

**Easton Public Library
Board of Trustees Meeting Minutes
Library Conference Room
September 11, 2023**

Present. L. Zaffino, G. Bindelglass, D. Parker, R. Neiger, G. Hajek, E. Boyce

Guests: None

1. Meeting was called to order at 7:01pm
2. Approval of Minutes: A motion was made by Diane and seconded by Elizabeth to approve the August minutes. All were in favor.
3. Treasurer's Report: Report was distributed and discussed.
4. Library Director's Report: Please see attached.
5. Friends of the Library Report: They are getting ready for the annual book sale beginning on 9/29. Sip and Shop postcards went out on Thursday for 9/29. Planning for the tree lighting has begun. The date will be 12/3. The website redesign is in progress.
6. Bills and Communications: Two donations were received.
7. Public Participation: None
8. Old Business:
 - a. Children's Expansion/Building Committee: Two members from the building committee will come to next month's meeting. There have also been several people who have expressed interest in joining the committee after seeing Dave's post.
 - b. Community Room Sign: The sign has been completed. Next step is to mount the sign. Public works will need to mount the sign in the ground.
 - c. Anne Lindquist Award Reception: Has been rescheduled to 9/23.
 - d. Updated Policies: The policy on Art Displays and Exhibits in the Library was reviewed. Minor changes were made to the policy. There was one line that needed clarification from the First Selectman.
 - e. Projector: There is a potential that the existing projector is failing. Lynn will monitor and update the Board as needed.
9. New Business:
 - a. Gender Neutral Bathroom: Will discuss to see if it can be included in the expansion project.
 - b. Meeting Room Fees: The rental fee was discussed and Fairfield's fees were looked at as an example. Will be discussed at the next meeting

Motion for adjournment made by Elizabeth and seconded by Diane. All members agreed.

Meeting adjourned at 8:05pm

Next meeting October 2, 2023

Submitted by Gloria Bindelglass

EASTON PUBLIC LIBRARY BOARD OF TRUSTEES
REGULAR MEETING – September 11, 2023
LIBRARY DIRECTOR'S REPORT

1. Our annual Staff Development Day was held on Friday, August 25. We heard informative and engaging presentations on Intellectual Freedom, Pronouns/LGBTQ issues, and Servicing Individuals with Intellectual Disabilities. We also had an interactive workshop on team building. At the staff's request, we have scheduled a staff meeting on September 18 to engage in some role playing regarding intellectual freedom issues.

2. Upcoming special programs include the following:
 - 9/18 – Stuffed Animal Story Time (Ages 2-5)
 - 9/21 – Build a Home for a Rock (Gr. K-3)
 - 9/22 – Pizza Making (Teens)
 - 9/23 – Anne Lindquist Award Reception (rescheduled)
 - 9/23 – Bob Brennan Art Reception
 - 9/29 – 10/1 – Friends of the Library Book Sale
 - 10/2 – College Application Timeline (Gr. 8-11 & Parents)
 - 10/6 – Red Cross Blood Drive

Submitted by Lynn Zaffino

9/7/23