

**Easton Public Library
Board of Trustees Regular Meeting Minutes
Library Conference Room
June 3, 2019**

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CHRISTINE HALLORAN
TOWN CLERK
EASTON CT

Present: V. Rozo, L. Dollard, G. Gay, G. Bindelglass L. Zaffino

1. Meeting was called to order at 7:02pm.
2. Minutes from May meeting were approved with a motion by Linda and seconded by Gail.
3. Treasurer's Report –No big change in the balance at this time. Other libraries were contacted regarding their investment brokers. Multiple brokers were discussed. Will reach out to them and have a representative from the brokerage present to the board.
4. Library Director's Report : Casual Saturday is working out well and employees are following the dress code guidelines.
5. Bills and Communication : One donation received from the Gorgon Foundation for Teen programming and needs. Two Bills received and checks were signed by Gail.
6. Public Participation : None
7. Old Business
 - a. Search for New Brokerage Firm: Please see Treasure's report
 - b. Street Sign: The sign proposed is a temporary sign, not cemented into the ground. 4X4 being the maximum size and no higher than 8 feet per Planning and Zoning regulations. Linda will present to P&Z on June 17th.
 - c. Fundraising/Grants: Potential grants were discussed. One was a Planning Grant to hire a Consultant to assist the Board with creating a strategic plan. Grants are given out every other month. Another grant, the Harry and Jeanette Weinberg Foundation is another grant that is being explored.
8. New Business
 - a. Remote Credit Card Payments: Investigating a service to be able to pay fines on line. A discussion was had about adding a conscience fee to cover the cost of the service to the library.
 - b. Board By-Laws: Current by-laws were distributed for review. This issue will be tabled until next month after a conversation is had with the Town Clerk.
 - c. Strategic Plan: Current plan expired in 2008 (2003-2008). Lynn met with a consultant that gave some suggestions such as technology, board governance, customer service and building issues.
9. The meeting was adjourned at 8:34pm with a motion by Gail and seconded by Linda.

Submitted by,
Gloria Bindelglass