



INSTR # M2019000303  
DATE FILED 05/07/2019 04:28:56 PM  
CHRISTINE HALLORAN  
TOWN CLERK  
MIDDLETOWN CT

**Easton Public Library  
Board of Trustees Regular Meeting Minutes  
Library Conference Room  
May 6, 2019**

Present: V. Rozo, L. Dollard, G. Gay, L. Zaffino

1. Meeting was called to order at 8:09pm.
2. Minutes from April meeting were approved with a motion by Gail and seconded by Linda.
3. Treasurer's Report – Gail reported that the funds with Morgan Stanley need to be moved to another firm and re-invested. Lynn will reach out to other Library Boards in the area to get some referrals. Gail will then contact them and arrange for them to present at a future Board meeting.
4. Library Director's Report – Lynn reported that the paving project should get underway next week. The new sidewalks have been ordered and received. They will replace the existing pavers in the front of the Library.
5. Bills and Communication – Lynn received a letter from the Association of Connecticut Library Boards (ACLB). They are looking for someone to serve on their Executive Board. Veronica and Linda both expressed interest. Two checks were presented and the checks were signed by Gail.
6. Public Participation – None
7. Old Business
  - a. Expansion Status – As decided by the 2017 Library Building Committee, the expansion project will be put on hold, due to insufficient funds. Kristi will draft a press release explaining the status of the project, to be posted on social media, online news outlets, and the Library's website and newsletter. Current donors will receive a letter explaining the status.
  - b. Fundraising – Tabled.
8. New Business
  - a. Possible Donation of Street Sign – Linda would like to purchase a sign that would be placed on the grass by the street, advertising Library programs and events. Before doing this, she will get approval from the Building Department.
  - b. Food Policy in Library – Lynn reported that at least one patron has complained about food being allowed in the Library. She is concerned about her children's allergies. The Board agreed that the Library is a public space, and it would be very difficult to try to enforce a "nut-free" policy, not to mention putting more liability on us. This issue will be re-visited when the expansion takes place.

- c. "Casual Saturday" Dress Down Policy in Library – Lynn would like to institute a "Dress Down" policy on Saturdays. The Board is in favor it, but they encouraged Lynn to think it through a little more carefully, as there may be different interpretations of what is acceptable for different people.
9. The meeting was adjourned at 9:15pm with a motion by Linda and seconded by Gail.

Submitted by  
Lynn Zaffino