Gloria Bindelglass

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CHRISTINE HALLORAN
TOWN CLERK EASTON CT

EASTON PUBLIC LIBRARY BOARD OF TRUSTEES
REGULAR MEETING – November 8, 2021
LIBRARY DIRECTOR'S REPORT

1. The outdoor tent has been purchased and is scheduled to arrive tomorrow, Friday, 11/5. It is 10x20, burgundy, and we purchased the 5-yr. protection plan. The total price was \$534.98.
2. Our Decibel Double Booth is working out great and getting lots of use.
3. In light of the mask mandate being lifted in Town buildings, we are only requiring unvaccinated people to wear masks in the Library. The Community Room capacity has increased from 25 to 50 people. Also, we plan to slowly start to bring back in-person programs.
4. Our next One Book/One Town Community Read will be *Piglet* by Westport veterinarian Melissa Shapiro. It is the story of a deaf blind pink puppy that Melissa and her family adopted, which has inspired a school curriculum called Piglet Mindset. Books are now available for borrowing and for purchase. The Author Presentation will take place on January 22 at 2pm, with a snow date of January 29. I am also working on putting together a Pet Adoption/Information event with a few local animal rescue organizations.
5. The CT State Library featured us in its inaugural edition of CT Pages:
<https://www.youtube.com/watch?v=L3vB-Y-NmTs>
6. Upcoming special programs include the following:
 - 11/12 – Family Bingo Night (virtual)
 - 11/16 – Author Talk – Michael J. Fox (recorded for the National Book Festival) (virtual)
 - 11/18 – Career Coaching (virtual)
 - 11/18 – Stuffed Animal Sleepover (Ages 3-10)
 - 11/20 – Art Reception – Easton Arts Council Photography Contest
 - 11/22 – Blood Drive
 - 12/5 - Friends of the Library Tree Lighting/Vendor Fair

Submitted by Lynn Zaffino
11/4/21