

Easton Public Library
Board of Trustees Meeting Minutes
April 2, 2018
Library Conference Room

Attending: K. Sogofsky, G. Bindelglass, G. Gay, L. Zaffino, L. Dollard

Meeting called to order at 7:07 p.m.

Minutes: March minutes accepted

Old Business:

- Treasurer's Report: Treasurer's report was presented and discussed.
- Library Director's Report: The mini golf fundraiser last month turned a profit. The event was work intensive but it will be considered again next year. The author from One Book/One Town was here last month. About 22 people attended the presentation. The library staff participated in the Trivia Bee and came in third place in the adult section. Mary Beth will be submitting a grant application to have programs to coincide with The Great American Read program in partnership with PBS. The books range from young adult to adult books. On June 2nd and 3rd there is BookCon at the Javits Center. The library will be participating in promoting the event. The library is also participating in the Passport to Connecticut Libraries program.
- Bills and Communications: A letter was signed to make Lynn the authorized user for Harbortouch, the Library's credit card machine vendor. Bills were presented and checks were signed.
- Public Participation: None
- Expansion status: Minutes from the meeting with the architect were reviewed. Things continue to move forward.
- Budget 2018-2019: The budget was presented to the Board of Finance (BOF) two weeks ago. The BOF requested to see some statistics regarding program attendance and book circulation. Lynn will bring the information back to the BOF tomorrow night.
- Anne Lindquist Reception: The date is April 22nd from 3-5. Approximately 16 invitations have been mailed. No responses back as yet. A budget of no more than \$500 was allocated to plan the event.

New Business:

- Review by-laws: Tabled
- Food in Library policy: There was a discussion regarding if food should be allowed in the library. There will not be a policy at this time.
- Board credit card: Tabled

Executive Session: None

Adjournment: 8:10 p.m.

Next Meeting: May 7 2018 at 7:00 p.m.

Respectfully Submitted,
Gloria Bindelglass