

Easton Public Library
Board of Trustees Meeting Minutes
July 11, 2017
Library conference Room

Attending: J. Sonnoborn, G. Gay, K. Sogofsky, T. Pajonas, G. Bindelglass, J. Gordon

Minutes: June minutes accepted

Old Business:

- Treasurer's Report: Finances remain stable. Gail will be meeting with a representative from Morgan Stanley tomorrow.
- Library Directors Report: The web site is up and running. Staff page with pictures and bios are now there. A quarterly newsletter was launched. This will be done quarterly. The newsletter is available in print, on the web site and will be sent out as an email blast. The Innovation Space is getting a lot of use now that school is out. Summer reading program is in full swing.
- Bills and Communications: The library received a donation from the Easton Arts Council and one from the Easton Mom's Club. One bill received for additional supplies for the Innovation Space.
- Public Participation: None
- Roadside Sign: Looking to put a sign at the corner of Morehouse and Center Street. This sign will list the upcoming events at the library. Investigating different types of signs.
- Library Expansion: A meeting with Board Of Selectmen (BOS) and Lynn occurred. BOS were supportive of the expansion and understands the need for the additional space. The invitation to bid was discussed in terms of content and written. Due date for all bids was set at September 15th 2017.
- Appointment of Library Building Committee: The existing members of the library board were appointed as the building committee. Other individuals will be appointed as needed.
- Friends of the Library: Preparing for the used book sale in November. Need to find storage space to store the books. Suggestions include renting a POD or if the town has any space to store the books.

New Business:

- Fund Raisers: A Notice of Intent letter for a grant was submitted by Lynn to help defray the cost of the building project to the state. Based on the restrictions with the grant, it does not look promising.
- Landscaping: The landscaping for the front of the building can use some work. The Children's librarian, Myla has partnered with the Garden Club to create a pollinator garden. In addition, Janet will look for a landscaper to improve the area at a reasonable price.
- Policies: Late DVD fine is currently \$2.00/day. Lynn feels it is a high fine. The proposed new fine is \$1.00/day. Motion approved to reduce the fine to \$1/day for a trial of six-month period. Dogs in the library has also been an issue. A motion was made to have a no pet policy in the library with the exception of service and therapy dogs. The motion failed. Topic tabled until next months meeting for further discussion.

Executive Session: None

Adjournment: 2120

Next Meeting: September 18, 2017 1900

Respectfully Submitted,

Gloria Bindelglass