

HUMAN RESOURCES ADVISORY COMMITTEE
MINUTES OF SPECIAL MEETING
January 8, 2015 – 8:30 a.m.
TOWN HALL CONFERENCE ROOM A

Present: Adam Dunsby, Grace Stanczyk, Suzette Bryan, Ed Nagy, Bill Kupinse, Matt Gachi

Meeting convened at 8:38 a.m. by First Selectman, Adam Dunsby.

The meeting began with an open forum for public comment; no members of the public were present.

Agenda item #2. Open discussion and feedback regarding the employee evaluations that were completed in December 2014. Positive feedback on the process was given by Grace and Suzette and general discussion of possibly adding in more evaluations to include some union supervisors ensued. This topic will be revisited at another meeting.

Agenda item#3. A proposed pay increase of two thousand five hundred dollars for the Tree Warden was suggested by Adam Dunsby due to added duties and hours needed to facilitate the ongoing Utility Tree Trimming Project sponsored by United Illuminating. Bill Kupinse moved and Matt Gachi seconded the motion to approve the increase. The motion was carried unanimously.

Agenda item #4. Possible job reclassification and/or additional weekly hours increase for the Assessor's Assistant position was discussed. More information was requested from the department before any further consideration will move forward.

Agenda item #5. Adam Dunsby proposed a medical insurance cost share from non-union employees be instituted for the upcoming fiscal year, to be in line with the union employees cost share. This will be reviewed after the projected salaries for union and non-union employees are more established.

Agenda Item #6. A review of employees requiring step increases was discussed, and this information will be made available for our next meeting.

Item #7. A general wage increase was discussed and will be revisited at our next meeting.

Other business was a discussion from Ed Nagy regarding re-naming and/or revising the Facilities Technical Supervisor position and adding more hours to the budgeted allotment for the Facilities Technician position, possibly changing it from 35 hours per week to 40 hours due to business demands. This item will be discussed in more detail at a later date.

Adam Dunsby motioned to adjourn at 11:00 a.m. and was seconded by Bill Kupinse. All were in favor.

Submitted by,
Suzette Bryan