

Easton Public Library
Board of Trustees Meeting Minutes
September 18, 2017
Library conference Room

Attending: J. Sonnoborn, G. Gay, K. Sogofsky, T. Pajonas, G. Bindelglass, J. Gordon

Minutes: July minutes accepted

Old Business:

- Treasurer's Report: Finances remain stable. A representative from Morgan Stanley attended the meeting this evening. Based on the presentation, the board has decided to give the firm discretionary ability to move money without specific board authorization within the guidelines set fourth by the board. The motion passed unanimously. A discussion then ensued about the amount to liquidate to cover the library expansion. A dollar amount was decided upon and the vote passed unanimously.
- Library Directors Report: Two architects have contacted Lynn regarding the bid for the library expansion. Second addition of the library newsletter was distributed. This will be a quarterly distribution. It will also be posted on the web site. For the first time, the Cow Chip Raffle & Country Fair and the Story Book Parade have been combined. All proceeds from the Cow Chip Raffle will go towards the One Book One Town program. Also looking at an indoor mini golf fundraiser in the month for March. One job opening for a library page. One potential candidate is being reviewed.
- Bills and Communications: None this month
- Public Participation: None
- Dog Policy: Some issues occurred with one particular dog. The issue was discussed again. A motion was made that as of November 1st animals will no longer be allowed in the library except for service dogs. The motion passes 4 to 2.
- Friends of the Library: Preparing for the used book sale in November. Need to find storage space to store the books. Suggestions include renting a POD or if the town has any space to store the books. Still struggling with their membership.
- Building committee Meeting: Met for the first time August 31st. Next meeting will be October 2, 2017 at 1930.
- Landscaping: Janet spoke to an individual about landscaping. Recommendation was made to hold off on any additional improvements until after the renovation is complete.

New Business:

- Fund Raisers: A Notice of Intent letter for a grant was submitted by Lynn to help defray the cost of the building project to the state. Based on the restrictions with the grant, it does not look promising.
- Holiday Closings: Request was made to close at 430 on the Wednesday before Thanksgiving. Request approved. Another request was made to close on Friday December 23rd (the paid Christmas Eve holiday), Saturday, which would normally be open, and Monday which is Christmas Day. The board was concerned that the library would be closed four days in a row. A decision was made to remain open on Saturday.

Executive Session: None

Adjournment: 2050

Next Meeting: October, 2 2017 1900

Respectfully Submitted,

Gloria Bindelglass