

TOWN OF EASTON



ANNUAL REPORT 2013

DEDICATION

The 2013 Annual Report is dedicated in memory of our fallen firefighter, Russell Neary and to all those individuals who dedicate their lives to civil service.

Photo credit: Lucy Markey Crossman. Easton Fire Department, Engine 3. Easton's newest fire engine, Engine 3 is a 2012 Pierce Arrow Rescue Pumper. Engine 3 has a 1,500 gpm pump and 1,000 gallon water tank. It carries 1,500 feet of 5" hose and all extrication and rescue tools. Engine 3 is the Department's first response engine to all rescue, hazardous materials and medical calls.



Town of Easton

ANNUAL REPORT

Town Hall
Easton, Connecticut



ACKNOWLEDGMENT

Provided here are reports from our Officials, Commissions and heads of departments of the Town and General Purpose Financial Statements for the fiscal year ending June 30, 2013 and some information by calendar year 2013. The information compiled provides residents of Easton with a comprehensive review of the operation of the Town, its finances, and educational system.

Your Board of Finance, who is charged with preparing this report, wishes to thank all who supplied the information and data included. We are grateful to Grace Stanczyk, who was responsible for the overall coordination and planning and to Janet Haller for her assistance.

Fred Knopf, Chair
Board of Finance

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GENERAL GOVERNMENT

BOARD OF SELECTMEN

Easton is governed by the Board of Selectmen (its executive and administrative body), the Board of Finance (its financial body), and the Town Meeting (which is the Town's legislative body). The Easton Board of Education is responsible for Town schools and the Regional Board of Education is responsible for Joel Barlow High School. These two boards of education share a central office staff with the Redding Board of Education.

The Town is administered through a three-member Board of Selectmen with the First Selectman being the chief executive officer of the Town. The Selectmen serve for two- year terms, which commence immediately following the election in odd numbered years. No more than two Selectmen can be from the same political party. The Selectmen hold regular meetings on the first and third Thursdays of each month at 7:30 p.m., usually in the Town Hall conference room. Special meetings are held as required. Citizens are encouraged to attend meetings and time for public comment is allowed.

A number of able boards, commissions, committees, volunteers, and employees assist in the Town's operations. With their dedication, Easton excels as a great place to live and work.

The Board of Selectmen thanks the many citizens who have contributed their time and expertise to the Town by serving on its boards, commissions, and committees. We also thank all of you for helping to keep Easton special.

The Board of Selectmen

Adam Dunsby, First Selectman
Scott S. Centrella, Selectman
Robert H. Lessler, Selectman

TOWN CLERK REGISTRAR OF VITAL STATISTICS TOWN SEXTON

The Town Clerk is the public information officer serving as liaison between local government and the public. As the official keeper of all local records for the Town of Easton from the date of incorporation in 1845 until the present, the Town Clerk's Office links the past, present, and future of Easton. The Secretary of State entrusts the Town Clerk with responsibility for public records, vital statistics, licensing, and certain duties in connection with elections. The office is staffed with one Town Clerk (full-time) and two Assistant Town Clerks (one full-time and one part-time).

The duties of the Town Clerk office include:

- Maintain and provide access to public records as required by state law and regulations
- Record, index, and preserve municipal land records, surveys, and maps
- Maintain official records of ordinances, oaths, appointments, and petitions
- Maintain public meeting notices, agendas, minutes
- Record trade names and military discharges
- Issue certificates of authority to justices of the peace and notary publics
- Maintain official copies of town budgets, audits, and annual reports
- Administer the oath of office to local elected and appointed officials
- Register and maintain original birth, marriage, civil union, and death records
- Issue certified copies of vital statistic records, licenses, burial, and cremation permits
- Act as filing repository for municipal office candidates' campaign finance statements
- Notify the Secretary of the State of campaign finance statement filing violations
- Issue dog licenses, and assist with access to sportsman licenses
- Prepare the explanatory text for local referendum questions
- Register new voters and report election results
- Issue and maintain absentee ballot applications, and direct preparation of absentee ballots
- Update lists of elected and appointed members of town departments, boards, and commissions
- Convene the Annual Town Meeting, special town meetings and public hearings

Below is a listing of the various records of the Town Clerk Office for the fiscal year ending June 30, 2013:

TYPE	NO. ISSUED
LAND RECORDS	1845
BIRTHS	39
MARRIAGES	15
DEATHS	50
BURIAL PERMITS	11
MAPS AND SURVEYS	8
TRADE NAME CERTIFICATES	19
MILITARY DISCHARGES	8
DOG LICENSES	1034
TRANSFERS OF PROPERTY	96
AQUARIUM FISHING PERMITS	10
SPORTSMAN LICENSES	DEP online

We continually strive to improve services and keep the public informed. Town Clerk office hours are Monday through Friday, 8:30 a.m. – 4:30 p.m. Recordings, licenses and notary services are available until 4:00 p.m. Please refer to the website www.eastonct.gov for updated information regarding

services. The Event Calendar on the website lists scheduled meetings for local boards and commissions as well as meeting agendas and minutes. Resources for Justices of the Peace are also available in the office or online.

My staff and I always want to help you in a friendly and efficient manner. We will not be satisfied and neither should you until your Town Clerk Office has provided you with the best service. It is an honor and a pleasure to serve the residents of Easton as your Town Clerk.

Respectfully submitted,
Christine Halloran
Town Clerk
Registrar of Vital Statistics
Town Sextion

TOWN TREASURER

Elected for a two year term, the Treasurer of the Town of Easton is charged with managing the receipt, custody, investment, and authorized disbursement of the Town's assets. That involves recording revenues received, establishing accounts that simultaneously safeguard and maximize returns on cash prior to disbursement and accounting for the Town's financial activities during the fiscal year. Duties also include overseeing the bonding and debt service for the Town.

The Treasurer operates and monitors an active investment program designed not only to generate income but to invest funds in anticipation of long term projects and capital needs. The Fed's long term position of a zero interest rate environment has hindered the returns on investments. It has also worked to our advantage in the refinancing of the Bond Anticipation Notes (BAN) which rolled at historic low rates. Most of the town's revenues collected every six months are disbursed relatively quickly necessitating liquidity; also hindering the ability to use what little advantage there is in the longer end of the yield curve.

Town of Easton Investment Income

<u>F/Y</u>	<u>General Fund</u>	<u>Other Funds</u>	<u>Total</u>
2013	\$163,350	\$ 0	\$163,350
2012	248,045	0	248,045
2011	187,049	0	187,049
2010	464,405	1,221	465,626
2009	424,605	4,746	429,351
2008	567,386	9,760	577,146
2007	783,156	20,713	803,869
2006	396,294	23,098	419,392
2005	377,296	33,453	410,748
2004	284,974	21,108	306,082
2003	308,677	63,378	321,800

The Town of Easton continued to maintain a Standard & Poor's long term rating of AAA, the highest rating possible. Holding this rating allows the town to borrow and refund debt at the best possible rates. Retaining this rating is a testament to the Town's long-term commitment to prudent, measured financial management and the contribution of all those who built that record throughout the years.

The Treasurer's office is responsible for Easton's accounting and reporting requirements as well as gathering information for and the preparation and monitoring of each year's fiscal budget. Grace Stanczyk, Town Comptroller, maintains this process and is the steward of good accounting and budget practices and keeper of fiscal information not only for the Town but also for the department heads, employees and citizens of Easton.

We welcomed two new employees this year to the department. Suzette Bryan is in our Human Resources department and is stepping up to the challenge of an evolving payroll and benefits environment. Janet Haller is our Accounts Payable processor and charged with bill processing as well as greeting, directing and assisting phone callers and visitors to Town Hall. We are happy to have them both on board.

Respectfully submitted,
Wendy Bowditch
Treasurer

TOWN ATTORNEY

Since November of 1997, there has been no single Town attorney for Easton. Attorneys are selected by the Board of Selectmen. The Board of Selectmen has a comprehensive policy dealing with the use of Town attorneys. In recent years, the Town has used Berchem, Moses & Devlin, P.C. for most, but not all, matters.

Legal representation is required not only when the Town is a party to litigation, such as in an appeal from an agency decision, but also in connection with more routine matters. In some instances, the interests of the Town are protected by lawyers supplied by our insurance company in a matter where there is insurance coverage.

During the 2013 year, Easton was required to make significant use of attorneys. Attorneys have primarily represented the Town and its agencies in connection with land use, tax assessment appeals, tax collection, bonding matters, and labor matters. Some opinions on legal questions have also been needed. One significant use of counsel was in connection with the proposed Saddle Ridge development. The Town also continues to require representation in connection with the negotiation of certain labor contracts.

The attorneys who have worked for the Town on its various matters express their thanks for the cooperation of the various Town officials.

TAX COLLECTOR

As taxation is a state function, state law governs the Tax Collector. Municipalities have no powers of taxation other than those specifically granted by the General Assembly and described in the General Statutes. The Tax Collector performs the duties and exercises the powers prescribed by state law under the supervision of the State Office of Policy and Management. The Tax Collector is elected by the townspeople in odd-numbered years for a two-year term.

The Tax Collector performs administrative functions as follows: plans, organizes, directs and participates in the tax billing and collection activities of the Town with regard to real estate, motor vehicle and personal property taxes in accordance with the established collection cycle; organizes and supervises the preparation and processing of all tax bills; receives, reconciles and deposits tax collections in a timely fashion and turns all monies received over to the Treasurer for deposit in the general fund; oversees the preparation of rate books; prepares tax warrants, rate bills and legal notices; updates, balances and reconciles rate books; prepares reports, records and statistical surveys for the Treasurer, Board of Finance, First Selectman, external auditors, Office of Policy and Management, and U.S. Department of the Census on a regular basis; prepares for the annual external audit.

Also: coordinates with the Assessor and Town Clerk the recording of new and changed property tax information; computes and records certificates of change and lawful corrections in accordance with Sec. 12-167(5); computes and issues prorated motor vehicle tax credits for vehicles that were sold, stolen or totally damaged during the tax year in accordance with PA 82-459; coordinates activities with the Board of Tax Review; prepares paperwork for issuing tax refunds in accordance with Sec. 12-129 and maintains all records of same; coordinates escrow payment systems with financial institutions holding mortgages on properties located in town; prepares revenue loss reports for the state regarding totally disabled, elderly freeze and circuit breaker state tax relief programs; administers the Town tax relief for elderly resident homeowners program according to Town ordinance; performs arithmetic computations with accuracy and maintains records in accordance with generally accepted accounting and bookkeeping practices and principles.

Also: prepares and files a suspense tax list in accordance with Sec. 12-165 and 167 and records suspense collections if and when received; prepares a list of delinquent taxes, indicating list year, amount of tax, interest and lien fees due, and last known address; sends delinquent notices and demands twice yearly in accordance with Sec. 12-155; implements collection enforcement procedures against delinquent taxpayers and confers with delinquent taxpayers to arrange payment plans; arranges jeopardy tax collections in accordance with Sec. 12-163; files claims with the U.S. Bankruptcy Court for taxes and fees due from bankrupt taxpayers; files tax liens against real property on which delinquent taxes are due at the end of the fiscal year and releases liens when taxes are paid in accordance with Sec. 12-172; prepares and submits to the Department of Motor Vehicles (DMV) listings of delinquent

motor vehicle taxpayers and promptly submits follow-up reports when taxes are paid; directs DMV to withhold registrations of delinquent motor vehicle taxpayers in accordance with Sec. 14-33 and 33(a); directs DMV to suspend registrations of taxpayers whose checks in payment of motor vehicle taxes are returned to the Town unpaid.

Also: prepares and recommends an operating budget for the office; organizes, maintains and updates filing systems for the retention of required information and public records; provides information to attorneys, banking officials, town officials and the public regarding tax data and office procedures and policy; confers with the Office of Policy and Management, Assessors, Town Clerk, Comptroller, Treasurer, external auditors, Selectmen and Town Attorney on matters relating to the collection of taxes; posts to rate books every payment made, indicating amount paid and date of payment, and maintains backup records of same; attends regular meetings and a yearly seminar on tax collection with the Connecticut Tax Collector's Association as required by state statute, and in conjunction with the association drafts proposed legislation regarding tax collection for submission to the General Assembly; and deals with the public on a daily basis.

Tax bills on the October 1, 2011 grand list were issued at the rate of 29.10 mills, which is equivalent to \$29.10 in taxes per \$1,000 of net assessed property value. Real estate and personal property tax bills exceeding \$100 were payable in two installments, due July 1, 2012 and January 1, 2013. Motor vehicle taxes were due in full July 1, 2012. Supplemental motor vehicle taxes for newly acquired motor vehicles registered subsequent to October 1, 2011 were due in full January 1, 2013 in accordance with PA 77-343.

Taxpayers have one month from the respective due date in which to pay without penalty, after which interest is collected at the rate of 1-1/2% per month from the due date, in accordance with the state law. The Tax Collector has no discretion in the application of conditions or methods of levy or collection of taxes, and does not have the authority to waive the interest due on delinquent tax bills. As a matter of law, the taxpayer becomes liable to the Town for the tax due by virtue of his ownership of the property; the liability is neither created by nor dependent upon the receipt of a tax bill, and the failure to receive a bill does not relieve the taxpayer of the responsibility to pay the statutorily-required interest due on the late payment.

The Tax Collector is in full compliance with State of Connecticut revenue collection reporting obligations, and copies of the following reports are on file in the Town Clerk's Office:

- a. Tax Collector's Report of Collections, Sec. 12-167(1-3). A total of \$37,896,392 in taxes, interest and lien fees was collected during fiscal year 2012-2013.
- b. Report of certificates of change and lawful corrections, Sec. 12-167(5) detailing all additions to and deductions from tax rolls according to list year, name, amount and reason. A total of \$31,708 in

additions, and \$92,533 in deductions were made to the grand lists of 1996-2011.

- c. Report of transfers to suspense, Sec. 12-165 and 167, detailing list year, name, amount and reason. A total of \$14,099 was transferred to suspense from the grand list of 2009.
- d. Report of refunds, Sec.12-129, detailing list year, name, amount and reason. A total of 104 refunds were given, totaling \$53,877 on the grand lists of 2009-2011.
- e. Liens: 52 liens for unpaid real estate taxes on the 2011 grand list were filed on June 30, 2013. Copies of these liens and all lien releases are on file in the town land records.

I am grateful to the townspeople for giving me the opportunity to serve as Tax Collector. I would also like to thank my assistant, Margaret Timlin, and Jane Allen, my temporary help, for their professional and loyal support.

Respectfully submitted,
Christine Calvert, Tax Collector
Margaret Timlin, Assistant Tax Collector

TAX COLLECTOR'S REPORT ON COLLECTIONS:
Fiscal Year Ending 6/30/2013
(Conn. Gen. Stat. Sec. 12-167(1-3))

<u>List Year</u>	<u>2011</u>	<u>1996-2010</u>
Total amount of unpaid taxes on each rate bill at start of fiscal year	\$38,154,402	\$1,087,342
Lawful corrections	-55,485	-5,340
Suspense	- 0 -	-14,099
Total amount collected on each rate bill during the fiscal year (tax, int., lien)	T: 37,507,925 I: 98,059 L: 0	195,998 93,834 576
Total amount uncollected on each rate bill at end of fiscal year (excluding interest & liens)	\$590,992	\$871,905

ASSESSOR

It is the responsibility of the Assessor's office primarily to list and assess all taxable and non-taxable properties located in the Town of Easton. The three categories of taxable properties are Real Estate, Motor Vehicles, and Personal Property. Personal Property such as businesses with office equipment including computers, file cabinets, adding machines etc., and construction businesses etc. Also mains, hydrants, tunnels, unregistered motor vehicles, meters, towers, and any equipment that is used for a business purposes.

The basic value of Real Property is determined by a physical inspection of the land and all structures located thereon, these structures and improvements include dwellings, garages, barns, sheds, pools, tennis courts, and gazebos.

Revaluations are conducted every 5 years and the 10th year a physical inspection is required per State Statute. This is most difficult since the normal duties of the assessor's office and the work involved in performing the revaluation must be conducted concurrently. The Town revaluation was done for the October 1, 2011 Grand List, and the next revaluation will be for October 1, 2016.

The Assessor works with the Building Official and his office. Once a month the building department provides a list of building permits for the Assessor, she then proceeds to the property in question to measure any new construction a few times during the year. In addition to measuring, she also lists and assesses the property for tax purposes. Total values are equalized by the use of cost schedules and application of appraisal techniques. The valuation process requires skill, specialized training, experience and use of sound judgment. She then inputs all information in the computer by sketching the structure or structures and any additions, porches, pools or sheds that are included in the building permit.

The Assessor and her assistant coordinates with the Tax Collector and Town Clerk on any new changes in property ownership, foreclosure, etc., and records them on the owners field card and puts all the information in the computer. Deeds are proof read and properties are then determined to be a usable or non-usable sale, which must be reported monthly to the State. All files, map book, street books and field cards are constantly updated as to changes of ownership and all are entered into the computer.

During the tax year, the Assessor and her assistant price and pro rate motor vehicle assessments for vehicles sold, stolen or totaled in accordance with section 12-71 and issue lawful certificates of correction when proof of sale, donation or loss of cars & plate receipt is provided to the Assessors office in accordance with section 12-60 of the general statutes.

Services are also offered to all taxpayers who may have questions regarding their assessments. If the need arises, home visits are also made personally by the Assessor whenever

necessary, to assist the physically handicapped taxpayer.

On matters relating to assessments and elderly forms, the Assessors office prepares the forms for taxpayers on the circuit breaker. The Assessors office calculates the forms for the elderly to be sent to the state for approval. When a tax payer sells their home or deeds it to a family member the exemption is then pro-rated. The Town tax relief for the elderly is also the responsibility of our office and can be applied for if their income complies with the Towns requirement. Applications are sent out and appointments made. Later the Assessor inputs all the dollar amount in the computer which is reflected on the bill for seniors that qualify for the Town Tax Relief.

All veterans' exemptions and personal property are reviewed and updated yearly. Reductions are granted to low-income veterans if they comply with the States required income limit. Disabled and the blind can also receive an exemption when they apply in the Assessor's office.

The Assessors office implements all public Act 490 Farm and Forest reductions. The forms are checked yearly for those eligible for a farm exemption to make sure that Taxpayers are complying by the State Statutes.

Survey maps are updated yearly, and transferred onto the Assessors maps. The Assessor reads the A-2 survey maps and computes the acreage of a subdivision, and or survey to adjust the acreage. A property card is then made up with a new address, corrections or additions. She then inputs the information in the computer for tax bills for the following year.

Services are provided to Town officials, departments, and/or commissions, surveyors, attorneys, title searchers, real estate appraisers, F.B.I., United States Internal Revenue Services, etc.

Streets and addresses are updated for the Office of Statewide Emergency Telecommunications for the Department of Public Safety Division of Fire, Emergency, and Building Services. New streets and house numbers are checked for correction and addition.

The Assessor must interpret and put into effect any Connecticut public acts and statutes that are passed each year by State legislature. The acts and statutes are in constant flux and each year many of them are either modified, eliminated, and/or superseded by new laws.

The Assessor also works with the Board of Assessment Appeals on any questions they may have on Tax Payers who appeal their assessments. When and if any adjustments are made the Assessor then inputs all the information into the computer to reflect any changes on the field cards.

The Office of Policy and Management determines the responsibility of the Assessor's office through general statutes of the State of Connecticut.

SUMMARY OF 2012 AND 2013 GRAND LIST

NET VALUE OF TAXABLE PROPERTY

	2012	2013	Difference
Real Estate	\$1,234,507,060	\$1,236,179,110	+\$1,672,050
Personal Property	14,512,921	14,855,513	+ 342,592
Motor Vehicles	<u>74,052,690</u>	<u>75,851,159</u>	<u>+ 1,798,469</u>
TOTAL	\$1,323,072,671	\$1,326,885,782	+ 3,815,111

Teresa Rainieri, CCMA II
ASSESSOR

REGISTRAR OF VOTERS

The Registrars of Voters, one Democrat and one Republican, are elected state officials whose charge is to guarantee and preserve the voting rights of the citizens of their town in a fair and equitable manner. Upon their election, each Registrar appoints a Deputy who assists their respective Registrar in the performance of his or her duties.

The Registrars are responsible for most all of the duties concerning elections, with few exceptions. The Town Clerk is responsible for absentee ballots until they are delivered to the Registrars, in addition to the ballot layout, and submission of nominating petitions.

Although the advent of the scanning machine and procedure for its use has made the voting process much more efficient, associated technical training and reporting responsibilities have increased the workload of the election staff, especially for the moderator.

The total number of votes cast in the November 5, 2013 municipal election was 2,351. As of Election Day, Easton's voter registration was 1140 Democrat, 1704 Republican, 2290 Unaffiliated, and 35 Other.

We extend special thanks to the administration, staff and maintenance crew of Samuel Staples Elementary School, to the Public Works Department for all their cooperation and assistance leading up to and including Election Day, an to the officers of the Easton Police Department who, as usual, kept a watchful eye on traffic control and ensured the safety of our citizens and election staff throughout the day.

All involved in the voting process served well in what was another busy year at the polls, with the Town budget referendum on May 7, 2013, the municipal election on November 5, 2013, and the election recanvass on November 26, 2013. We wish to acknowledge Ms. Cheryl Everett who served as election moderator for the municipal election and the recanvass, which followed, and to the election staff who worked on Election Day and in the recanvass. Their diligent work ensured that all votes were accurately counted in a very close election.

Residents may register to vote or change their registration by using the mail-in voter registration form, or in person. We also hold special sessions throughout the year for the registration of new voters, and will once again comply with Connecticut General Statutes Section 9-32, which requires us to conduct an annual canvass of the town to ascertain the number of eligible voters. This canvass is conducted between January and May and is important in helping to maintain an accurate voter list.

The Registrars' Office is located in Town Hall and is open on Fridays from 10:00 a.m. until 4:30 p.m. The Registrars are ably assisted by Assistant Registrar James Bromer. Either Registrar or the Assistant Registrar will gladly assist town residents with any voter registration or voting issue, regardless of party affiliation.

Respectfully submitted,
 Krista A. Kot, Republican Registrar
 Ron Kowalski, Democratic Registrar

BUILDING DEPARTMENT

The Building Department includes the services required for State of Connecticut Building Codes. It includes one (1) person certified by the State of Connecticut as a Building Official.

The Building Department office is located in the Town Hall and is supported by a part-time secretary who maintains the records and accounting of permits and fees. All types of new construction is received and subsequently permitted through the Building Department.

The Building Department is open:
 Monday - Friday 8:30 – 12:30 and 1:00 – 4:30.
 Permits are accepted 8:30 to 12:00.

Subsequent permits are also issued for repair and alterations, pools, plumbing, heating and electrical work. The Building Official performs all field inspections relative to the aforementioned work. Enforcement of the State of Connecticut Building Code is paramount to the duties of the official

The Connecticut General Statutes 29-252-1a, adopts as a reference code the 2005 Connecticut Building Code”, 2003 ICC International Building Code, 2003 ICC Residential Code, and National Electric Codes and N.F.P.A. update.

The Building Department researches public record and offers information and assistance for the safety and welfare of the public.

The Building Official prepares an annual operating budget for activities under his control and is responsible for the maintenance of building plans and records. He determines and

initiates regulatory or legal action in cases of violation of building code ordinances.

The Building Department offers its expertise and services to the citizens of Easton and welcomes anyone to visit the department with their building problems or questions.

Respectfully submitted,
 E.William Martin, Building Official

<u>Building & Zoning Permits</u> 2012/2013	<u>Permits</u> Totals	<u>Estimated Value</u> Totals
New Residences	6	\$3,315,496.00
Additions, Alterations & Repairs to Existing Buildings	68	\$4,758,232.00
New Non-Res. Structures (ie. barns, garages, etc.)	66	\$1,420,064.00
Swimming Pools	12	\$472,680.00
Affordable Housing	0	
Caretakers	0	
Tennis Courts	0	
Wood Stoves	1	\$2,660.00
Demolition	5	\$26,300.00
Solar	7	\$164,788.00
TOTAL	165	\$10,160,220.00
Electrical	216	\$18,514.00
Plumbing	158	\$10,245.00
Heating & Air Conditioning	65	\$10,655.00
Tanks, ie. oil etc.	50	\$6,197.00
Building	165	\$93,469.00
TOTAL	654	\$139,080.00

MUNICIPAL AGENT FOR THE ELDERLY

The Municipal Agent on Aging, MAA, is a person who is available to, and responds to, the senior population of the community. This is a state-mandated position, originally established in 1972. Each of the 169 towns in Connecticut has a Municipal Agent. The Municipal Agent reports to a dedicated Commission on Aging at a monthly meeting, normally scheduled on the first Monday of the month throughout the year, with the exception of January, July, and August. The duties and responsibilities of the Municipal Agent have increased in proportion to the growth of the elderly population. As the first wave of baby boomers began turning 65 in 2011, it has been vital that the Municipal Agent be available to educate this group on Medicare eligibility. If the senior's situation warrants, then she encourages him/her to sign up through the Social Security Administration prior to their 65th birthday month. They can do this by: 1) visiting the web at www.socialsecurity.gov; 2) visiting the local Social Security Administration office located at 3885 Main Street in

Bridgeport, CT 06608; 3) phoning the S.S.A. at either: a) The Bridgeport office: 1-866-331-6399 or b) the national number: 1-800-772-1213.

The agent is familiar with programs such as adult day care, elder abuse prevention, meals on wheels, housing, home health care agencies, mental health, legal referrals and all town, state and federal programs; elderly state and town tax relief, Medicare enrollment, Medicare insurances, Social Security benefits, and veterans' programs. The agent is informed of situations compelling enough to require interaction with police/DSS/Senior Protective Services/Probate Court. As people grow older, cases of self-neglect and inability to cope may become a problem or develop into a crisis. The Municipal Agent is mandated to report these cases. The *Senior Support Network List* is revised on a per diem basis.

Issues dealing with family adjustment to aging and health problems are also a concern. More children of the elderly are coming in and requesting information and referrals, as their parents are at risk living alone, or perhaps now living with them. Caregiver's stress on the spouse or adult child is becoming more common and requires education and referral prior to a crisis.

The Municipal Agent is a separate department located in the senior center. She was able to mail a monthly newsletter to approximately 1,800 households. This newsletter, combined with the Senior Center program monthly mailing, continues to be the principal means of disseminating information to seniors regarding resources and benefits. The Municipal Agent's monthly newsletter will be accessible through the Easton Senior Center website: www.eastonseniors.com. This newsletter assists in keeping families current regarding benefits available to their loved ones in Easton.

The Municipal Agent has office hours from 10:00 am to 3:00 pm, Monday through Friday, at the Senior Center. Seniors, family members, or caretakers, should call ahead at 203-268-1137 to make an office appointment.

Outreach Worker, Pamela Healy, is available to visit homebound seniors or any senior who welcomes a friendly visit. She is an extension to the Municipal Agent and provides valuable information. She possesses a warm personality and wonderful listening skills. Our seniors have known Pam for over two decades and cherish her visits. She reports directly to the Municipal Agent. Their collective visits/appointments are logged and reported monthly to *SWCAA, the South Western CT Agency on Aging*. Only first names and ages are recorded to insure privacy. *SWCAA* uses the statistics from the region to report to the State of Connecticut. This information confirms validity for programs and services in place, and collects the necessary data to implement new programs as warranted. The agency has a great website: www.swcaa.org 203-333-9288.

Keeping loved ones in their own homes safely was a priority of the former Municipal Agent, Katie Tressler, and current

Outreach Worker, Pam Healy. Lists of caregivers and private health care agencies are available as well as a list of repair people whose work has been recommended by Easton residents. Easton seniors/families make the decisions to hire services of their own choosing.

Seniors with limited income feel particularly vulnerable with the current state of the economy and cutbacks. The Municipal Agent has information which could be helpful in addressing this problem. The website www.benefitscheckup.org offers valuable information.

Fuel Assistance applications are filed on an appointment basis from October through March. Strict financial guidelines are set forth by state mandate. The Municipal Agent handles those households with residents age sixty and above. In 2013, she assisted with fourteen assessments/applications for seniors. Those that qualified had applications delivered to the ABCD, Inc., Energy Assistance Program in Bridgeport, CT. Two of those applications were homes in foreclosure/bankruptcy.

The Municipal Agent encouraged numerous eligible low-income seniors to apply for the Medicare Savings Program under the State of Connecticut Department of Social Services. This benefit eliminated the cost of Medicare B, paid the Part D drug premium, and reduced the cost of brand and generic drugs. Reapplication is done on an annual basis.

On ***National Health Care Decision Day***, April 16, 2013, a program was presented by Elder Law Attorney, Sharon Cregeen on **Advanced Directives & Health Care Representative Documents**. In May, a program entitled **Testing and Issues: Well Water, Radon, Septic Systems** was offered by Polly Edwards, Town Sanitarian and Mr. Bill Martin, Town Building Inspector. In September, the program **An Overview - Medicare Insurance Assistance and the Medicare Savings Program**, giving an overview of senior health services, was presented by Lisa Alhabel, SWCAA Caregiver Information Specialist/CHOICES Counselor. A program in October was presented by Brendan Rickert MS, HFS on **How to Take Care of Your Back and Body as You Age**. Each program was well attended by interested seniors, was highly informative, and opened relevant discussions. A tour was scheduled to the Watermark Alternative Senior Living, which offers the option to rent or buy in Bridgeport CT. Transportation and lunch were included in the tour. Those attending the tour were given information about the amenities provided by this kind of facility, and the possibility of downsizing from a large home to an alternative style of senior living. Easton seniors enjoyed shared camaraderie not only with the tour group, but also with two former Eastonites who now have the pleasure of living there permanently.

The *Easton Garden Club* generously bought and delivered poinsettias to seniors who have difficulty getting out, as well as those seniors who needed cheering. This organization provides a unique outreach to this town.

The Martha Carrie Schurman Fund was founded by the late Albert Schurman in memory of his wife. Through Al's and local donors' generosity, this fund has helped seniors pay extraordinary bills, and provide other necessities. The Municipal Agent and Outreach Worker first assesses the monetary crisis. Then the matter is discussed, prioritized on a need basis, and disbursed confidentially.

As our increasing elderly population continues to require a need for additional assistance/services, the Municipal Agent and Outreach Worker, Pam Healy, will continue to be available to serve them, and will keep the Commission on Aging informed in the process.

Kathleen M. Tressler, RN/MAA/SSS
Municipal Agent on Aging/Senior Social Services

EASTON SENIOR CENTER

The Easton Senior Center passed a major milestone this year as it prepared to move into its twenty-fifth year. Since the Easton Senior Citizen's Center Inc. began in 1975, and the first Easton Senior Center was built in 1989, this organization has raised \$50,000 a year to provide programs for the benefit of the seniors of Easton. It has also raised over \$2,000,000 to build two centers, restricting costs to the taxpayers to \$75,000 total.

In spite of the somewhat restrictive state of the economy the Center continues to thrive, supported by the residents of Easton and the surrounding towns, local businesses, foundations and state and federal grants. This continues to be an amazing family of much appreciated support. Our transportation program is the envy of many towns. Supported by a state grant for a new bus, another grant for a part time driver, Heriberto Torres, and a New Freedom grant to provide 24/7 transportation for the elderly and physically challenged residents, our full time van driver, Randy Shapiro, leads a team of competent and dedicated drivers to the betterment of the community.

Our volunteers, some who have served for the full twenty-five years, are incredible. The total of their hours of service is a testament to their dedication, especially as many of them live out of town!

The Center continues to organize many trips during the year including a special annual five day trip. This year the seniors traveled to Virginia and West Virginia, enjoying the best weather of the year.

Outreach continues to thrive as one of the best supported programs at the Center. Warm coats are collected from the community in a joint program with the Durham CT. Brewster and Korn Elementary schools. These are distributed to the needy through Bridgeport and Newhaven agencies, with the kind assistance of local counselors.

Our knitting group continues to provide warm mittens, scarves and hats around the festive season. All knitting yarn supplies are donated by residents and organizations.

As the years have passed by the Center has become less and less of a tax burden to Easton residents by funding more and more activities from donations. This year was no exception. The Center now hosts at least four Tag Sales annually, one Silent Auction, one Live Auction, Holiday Wrapping Services, gift baskets and toy sales. This year the Center printed a new Easton directory that raised \$32,000 to provide a new copy for every resident in town and \$12,000 profit for Senior Programs.

Special thanks are due to Assistant Director, Kay Oestreicher for her dedication and hard work and to all the volunteers and committee members who help with Easton Senior Center programs.

To our whole "family" a special thank you for making my life so much easier!

Val Buckley, Director, Attorney Sharon Cregeen, Chairman Easton Senior Center Advisory Board, Attorney David McDonald, Chairman Easton Senior Citizen's Center Inc.

HEALTH DEPARTMENT

The Easton Health Department is located in the Easton Town Hall and is supported by a Director of Health, a Health Officer, a part-time field worker, and a secretarial staff who maintains the records and accounting of permits and fees.

Our department covers a multitude of responsibilities. We issue septic and well permits, food service permits, inspect day care centers and schools, and respond to all complaints of a public health nature. We routinely monitor communicable diseases, working closely with the Epidemiology Section of the State Health Department. We have free literature covering a wide array of public health topics that we keep available to local residents.

The Easton Health Department had a very busy 2012/2013 year. We received a \$2500 lead grant from the Department of Public Health. We used the monies to do a town-wide lead paint educational mailing to all property owners of homes built prior to 1972. We also purchased educational materials to be distributed to the local day care centers. We have again seen a substantial increase in the number of temporary food service applications, as local organizations sponsor events that involve the serving of food to the public.

Throughout the year we attended numerous training seminars in bioterrorism, emergency preparedness, food service sanitation, sewage disposal, drinking water safety, and public health education. We also work closely with the local schools and newspapers in addressing various public health topics.

Respectfully submitted,
Christopher Michos MD, Director of Health
Polly Edwards RS, Health Officer

2012/2013 HEALTH PERMITS

<u>HEALTH PERMITS</u>	<u>Permits Totals</u>	<u>Fee Totals</u>
SEPTIC (NEW)	21	\$4,200.00
SEPTIC (REPAIR)	13	\$1,625.00
SEPTIC (REVIEW)	71	\$4,150.00
WELLS	6	\$625.00
SOIL TEST	35	\$5,250.00
FOOD SERVICE	6	\$750.00
TEMP. FOOD SERVICE	<u>14</u>	<u>\$655.00</u>
TOTAL	166	\$17,255.00

stone is swept up and recycled. During the past year, 9.62 miles of road were involved in this program, with the use of 44,699 gallons of road oil, 1,802 of 3/8" trap rock and 3,899 tons of bituminous concrete.

Due to Hurricane Sandy the Town applied for federal aid to help with the labor and equipment cost in cleaning up the down trees, hangers and debris and was reimbursed \$168,058. For the February 8 - 10 Blizzard, in which we had a total of 21" of snowfall, the Town once again applied for federal aid; \$35,799 was reimbursed for labor and equipment costs for snow removal.

This past year the Department's drainage program entailed:

8	New catch basins were installed
24	Catch basins were repaired or rebuilt
100	Feet of curtain drain pipe was installed
1,135	Feet of storm pipe drainage was installed

The Department takes care of all street and traffic control signs on the Town's roads. This past year saw 6 new signs and posts installed and 15 signs repaired or replaced.

The Town's crew continued scheduled work with the bucket truck and was able to render needed attention to dead trees and hazardous limbs hanging over the Town roadways. And once again maintain the Town's parking lot lights. The tree work was done in unison with the Town Tree Warden.

Applications for 35 driveway permits and 36 road opening permits brought in \$1,775 in fees.

The department continued the maintenance responsibility of the former Samuel Staples School, now known as 660 Morehouse Road. And also working along with other departments which accounted to over 3,541 hours of work throughout the Town in unison with the Board of Education, Park and Recreation Department, Town Hall, Library, Easton Police Department, Animal Control Shelter, Easton Fire Department, EMS and the Conservation Commission.

Edward Nagy, P.E.

Director of Public Works/Town Engineer

PUBLIC WORKS DEPARTMENT

EASTON PUBLIC WORKS DEPARTMENT

The Easton Public Works Department continued in its efforts to maintain and improve the 94.23 miles of roads and in caring for other Department responsibilities.

The department's duties include: snow and ice removal during the winter season; street sweeping; pot hole repairs; roadside mowing; guide rail repairs; installation and repair of street and traffic signs; tree and brush removal; installation and repair of curbing; and maintaining Town bridges, road paving, drainage installation, and catch basin cleaning.

Though the department is a much varied and capable unit dealing with many facets of road construction and repair, the department is most always in people's minds when snow and icy roads occur. Easton had a total of 55" inches of snowfall, which required the Department to plow on 7 different occasions. Sanding of the Town roads occurred 16 times consuming 2,744 tons of sand and salt mixture in the process.

The Public Works Department's spring and summer months are used to prepare roads that will be involved in the Town's chip sealing program for that year. Included in the preparation of the roads are brush cutting, grading back the road edges, removal of boulders from under the existing pavement, patching of these holes, installation of any needed drainage or repairs to existing drainage, sweeping of the road and the application of a leveling course of asphalt to maintain proper drainage, which leads to the application of liquid asphalt and then covered with a layer of 3/8" Trap Rock. The program comes to its completion about a month later when the excess

BOARDS AND COMMISSIONS

BOARD OF FINANCE

The Board of Finance, operating within the general statutes of the State, is responsible for all Town government finances. The Board is composed of six members elected for six year terms. At each biennial Town election two of these members are elected. In addition, there are three alternate members appointed by the Board of Selectmen. These alternates may serve at Board meetings in the absence of an elected member. The Board meets monthly, with special meetings called for annual budget reviews and as required for other purposes.

In the performance of its duties, the Board exercises all administrative functions necessary in preparing the annual budget for the Town. This process includes discussing with Town officials and department heads their proposed operating and capital expenditures, after which these requests are presented at a public budget hearing for questions and comments. The Board then prepares a final budget which is presented to the Town at the Annual Budget Meeting held on the last Monday in April in conjunction with the Annual Town Meeting. Once the Town approves a budget, the Board sets the tax rate for the ensuing year.

The Board is responsible for selecting an auditor of Town funds and publishing an Annual Town Report. During the year, the Board's concerns are focused on maintaining Town operations and departmental expenditures within approved budget limits. The Board acts to approve transfers between budget line items and special appropriations when necessary.

The 2012-2013 Town Budget in the amount of \$40,678,346 (gross) that included appropriations of \$15,319,647 (includes Debt Service) in the Selectman's accounts, \$15,243,331 for the Easton Board of Education, and \$10,115,368 for the Region 9 Board of Education. On the basis of a Grand List of \$1,317,809,160 the Board set a tax rate of 29.1 mills for the fiscal year July 1, 2012 through June 30, 2013.

Respectively Submitted by
Fred N. Knopf, Chair
Board of Finance

BOARD OF ASSESSMENT APPEALS

The Board of Assessment Appeals met for public sessions in fiscal year 2012-2013 during the month of March. The Board of Assessment Appeals also met in September of 2013 for Motor Vehicles.

The March sessions were for taxpayers with a grievance on either Personal or Real Estate property assessments. Tax payers by State Statute must file a form prescribed by law for Real Estate and Personal Property no later than February 20th of any given year to appeal their assessment. The September sessions were for Motor Vehicles only.

All of these sessions were held under the direction of the State Statutes, by which the Board of Assessment Appeals also receives its authority.

Lori Mezes, Chairman

Board Members:
A. Gordon Reynolds
Dennis Kokenos

PLANNING AND ZONING COMMISSION

The Town Plan of Conservation and Development, adopted in July 2007, established the basic policies, which have guided all of the Planning and Zoning Commission's efforts and decisions of the past year. Briefly summarized, these policies are to protect and sustain the environmental quality of the town, especially its water supply watersheds, to guide new development for consistency with the town's established low-density residential character, and to plan for growth in the civic life of the community.

In carrying out these responsibilities our Commission has often been confronted with legal challenges by developers and other interested parties. During the past year seven appeals from Commission decisions were before the courts; of these, three were resolved in the Commission's favor and one reversed a Commission interpretation regarding horse-boarding facilities. The three cases still pending involve the Saddle Ridge affordable housing project, denied by the Commission in August 2011, a lawsuit concerning enforcement of the zoning regulations governing horse farms, and an appeal by neighbors of a special permit authorizing expansion of a cemetery at the end of Harvester Road.

Two applications for amendments to the Zoning Regulations were submitted to the Commission during the year. One, which sought changes to Section 7.12.2 regarding processing of forest products, was withdrawn and is under further study. Another application, which sought creation of a special "Town Green Center District", was denied for lack of conformity with the Town Plan.

Progress was made during the year in several areas of planning for the future of Easton. The Commission met with representatives of the newly formed Agricultural Commission of the Town and resolved to pursue a strategy for preservation of farmland in Easton. A master plan for conservation and development of the Town's 127-acre tract on the westerly side of Morehouse Road is in final preparation, in collaboration with the Parks and Recreation Commission, the Board of Education and other Town agencies, for presentation at a public hearing in Spring 2014. A comprehensive site plan for the "Old Staples School" site was prepared and forwarded to the Board of Selectmen; this plan accommodates the parking needs of the five agencies now occupying the old school building and provides for improved safety and on-site traffic circulation.

As part of its planning function the Commission received a referral from the Board of Selectmen, submitted by Homeland Towers, LLC, proposing the construction of a wireless

telecommunications facility on the Town-owned Morehouse Road tract. The Commission responded unfavorably on the proposed location but agreed to a request by the Board of Selectmen to conduct a comprehensive study of Town-owned properties potentially suitable for wireless telecommunication facilities. The Commission sought help from the State Sitting Council and received a coverage analysis from the Council in January 2013. Based on the information supplied by the Council, the Commission's staff and a special subcommittee prepared a matrix comparing five Town-owned sites for suitability for wireless tower location, with emphasis on protecting Town character and nearby homes. The Commission's report noted the great urgency of reliable emergency communications within the town and proposed consideration of two potential sites on Town-owned land. Both sites are remote, well forested locations, within the interior portion of the 127-acre Morehouse tract and west of the river behind Aspetuck Park.

Considerable planning and research effort during the year focused on the future development and conservation of the Town's 127-acre tract at Morehouse and Banks Roads, on the small commercial "center" at Sport Hill and Center Roads, and on updating the Town Zoning and Subdivision Regulations. Most significantly, groundwork has been laid for the required ten-year update of the town Plan of Conservation and Development, due in 2016. Current preparations for this update include Geographic Information System base-mapping work underway for the Town by the Greater Bridgeport Regional Council and a work program plan prepared by Commission staff.

Several special permits were modified and approved during this period, after public hearings, by the Commission. These included permission for a riding academy with indoor riding ring, stabling and boarding of horses and several outdoor paddocks located at 120 Eden Hill Road. Others included the enlargement of the MG Easton Cemetery at the end of Harvester Road, and two flood-plain special permits at 44 and 65 Redding Road respectively, the latter two granted in June and July 2013.

As the national and regional economic slowdown continued during 2012 and 2013, new development activity in Easton remained slow. There were two small subdivisions during the year. One, on North Park Avenue creating one additional lot, was appealed by a neighbor but the Planning and Zoning Commission's approval was upheld by the court. The other subdivision, located on a private road, Fensky Road, created one additional lot accessed by Far Horizons Drive. The Commission approved a simple division of land on Beers Road, creating a shared driveway, and a new rear lot. The Commission also approved a resubdivision, which created an additional lot at the end of Riverside Lane. The net gain from these applications was four new building lots.

A total of 164 zoning permits were issued for the year, five of which were for new dwellings. Reflecting the electric power failures of the last few years, 81 of these permits were for residential electric generators.

The Commission encourages citizen participation in the planning process and customarily reserves the first one-half

hour of each of its regular meetings during the year for scheduled appointments. Regular meetings of the Commission are scheduled for the second and fourth Mondays of each month. For the calendar year 2014 the Commission has scheduled all meetings to begin at 7:00PM. Four of its approximately twenty-four meetings are reserved for discussion of planning issues. Inquiries on development questions may be directed to the Commission staff any weekday during regular hours at the Town Hall.

The Planning and Zoning Commission is composed of five regular members appointed to offset five-year terms by the Board of Selectmen. Three alternate members, typically appointed to shorter terms, attend all meetings and complement the Commission membership whenever vacancies or absences occur.

Respectfully submitted,
Robert Maquat, Chairman

ZONING BOARD OF APPEALS

The Zoning Board of Appeals of the Town of Easton consists of five regular members and three alternate members who meet on the first Monday of every month at 5:30 p.m. in the Easton Town Hall, unless otherwise noted. Regular members are elected for a term of six years. Both regular members and alternate members are empowered by the Connecticut General Statutes under Section 8-5. In accordance with a town ordinance effective March 6, 1974, alternates are appointed by the Board of Selectmen of the Town of Easton for a term of six years.

During the fiscal year 2012-2013 the Zoning Board of Appeals met in session on seven occasions and heard nine appeals. All nine applications for variances were approved.

John Harris, Chairman

CONSERVATION COMMISSION

Easton's Conservation Commission acts as the Town's Inland Wetlands and Watercourses Agency as well as the Conservation Commission.

As the Inland Wetlands Agency, it enforces the provisions of the State of Connecticut's Inland Wetlands and Watercourses Act. In this capacity, it reviews applications for regulated activities, conducts site visits, and if appropriate, holds public hearings prior to approving or denying a permit request. During fiscal year of July 1, 2012 to June 30, 2013, twenty-five applications were received. This included nineteen regular applications, three Determinations of Wetland Impact (DWI), with one regular application and one DWI each approved by Phillip Doremus, D.A., W.E.O. (Designated Agent, Wetlands Enforcement Officer), two extensions, and one amendment; one application was withdrawn, and the rest were all approved. Three violations were issued, two of which have been lifted and two bonds released.

The Commission devoted time during this period to amending its Inland Wetlands and Watercourses Regulations, using yearly state-mandated updates. Although this current Annual Report covers the period of July 2012 through June 2013, the Commission reports that the proposed Regulations as revised were sent to the Connecticut Department of Energy and Environmental Protection (CT DEEP) for review, followed by a public hearing on October 22, 2013. At the conclusion of the public hearing, based on all input, the Commission approved Easton's updated Inland Wetlands and Watercourses Regulations.

The Conservation Commission is responsible for maintaining town-owned land designated as "Open Space" and also for planning future open space acquisitions. To that effect, it works closely with developers and conservation groups, recommending to the Planning and Zoning Commission specific areas to be acquired by the Town or otherwise protected which are in line with the Town's Open Space Plan adopted in March of 1994. The Commission also renders comments to Planning and Zoning on certain applications or issues when requested.

Currently, the Town owns nearly three hundred acres of town-managed open space, with the single largest piece being the Paine Open Space property on Maple Road. The addition of property acquired through the subdivision of Adirondack Estates nearly completes the Open Space Plan goal of protecting all of the banks of the Mill River below the Easton Lake Dam. The Commission, through its Trail and Utilization Committee and its Open Space Management Committee, has worked diligently to maintain the existing trails and create additional trails for the enjoyment of the people who walk the Paine Open Space. The Commission would like to thank their own member, Steve Corti, as well as Aspetuck Land Trust members Mike Wallace, Midge Krisak, and other Land Trust Trail Stewards for work done at the Town's open space

properties, for their ongoing trail marking and maintenance work, as well as assessing damage to the various trails on the Poindexter and Paine Open Space properties in the wake of Hurricane Sandy. The Commission reports that after two years of diligent work, the post-storm clean up has been completed. The Commission also appreciates the ongoing assistance of David Brant and Lisa Brodlie of Aspetuck Land Trust in providing guidance and materials to the Trail Stewards. Their time is generously given and greatly appreciated.

In addition to the Trail Stewards, the Members thank Peter Smith for his tireless dedication to clearing and improving trails as well as his work in maintaining the landscape throughout the Paine Open Space.

Additional thanks go to the Department of Public Works, headed by Ed Nagy, for its assistance over the past year. With Public Works' help, the Commission continues to maintain two farm fields on the Paine Open Space property in order to encourage various species of wildlife. Special thanks go to Helena Morf for her part in maintaining the recently acquired open space property, now part of Paine Open Space, obtained through the subdivision of property owned by Mrs. Morf. The Commission hopes to install signs to identify the boundaries of this new open space parcel.

In the wake of Hurricane Sandy, Easton has seen an extensive clean-up/timber salvage effort at the various Aquarion-owned properties along Black Rock Road, Everett Road, North Park Avenue, Rock House Road, and Valley Road. Gary Haines of Aquarion Water Company met with Phillip Doremus, W.E.O. and later attended a Commission meeting, assuring the Members that the entire operation is under the supervision of the Connecticut Department of Energy and Environmental Protection. As the Commission can only act in an advisory capacity to CT DEEP, Phillip Doremus will continue to monitor activities in order to ensure that wetlands are not adversely affected by the clean-up efforts.

The Commission has also been involved in the approval of several special projects within town, including the Riparian Buffer project at Aspetuck Park (formerly Toth Park), as well as Trout Unlimited's cutting and spraying of highly-invasive Japanese Knotweed along the banks of the Mill River—both projects designed to protect and preserve Easton's wetlands. The Riparian Buffer project is being done by The Nature Conservancy in partnership with the Easton Garden Club and was approved by the Commission on May 11, 2011. The goal of the project is to increase the native plantings and biodiversity of the landscape, help reduce the goose population and mitigate pollutant runoff, and ultimately improve water quality in the park. Jean Stetz-Puchalski, of the Garden Club, Nancy King, Landscape Architect for the project, and Sally Harold of The Nature Conservancy were present at the Commission's February 12, 2013 meeting and gave an update on the project, telling the Members that although quite a bit of work has been completed, it is still an ongoing project.

The Conservation Office maintains a list of open space parcels, in addition to a list of all recorded Conservation easements. The Commission supplies Conservation easement signs to be installed by applicants along any Conservation easement that they have on their property.

The Members are looking forward to a productive new year, with a number of small projects planned. With Easton's best interests in mind, the Commission is dedicated to helping to preserve and protect its wetlands and waterways, as well as encouraging its residents' enjoyment of their surroundings.

The Commission currently has seven full members and is looking to fill some openings in the upcoming year. If you enjoy Easton's beauty and would like to help preserve the Town's integrity, please consider contacting the office to become part of the Commission.

The Conservation Office is open daily from 8:30 a.m. to 12:30 p.m., and our phone number is 203-268-6291.

Respectfully submitted,
Roy Gosse, Chairman

Officers for the Easton Conservation Commission:
Roy Gosse, Chairman
Stephen J. Edwards, Vice-Chairman
Dori Wollen, Secretary

COMMISSION FOR THE AGING

The Commission for the Aging was established pursuant to Section 7-127a of the General statutes and a Town Ordinance to develop and coordinate programs for the aging in the Town. The Commission consists of five (5) electors of the town of Easton, appointed for 3-year terms, at least three (3) of whom shall be representative the age group concerned, and three (3) alternates in accordance with the by-laws. The Municipal Agent, Katie Tressler, who is appointed by the First Selectman, serves as an ex-officio member of the Commission in accordance with State Statutes. Mrs. Tressler interacts with many seniors and works very closely with the Commission.

The Commission shall:

- a. Study the conditions and needs of elderly persons in Easton in relation to housing, economic, employment, health, recreational and other matters.
- b. Analyze the services for the aged provided by the community, both by public and private agencies.
- c. Develop and coordinate programs.
- d. Make recommendations to the Board of Selectmen regarding the development and integration of public and private agencies in co-operation with State and other services to the extent possible.

The Town may make appropriations for the expenses of the Commission and may, with approval of the board of Selectmen, participate in State, Federal and private programs and grants concerning the elderly. The Commission is authorized and empowered to accept gifts or contribution for any of its purposes and shall administer the same for such purposes in accordance with the term of the gift as a separate fund subject to appropriations approved by the Board of Finance.

Commission meetings are held at 5:00 pm at the Senior Center on the first Monday of each month with the exception of September when the meeting takes place on the Tuesday after the Labor Day holiday. There are no meetings in July, August and January. The meetings are open to the public.

The Commission continues to sponsor seminars for Easton seniors. The feedback from the attendees indicates the seminars are worthwhile and should continue.

Commission members are Acting Chair, Joel Peskay, Gail Gay, Margaret Silvestri, Janet Klein, Phyllis Machledt, and Paul Diana, Alternate.

EASTON PARKS AND RECREATION

The Parks and Recreation Commission plans, manages, and conducts municipal activities under its own sponsorship. Additionally, the Department promotes, assists and helps coordinate privately sponsored and managed recreation programs for the benefit of all Easton citizens. The mission is also directed toward the planning, acquisition, development, and maintenance of parks and other recreational areas and facilities for the enjoyment of recreational opportunities and the creation of a better living environment.

Easton Parks and Recreation has continued its field development and maintenance programs throughout the Town of Easton. The parks department manages over 50 acres of playing fields and school property including; 5 little league fields, 3 softball fields, several cemeteries, Aspetuck park, 7 playgrounds, 4 tennis courts, 7 soccer / multi-purpose fields and one football field. Easton Parks and Recreation partnered with Easton Little League to construct a new regulation baseball field, this joint venture was made possible by the hard work of many Easton volunteers. The department is extremely proud of all the work that has been accomplished at the Morehouse road facility; in addition to the 4 acres of playing fields, the department has installed a state of the art irrigation system, along with the installation of water and electricity for future needs.

Easton Parks and Recreation partnered again with Easton Little League to construct a new baseball field at the Easton Country Day complex. The new field is a 50/70 that will help

our young player's transition to the "big field", and also allow Easton Little League to host games for a wider group of players.

Easton Parks and Recreation has remained vigilant in its mission to offer free and cost effective programs to Easton residents. Programmatically, continued growth has been measured in our well subscribed offerings such as martial arts, multi sport programs and our Sunshine Day Camp. Overall, we saw over 2,500 participants in our free and cost-effective programming.

Easton Parks and Recreation has added a new Easton Arts Center located at the office at 652 Morehouse Road. A place where children can be creative in an encouraging environment. At The Easton Arts Center, children have the freedom to be expressive through their art. They will work independently in a supportive environment. They will continue to grow... learn... and create, become self-confident and independent, and take pride in who they are & realize there are no limits on whom they will become.

The Extended Day Program at Samuel Staples Elementary School continues to grow in enrollment. While providing a service to working parents the program continues to be enjoyed by elementary school children. It is with extreme pride that the department offers first class day care for the students of Samuel Staples School.

The Parks and Recreation Department will strive to continue to offer quality programs and cost-effective municipal recreational opportunities to all of the residents of Easton.

Members of the Parks and Recreation Commission are: Kathi Smith – Chairman, Tom Cable, John Broadbin, Kirsten Ceva, Dave Gombos, Phil Tamallanca and Anthony Martinich.

INSURANCE COMMISSION

TOWN OF EASTON INSURANCE SCHEDULE

7/01/12 - 7/01/13

Commercial Property Coverage

Blanket Building & Contents	
Agreed Amount and Replacement	\$81,877,188
Contractor's Equipment	695,065
Fine Arts - Exhibition Floater	200,000
Deductible	1,000

Commercial General Liability Each occurrence \$ 1,000,000/3,000,000

Personal Injury/Advertising Injury	Each occurrence	\$ 1,000,000
Medical Expense	Each person	\$ 10,000

Equipment Breakdown \$100,000,000

Deductible	\$ 2,500
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Commercial Automobile

Liability	\$ 1,000,000
Medical Payment	5,000
Uninsured/Underinsured Motorist	1,000,000
Comprehensive	ACV w/\$ 500 deductible
Collision	ACV w/\$1,000 deductible

Public Officials Library Each claim \$ 1,000,000

Deductible	Each claim	10,000
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Law Enforcement Liability Each claim \$1,000,000

Deductible	Each claim	10,000
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School Leader's Legal Liability Each claim \$ 1,000,000

Deductible	Each claim	10,000
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Following-Form Excess Liability \$10,000,000

Pollution Liability(Underground Oil Tanks) per release \$ 1,000,000

Deductible	per release	10,000
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Workers' Compensation & Employer Liability Statutory

Exp. Mod. 1.47	
Employer's Liability	
Each Accident	\$1,000,000
Disease - Policy Limit	\$1,000,000
Disease - Each Employee	\$1,000,000

Blanket Public Employee Dishonesty Bond \$ 500,000

Excess Position Limit for:	\$ 100,000
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Treasurer	
Comptroller	
Accounts Payable/Receptionist	
Human Resources/Comp. Coordinator	
Retirement Plan Bond	\$ 160,000
Surety Bonds	
Tax Collector	\$ 187,500
Assistant Tax Collector	\$ 187,500

PENSION AND EMPLOYEE BENEFITS COMMISSION

The commission is comprised of seven appointed electors who serve four-year overlapping terms. The First Selectman is an Ex Officio member. Currently serving are First Selectman Thomas A. Herrmann., Chairman Alan P. Goldbecker, Vice-chairman A. Reynolds Gordon, Secretary Michael Keden, John Harrington, John Smith, Marvin Gelfand and Chris Neubert.

The Commission holds six regular meetings annually, and special meetings as needed. It serves as Trustee and Administrator of the Town's pension plan, and approves benefit payments, reviews actuarial valuations and assumptions, and selects and monitors investments of pension plan assets. The commission also oversees the group health, life, disability and other welfare benefits provided for Town employees, and when called upon, assists and advises the Town regarding the negotiation of collective bargaining agreements.

The assets of the pension plan continue to be invested in domestic and international stocks and fixed income securities. The overall investment performance of the pension fund assets have performed in line with a multi-asset class diversified portfolio. The Town's pension obligations at July 1, 2013 were 91.8% funded. Subsequent stock market conditions have modestly increased the plan's assets.

Effective July 1, 2012 new hires to certain union and non-bargaining groups were no longer covered by a defined-benefit pension plan but will be covered by a defined-contribution plan.

In 2003 the state unilaterally and dramatically enhanced pension benefits for state sponsored pension plans. The same benefits were requested by town employees. Resolution was reached by adopting much of the greatly enhanced benefits with increased contributions from the Town and Town employees. Current and future costs of the enhanced benefits should increase at a moderate rate. Costs of the Town's group health insurance program have escalated rapidly but in line with general experience. Future costs are expected to rise sharply as a result of the passage of the Patient Protection & Affordable Care Act.

Financial details regarding employee benefit plans are included in the Auditor's Report section of this annual Report.

Respectfully submitted,
Alan P. Goldbecker, Chairman

LAND PRESERVATION & ACQUISITION AUTHORITY

The Land Preservation and Acquisition Authority was established by the Town of Easton, pursuant to Section 7-131p of the Connecticut General Statutes. The Authority has five regular members and two alternates.

The members are:

Carolyn Colangelo, Secretary
Victor Alfandre
Christopher Neubert
Jeff Borofsky - Alternate
Irv Snow - Alternate

The Authority shall on behalf of the Town evaluate land for possible acquisition or development rights to such land. The Authority shall make recommendations to the Board of Selectmen as appropriate. Land will be evaluated for acquisition based upon its potential use for open space, recreation, or housing.

Pursuant to Connecticut General Statutes Section 7-131r, the Town established a Fund to be used for the purpose of acquiring and maintaining land and development rights within the Town of Easton. The Fund does not lapse at the close of the municipal fiscal year and is held in a separate, interest bearing account with all interest and income derived from the assets of the fund paid into the fund and added to the assets of the fund.

The Town, individuals, and public and private entities may all make contributions to this Fund. Any person seeking more detailed information or who is interested in donating land or money to the Fund is encouraged to contact the Authority. The Authority will provide additional information pertaining to conservation easements, deed restrictions, charitable contributions, and testamentary donations upon request.

Respectfully submitted,
Carolyn Colangelo, Secretary
Land Preservation & Acquisition Authority

AGRICULTURAL COMMISSION

The purpose of the Agricultural Commission is to act in an advisory capacity to the Board of Selectmen and other town boards and commissions on agricultural matters.

The commission consists of five members and two alternates who are electors of the town of Easton. Serving during this reporting period are members Jean Stetz-Puchalski (Chair), Victor Alfandre (Secretary), Sal Gilbertie, Irv Silverman and alternates Lori Cochran Dougall and Laurel Fedor.

The Commission is charged with supporting, promoting, and encouraging agriculture and agricultural pursuits in the town of Easton. It serves as a conduit between non-profit agencies, civic organizations, municipal boards and commissions, elected and appointed government officials, businesses, farmers, and persons engaged in agricultural pursuits at the local, state, and federal level. The commission advises the Board of Selectmen, the land use boards, commissions and officials on issues relating to agriculture and planning for agriculture in Easton.

Emphasis during this reporting period has been on education and development.

- Worked to understand the needs of the local farmers in order to support success, increase economic viability, and the future of agriculture in Easton.
- Learned of agricultural grant opportunities and educational programming/vocational/business training available to Easton farmers and how best to communicate these offerings.
- Established working relationships with other Connecticut Ag Commissions, federal and state level agricultural organizations, our Easton Planning and Zoning commission, and other Easton town commissions and committees, to help identify issues and concerns relating to planning for and supporting agriculture in Easton.
- Researched best practices for planning for agriculture in Connecticut municipalities.
- Worked with Easton Planning and Zoning commission and other relevant town commissions and committees to begin the review of current policies and regulations that impact agriculture in town.
- Recommended changes as to how agriculture is incorporated into the town's Plan of Conservation and development (POCD) as well as sharing ideas, resources and references to help shape policy regarding Easton laws and regulations dealing with agriculture, agricultural equipment, buildings and operations and farmland preservation.

- Promoted opportunities to preserve and expand farms in Easton and for citizens to value and support local farms.
- Expanded the awareness of the important role agriculture plays in the future of maintaining the rural characteristics of Easton.

Current farming projects on town land include the leasing of two sections of the property located at Morehouse and Banks Road in front of Samuel Staples Elementary School (SSES). The plots are being farmed organically. The project provides an education opportunity for the students at the school as well as an historical lesson in Easton's agrarian roots.

Regular meetings of the Agricultural Commission are scheduled for the 2nd Wednesday of each month at 7:30PM at the Town Hall Meeting Room A, unless otherwise noted.

Respectfully submitted by,
Jean Stetz-Puchalski, Chair

CLEAN ENERGY TASK FORCE

The Easton Clean Energy Task Force was established in 2006 to help the town achieve the goals of the statewide Clean Energy Communities Program. The original intent of the program was to foster municipal support for and community awareness of renewable energy. Starting in 2012, the program expanded to include a focus on energy efficiency and conservation as well. In keeping with this broader focus, Easton signed in August 2012 a new Clean Energy Communities Municipal Pledge, which has three components: 1) a commitment to reduce municipal building energy consumption by 20% by 2018 (which will save significant costs); 2) a commitment to purchase 20% of municipal energy from renewable sources by 2018; and 3) an agreement to promote energy efficiency and renewable energy in the community.

Some of the Task Force's activities in 2012-13 included:

- Benchmarking and tracking energy usage and costs in all municipal buildings. A UI intern completed initial data gathering; ongoing data input will be done by a combination of Task Force members and town employees.
- Facilitating UI "walk-throughs" of all town buildings to identify potential opportunities for energy reduction.
- Earning a first "Bright Ideas Grant" of \$5000, which was dedicated to the town's oil to gas boiler conversion efforts.

- Uniting with Redding and Trumbull on the Solarize campaign, to encourage installation of residential solar PV systems. A total of 66 contracts were signed across the three towns during this campaign, and these systems will collectively generate nearly 500kw of electricity.
- Continuing to encourage town residents to sign up for the voluntary CleanEnergyOptions™ program through United Illuminating. Easton has achieved the 12th highest signup rate in CT.
- Awarding a grant to a Helen Keller Middle School science teacher to help teach students about solar energy.
- Supporting a town-wide sneaker recycling effort (more than 500 pairs).

In the coming year, the Task Force will encourage further municipal action to measure and reduce energy consumption and to expand renewable energy.

The current task force members are: Cathy Alfandre (Chair), Heidi Armster, Carroll Brooke, Katie Callahan, and Fred Lovejoy.

Respectfully submitted,
Cathy Alfandre (Chair)

COMMITTEES

CEMETERY COMMITTEE

The Cemetery Committee's restoration and maintenance goals were successfully met with the help of small group of dedicated volunteers. During the 2012-13 fiscal year we held four workdays in Gilbertown, Lyon, Center Street cemeteries with a team of trained volunteers from last year's pool of workers.

The tasks accomplished during our workdays this fiscal year were; resetting and/or repair of 7 headstones in Gilbertown, 5 headstones in Center, 5 headstones in Lyon, two footstones.

The Committee's current restoration and maintenance goals are focused in the following areas:

1. Reset headstones that are leaning in our cemeteries
2. Install in new fabricated bases to all headstones that have broken below ground level and are too short to be reset,
3. Repair with epoxy, the remaining headstones that have broken above ground level
4. Reset footstones in Gilbertown Cemetery

Other Committee accomplishments not aforementioned:

1. Provided consistent landscape maintenance and leaf/debris removal in Lyon Cemetery.
2. Provided tree limb debris removal after Hurricane Sandy
3. Oversaw the professional tree removal of damaged Evergreen from Hurricane Sandy
4. Corrected signage in Gilbertown Cemetery to reflect cemetery's known origination date; cleaned and repaired signage before re-installing onto post.
5. Surveyed Gilbertown and Center Street Cemetery to identify 2013-14 maintenance/restoration needs.

The Committee would like to express their heartfelt appreciation to all the volunteers who have dedicated their time to maintaining our town's cemeteries.

Prepared by Gary Haines and Lisa Burghardt

HUMAN RESOURCES ADVISORY COMMITTEE

The Human Resources Advisory Committee is charged with advising the First Selectman and the Town's boards, commissions, and other agencies regarding human resources practices and related matters including classification of Town positions.

During the 2013 year, the Committee reviewed and proposed adjustments, as appropriate, of selected job grade classifications and compensation rates.

The membership of the committee during 2012-2013 was Thomas A. Herrmann, Chairman, Elise Broach, William J. Kupinse, Jr., Carmen Montero, and Grace Stanczyk .

EASTON RECYCLING COMMITTEE

The Easton Recycling Committee members are: Anthony J. Colonnese, Jeff Gombos, Philip Snow, and Ed Nagy, (ex-officio), of the Public Works Department. The purpose of the Committee is to operate a recycling program for Easton within the guidelines of the Southwestern Regional Recycling Operating Committee (SWEROC) and the State Mandate. The Town of Easton voted at a Town Meeting held on September 20, 1989 to join SWEROC, and to start a recycling program in the Town of Easton. SWEROC has contracted with Connecticut Resource Recovery Authority (CRRRA) to operate an Intermediate Processing Center (IPC) in Stratford, which accepts recyclable materials. Curbside recycling pickup started January 7, 1991. Recycling tonnage collected by the Town this Fiscal Year was 755 tons.

The recycling of junk mail, magazines, catalogs and corrugated cardboard once again has been very successful.

The Towns of Trumbull, Easton and Monroe have put our resources together to form TEaM, which is our combined effort to operate a recycling drop-off center for scrap metal, commingled beverage containers, mixed paper, corrugated cardboard, newspaper, used tires and electronics, including computers, printers, FAX machines, television sets, etc. It is TEaM's goal to expand this center's capabilities to accept additional recyclable materials.

The volume of waste motor oil that was brought to the Public Works facility by Town residents for recycling was 1,790 gallons. This oil was sent to a recycler.

Edward Nagy, P.E.
Director of Public Works

SOLID WASTE REPORT

July 5, 1988, began the commercial operation of the Bridgeport Resource Recovery plant. As of that date, Easton no longer deposited solid waste directly at the Connecticut Resource Recovery Authority (CRRRA) Landfill located in Shelton, Connecticut. The ash produced by the plant is deposited at a Putnam, Connecticut ash landfill. The Resource Recovery plant is designed to burn 657,000 tons of solid waste from the greater Bridgeport region of which the Town of Easton contributed 2,769 tons of solid waste during the 2012-2013 fiscal year. The disposal fee for this solid waste was \$101.00 per ton.

PUBLIC SAFETY

BOARD OF POLICE COMMISSIONERS

The Board of Police Commissioners was created through a Special Act of the State Legislature, which was approved on June 22, 1937. The number of Police Commissioners was changed from three to five members at a Town Meeting held on October 21, 1992. The five members are appointed for three-year terms. Meetings are held monthly or special meetings are scheduled at the request of the Chairman or a majority of the members.

The members are:

Richard Colangelo, Chairman
Raymond Martin, Vice-chairman
Marvin Gelfand, Commissioner
Laurie Israel, Commissioner
Vincent Battaglia, Secretary

The Board shall have all the powers of Boards of Police Commissioners pursuant to section 7-276 of the Connecticut General Statutes and shall maintain control and manage the police department of the Town. It is responsible for appointing a Chief of Police and police officers. It has control and management of all apparatus, equipment and buildings used by the Town for police purposes and, subject to the approval of the Board of Selectmen.

The Board is the sole and exclusive "traffic authority" under the provisions of section 14-297 of the Connecticut General Statutes for and within the limits of the Town.

Respectfully submitted,
Richard J. Colangelo Jr., Chairman

POLICE DEPARTMENT

The Easton Police Department was established in 1937 with the creation of the Board of Police Commissioners.

This fiscal year saw the promotion of two veteran officers. Lieutenant Richard Doyle was promoted to Captain and Patrol Officer David Simpson was promoted to Sergeant. Captain Doyle assumed the duties as department Executive Officer. Sergeant Simpson will supervise the 11:00 PM to 7:00 AM shift.

All police officers are certified by the Connecticut Police Officer Standards and Training Council. In order to keep their certification officers must attend a minimum of sixty hours of review training every three years. Many Easton officers exceed this minimum. All officers are also certified as medical first responders and have received specialized training in the rapid intervention to active shooter incidents.

I would like to thank the people of Easton for their continued support. In turn the men and women of your police department will serve with professionalism, integrity and honor.

James R. Candee
Chief of Police

EASTON POLICE DEPARTMENT POLICE DEPARTMENT FISCAL YEAR END REPORT FISCAL YEAR JULY 1, 2012 - JUNE 30, 2013

<u>ENFORCEMENT</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>
MV Violations	253	446	448
Parking Tickets	18	17	9
MV Warnings	359	583	515

CRIMINAL VIOLATIONS

ACO Arrests	13	9	7
Arson	0	0	0
Assault	11	8	11
Bad Checks	2	0	0
Breach of Peace	4	9	2
Burglary	2	0	3
Criminal Mischief	2	2	2
Criminal Trespassing	16	10	7
Disorderly Conduct	18	11	14
Drugs	5	16	3
Dumping/Littering	4	2	3
JV Referral	4	6	5
DWI	9	5	2
Larceny	4	24	3
Liquor Law Viol.	0	0	0
Robbery	0	0	0
Sex Crimes/Rape	2	0	0
Stolen MV	0	0	0
Weapons Violation	0	0	0
Warrants	13	2	5
Other	19	35	10
Enforcement/Violations Totals	758	1,185	1,049

EASTON POLICE DEPARTMENT FISCAL YEAR JULY 1, 2012 - JUNE 30, 2013

<u>Comps & Investigations</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>
Accidents	167	111	144
Aided Case	393	373	352
Alarms	936	903	958
Animals	621	517	682
Arson	0	3	0
Assault	5	17	1
Assistance	649	531	526
Assist Other Depts.	237	298	302
Bad Checks	2	0	0
Bomb Threats	0	1	15
Burglary	28	58	77
Child Safety Restraint	71	3	0
Citizen Complaint	3	7	5
Computer Crimes	0	0	0
Counterfeit/Forgery	0	18	35
Criminal Mischief/Prop Dmg	24	31	48
Criminal Mischief Mailbox	41	20	12
Credit Card Theft/Fraud	17	184	214
Disabled Motor Vehicle	214	22	23

Disorderly Conduct	5	202	239
Domestics	32	151	141
Fingerprints	320	37	42
Fire	150	38	16
Found Property & Released	54	1	3
Other/General/Littering	24	0	0
Impersonation	0	0	0
Juvenile Referrals	1	0	2
Larceny	20	25	15
Lost Property	15	16	15
M/V Found/Lost	1	1	0
M/V Impound	0	0	0
M/V Stolen	0	1	1
Missing Person	6	7	7
Narcotics/Drugs	2	8	4
Noise Complaints	105	96	98
Phone Calls	56	36	29
Permits	67	61	42
PO Admin	212	0	0
Record Check	89	80	98
Robbery	0	0	0
Selective Enforcement	84	121	72
Sex Crimes/Rape	3	0	0
Soliciting	4	28	10
State Property	109	90	111
Subpoena	8	14	13
Suspicious Activity	146	84	100
Suspicious Motor Vehicle	418	427	366
Suspicious Person	103	87	118
Teletype	358	268	150
Threatening	2	7	4
Town Property	256	219	227
Trespassing	5	5	5
Truck	2	3	7
Utilities	587	535	542
Validation	6	1	0
Warrants-Arrests, Appl.	18	14	6
Weapon Law Violation	1	0	0
Youths	2	31	18
Liquor Law Violations	1	2	847
DWI	8	4	6
MV Stop/Tickets	505	954	1
Supplemental Reports	<u>362</u>	<u>136</u>	<u>195</u>
Total	7555	6887	6944

MUNICIPAL ANIMAL CONTROL

Governed by State Statute, the Municipal Animal Control Department is under the authority of the Chief of Police who has appointed a sergeant to oversee the day to day operations.

The Municipal Animal Control Department is currently staffed by one full time and three part time Animal Control Officers. These officers are empowered by state statute to conduct investigations, issue written complaints and summonses and to arrest any person found in violation of state animal control laws. They also conduct an annual survey of unlicensed dogs.

The new shelter is completed and is scheduled to be inspected by State Animal Control on July 1, 2013. The opening of the

shelter is anticipated to take place in July 2013.

James R. Candee
Chief of Police

MUNICIPAL ANIMAL CONTROL REPORT FISCAL YEAR JULY 1, 2012 - JUNE 30, 2013

	<u>2013</u>	<u>2012</u>	<u>2011</u>
Comps Investigated	622	520	678
Dogs Destroyed	0	0	3
Cats Destroyed	1	0	1
Dogs Redeemed	45	35	37
Cats Redeemed	1	0	1
Dogs Sold	15	3	18
Cats Sold	23	20	15
Other	4	0	0
Dog Owner Arrests	13	9	6
Dog Bites	4	7	6
Cat Bites	0	0	1
Other	0	0	0
Phone Calls Received	1873	1278	1436
Notice To License	647	275	608

THE COMMUNICATIONS CENTER

The Communications Center is under the direction of the Chief of Police who appoints a sergeant to supervise daily operations.

The Center, located at police headquarters, is staffed 24 hours a day, seven days a week by a single certified telecommunications specialist. The Center is the Public Safety Answering Point (PSAP) for the Town. All E911 calls received at the PSAP are answered by the specialist who is responsible for dispatching the appropriate emergency service. Nine radio systems are also monitored.

Communications Center personnel act as receptionists for the police department with duties that include; intake of citizens' complaints for police officers, distribution of ETP stickers (police crime prevention program), routing routine telephone calls and maintaining constant radio contact with police officers on patrol.

Dispatchers also provide a vital link between Easton emergency services and outside agencies during natural disasters. During Hurricane Sandy and the days that followed the Communications Center was staffed by two dispatchers in order to handle the increased volume of telephone calls and radio traffic. They did an outstanding job.

James R. Candee
Chief of Police

BOARD OF FIRE COMMISSIONERS

On October 29, 2012, in an incident that we thought would never happen in our small community, we lost a Brother, a Father, a Husband, a Firefighter and a Friend.

We miss you Russ.

The Commission thanks the firefighters and their families for their time and the sacrifices they make for their community.

Commissioners

Roberta Cable, Ralph Alteri, Tony Colonnese, George Beno and Rob Monda

FIRE DEPARTMENT

The Town of Easton provides fire protection from two agencies, the Easton Fire Department, and the Easton Volunteer Fire Company #1. These agencies operate as one cohesive unit while training and responding to calls. The Chief Officers of the Volunteer Fire Company are the Chiefs of both agencies.

The Easton Volunteer Fire Company N#1 Inc was established in 1921. Since then, it has provided continuous fire protection to the Town of Easton. Currently there are more than 20 active firefighters serving in the Fire Company. These volunteers come from a wide cross-section of Easton's community. These men and woman spend countless hours training for and responding to a wide variety of calls for help. The elected line officers in 2013 were Chief Steven Waugh, 1st Assistant Chief Paul Skrtich, and 2nd Assistant Chief Jim Girardi. The Fire Company executive officers in 2013 were President Casey Meskers, Vice President Gerry Mulligan, Secretary Lucy Crossman, and Treasurer Joe Pulchaski.

The Easton Fire Department was created in 1947. There are currently eight career firefighters who are on staff with the Easton Fire Department. The firehouse is staffed by a rotating crew of two firefighters working a 24 hour shift. This provides staffing in the Fire House 24 hours a day 365 days a year. Many times during the workweek, due to Easton being a bedroom community, the "on-duty" firefighters are at times, the only ones responding to calls. During 2013 the Easton Fire Department began responding as Supplemental First Responders. As such the career firefighters respond to assist the Easton EMS and Easton Police department with regard to certain types of medical emergencies. In addition to their other duties, the career firefighters perform the crucial task of maintaining the Town's firefighting equipment. The Town's career fighters in 2013 were Wayne Crossman, James Wright, Michael Ohradan, David Davies, Al Doty, Martin Ohradan, Michael Sabia, and Mark Mirowski.

After 36 years of service to the Easton Fire Department and the Town of Easton, Firefighter Wayne Crossman has retired. Firefighter Crossman's experience and knowledge will be missed. On behalf of the company I would like to thank Firefighter Crossman for his dedication to the town and the Easton Fire Department.

The 2013 calendar year was an active year. The Department responded to 391 calls during the year. The call types varied greatly. A breakdown of the most frequent types of calls is as follows: 103 alarm activations, 45 vehicle accidents, 38 lock-outs and 39 fire related incidents. We also responded to 23 Carbon Monoxide related incidents. All told the Department used 35 different personnel and expended 815 person hours responding to calls for help.

I would like to take this opportunity to thank the citizens of Easton for their continued support of both agencies, and the Volunteer and Career Firefighters for their countless hours of dedicated service to the town.

Respectfully submitted

Steven Waugh

Chief, EFD / EVFC

EASTON VOLUNTEER EMERGENCY MEDICAL SERVICE

Easton Volunteer Emergency Medical Service (EVEMS) consists of 35 volunteers, and 2 full time EMT's. We also have several per diem personnel that work from 3 to 6 PM Monday thru Friday to provide coverage when our volunteers are not available. We staff two town-owned ambulances.

EVEMS received 483 calls for help in 2013 with EMS members responding to 90% of those calls, an increase from last year. Thanks to the weekend incentive program we were able to cover more of our calls on the weekend.

In addition to responding to calls volunteers stood by at over two dozen special events and attended monthly training. Performing all these tasks members logged in over 10,800 **volunteer** hours. This is especially noteworthy because the majority of our volunteers hold permanent, full-time positions and still find time to serve our community by volunteering with EVEMS.

We provide pre-hospital care for all types of emergencies. In 2013, we responded to a broad range of calls including calls for storm related accidents, cardiac arrests, heart attacks, breathing emergencies, drug overdoses, domestic violence, motor vehicle accidents and seizures. We also provided standby coverage for the Rowing event, several bicycle tours thru town and the Halloween Bon Fire. Where advanced life

support is required, paramedics are called in to provide additional medical management.

Every call is important to EVEMS volunteers, and we realize that every minute counts in an emergency situation. Our average response time is 7 ½ minutes, which is significantly less than the State maximum of 12 minutes.

EVEMS utilizes what is called “insurance only billing”. When the ambulance responds to and transports a patient, the Town of Easton only bills the patient’s insurance company. If two ambulances come to the scene because we need a paramedic, patients will receive only one bill, as we split the cost with the paramedic service that provided assistance. EVEMS does not charge if patients decide they do not want to be transported to the hospital. All billing proceeds are reverted to the Town of Easton and EVEMS does not receive any compensation from the insurance only billing. For 2013, the insurance only billing proceeds totaled over \$110,000.

EVEMS Officers and Directors

Carolyn Kearney, Chief of Service
Dave Kmetz, President of the Trustees
Jonathan Arnold, Vice President of the Trustees
and Assistant Chief
Adam Goldstein, Assistant Chief
Victoria Sinnicki, Secretary
John Smith, Treasurer
Gabe Meszaros Co-Director of Training
Sandra Snyder, Co- Director of Training
Brian Hepp Assistant to the Directors of Training
Lorraine Mercede, Director of Personnel
Peggy Shukie, Director of Public Relations
Victor Malindretos, Director of Communications

Mr. Malindretos also represents Easton EMS and the Town of Easton on the Board of Directors of the Emergency Medical Communications Center (C-MED), thereby insuring the town’s concerns are presented at these meetings. C-Med facilitates communications between our ambulance and area hospital and between area ambulances as needed. Mrs. Kearney and Mr. Meszaros represent the town at the Southwest Council EMS monthly meetings, where different EMS services share information regarding the care of patients. We thank everyone for their contribution and dedication.

Members of the EMS Commission

Robert Adriani, Chairman
Gloria Bindelglass, Secretary
James Spak, M.D.
Seyed Aleali, M.D.
Stephen Jones M.D.

The Commission meets the second Wednesday of each month at EMS headquarters, anyone interested is invited to attend. The Commission’s responsibility is to oversee the Town budget for Easton EMS, the activities of the full and part time

EMS staff, the maintenance and management of the EMS headquarters and equipment. The Commission also serves as a liaison between the Easton Volunteer Emergency Medical Service and the Town of Easton in an advisory capacity for any matters presented by Easton EMS, and acts in accordance with the ordinance established to run the emergency medical service for the Town of Easton.

Respectfully submitted,
Robert Adriani, Chairman
Easton EMS Commission

Carolyn Kearney, Chief
Easton Volunteer EMS

PUBLIC LIBRARY

EASTON PUBLIC LIBRARY

Once again, the Easton Public Library has provided Easton's citizens, young and old, with the opportunity to encounter new ideas, access information and enjoy a good book or movie. The Library is a great asset to the community, so much so, that it has been mentioned by *Connecticut Magazine* in its ranking Easton one of the best small towns in Connecticut. (*Connecticut Magazine*, March issue (annual small town rankings)).

The highlight of this year was the Board of Trustees' creation of the "Anne Lindquist Library Spirit Award" in memory of a great friend of the library. Ms. Lindquist was the driving force behind the construction of the new library facility in 1995. A library advocate, Ms. Lindquist worked tirelessly to bring the new building to fruition. She canvassed the citizenry, fundraised, served as the chair of the Building Committee, acted as project manager and planned and presided over the building's opening reception. With her dignified and lady-like demeanor, Ms. Lindquist never faltered in her determined effort to complete this ten year endeavor. Sadly Ms. Lindquist died in 2006. To honor her spirit, the Library Board of Trustees deemed the award would be given to a person(s) who embodied Ms. Lindquist's dedication to the Library.

The first "Anne Lindquist Library Spirit Award" was given to Rita Doremus. For fifty years, Ms. Doremus volunteered her time in support of the Library. On Tuesday mornings, she could be found typing book cards, preparing books for circulation, and mending books. She was a familiar face at Friends of the Library book sales and events helping to insure their success. Ms. Doremus' service to the Library is illustrative of the essence of the award.

The Library continues to offer a variety of programs for adults and children. During the year, the library presented a total of 334 programs with more than 4900 people in attendance. Library story hours are well attended, particularly "Baby Be-Bop", a program for children 6 – 36 months old and their care givers. In fact, it is so popular it is offered twice per week.

This year a group of children's librarians initiated a new state-wide program, "Take Your Child to the Library Day", to encourage parents to view their local library as a destination place and to reacquaint them with all the services libraries provide their children. The Easton Library participated in this initiative by scheduling a musical performer, offering an arts and crafts class and conducting story hours. "Take Your Child to the Library Day" proved so successful, it will continue to take place on the first Saturday in February for years to come. Moreover, other states, impressed by the success of this pilot program, intend to follow suit.

Ms. Zaffinno, the Library's Youth Services Librarian, presented a new program for parents this year, "Raise a Reader Workshop". Aimed at parents with children of any age, the workshop highlighted the skills children need to prepare them for a lifetime of literacy. It also addressed reluctant readers with suggestions on how to boost their interest and enjoyment in reading. Program feedback was very positive and the workshop will be repeated annually.

Keeping up with new technologies is a challenge for today's libraries. This year, the Easton Public Library upgraded its operating systems from Windows XP to Windows 7. Patrons used the Library's public computers to conduct 9500 sessions for a variety of purposes, including checking email, researching subjects, writing reports, etc. By visiting the Library's web-page, patrons can access thirty-three databases which provide information on a wide range of subjects. The Library's electronic/digital collection, which is free to patrons, with current Easton Library cards in good standing, offers more than 7000 titles. The Library added "Zinio", a downloadable magazine database, to its collections this year. Twenty-eight of the most popular "newsstand" magazines are now available for download to patrons' personal devices. Once again, this is a free service to individuals with current Easton Library cards in good standing. Moreover, all these resources are available remotely.

In response to the burgeoning popularity of digital and electronic media, the Library added a second Library Assistant/Technology position to its organizational chart. VivianLea Solek joined the Library staff in December, 2013. Her primary focus is social media as it relates to the Library. Her duties include updating the Library's website, starting a Library blog, writing a newsletter, creating a Library presence on Twitter and aiding patrons in navigating the Library's on-line databases and electronic and digital collections.

The Easton Public Library continues to rely on the support of the Friends of the Library. This year, the Friends funded the purchase of new non-fiction for the adult and children's collections and helped purchase titles on *New York Times* Bestseller List. More importantly, Friends' events such as the Country Fair/Cow Chip Raffle, Family Fun Night, and the Story Book Parade draw attention to the Library as a community center and promote fellowship.

The Easton Public Library serves as a gathering place and information center for Easton's citizens. Due to the change in the way information is delivered, the Library now performs another function—providing access to new technologies and promoting technology literacy. The Easton Public Library embraces these tasks and looks forward to continuing to serve its users in 2014.

Remember—Find It at Your Library
www.eastonlibrary.org

Respectfully submitted,
Bernadette Baldino
Library Director

FY 2012-2013 Statistics

Circulation/Traditional Materials	90,849
Circulation/Electronic Materials	2,880
Registered Borrowers	3,230
Total Collection	80,070

EDUCATION

EASTON BOARD OF EDUCATION

The town of Easton is served by Samuel Staples Elementary School, Helen Keller Middle School, and Joel Barlow High School. The six member Easton Board of Education is responsible for the elementary and middle schools; the high school is under the purview of the Region #9 Board of Education. The three autonomous boards of education of Easton, Redding, and Region #9 (the "E/R/9 Schools") share a superintendent, an assistant superintendent for curriculum and instruction, and a director of finance and operations. Bernard A. Josefsberg, Ed.D. is the superintendent; Stephanie Pierson Ugol is the assistant superintendent; and Margaret Sullivan is the finance and operations director.

Vital statistics for the 2012- 2013 school year include an operating budget of \$15,647,677 to educate 629 students in preK-5 at Samuel Staples Elementary School and 390 students in grades 6-8 in Helen Keller Middle School. The schools employ 155 individuals as teachers, administrators, support personnel and custodians.

Easton students benefit from the caring and committed efforts of dedicated professionals who are adept at nurturing student academic and social wellbeing. A comprehensive curriculum equips students with the core competencies delineated in state and national curriculum standards. Anticipating the implementation of the national Common Core Standards, District personnel continue the process of revising curricula and shifting instructional practices to ensure that our students will be well prepared to meet heightened academic expectations.

Both the elementary and the middle schools consistently rank among the highest performing schools in the state and in Fairfield County as measured by standardized tests. Recognizing, however, that we should aspire to more than high test scores, we aim to provide dynamic and student-centered learning experiences for all students, marked with each individual's personal signature. Toward that end, partnerships between home and school, as well as between our schools and

the whole community, are critical. When woven together, these partnerships create an educational fabric of particular distinction.

For more information about the Easton Public Schools, please visit the E/R/9 website at www.er9.org. and follow the links to Samuel Staples Elementary School and Helen Keller Middle School.

REGIONAL SCHOOL DISTRICT #9 JOEL BARLOW HIGH SCHOOL

Joel Barlow High School is under the administration of Connecticut Regional Board of Education No. 9; the school is located at 100 Black Rock Turnpike (Route 58) in Redding. As of October 1, 2012, 1012 students were enrolled in grades nine through twelve.

Of the 97 high school faculty members, 4 have doctorates, 43 have sixth-year certificates or equivalent, 39 have master's degrees, and 11 have bachelor's degrees. The school's picturesque campus of 113 acres accommodates 31 varsity, 11 junior varsity, and six freshmen sport teams. The school's unique Student Activity Program sponsors 58 extracurricular and co-curricular activities.

Joel Barlow High School has received many state and national awards for exemplary curriculum and instruction and for overall excellence in education. It has been identified twice by the United States Department of Education as a School of Excellence. Its Advanced Placement Program has been commended by the Connecticut State Department of Education, the *Washington Post*, and The College Board. Joel Barlow High School was among 388 high schools in the U.S. and Canada honored by the College Board for improving student access to advanced placement courses while maintaining high scores on the national advanced placement tests. The Connecticut School Counselor Association selected the Easton-Redding-Joel Barlow High School Developmental Guidance Curriculum to receive its Outstanding Guidance and Counseling Program Award. Over the years, the school has won many awards in the CABA Award of Excellence for Educational Communications including for our student/parent/guardian handbook and course selection guide. In recognition of its overall academic excellence, Joel Barlow High School was one of a few, select schools whose curricula and data-based improvements were recognized by the State Board of Education. Barlow was one of only five schools in the United States to receive the Blue Apple award for excellence in its Health, Wellness, and Physical Fitness curricula.

The high school has ranked consistently among the top schools in the state for student performance in all four areas of the mandated Connecticut Academic Performance Test. Student performance on the SAT, SAT II, and Advanced Placement Examinations have been noteworthy. Seniors who took the SAT I achieved a mean score of 574 out of a possible score of 800 in writing, 562 in mathematics, and 559 in reading. Three students were semi-finalists and thirteen students were commended scholars in the National Merit Scholarship Program. A total of 212 students took 368 Advanced Placement Examinations in 22 Advanced Placement Subjects. Ninety-one percent of the students achieved a grade of 3 or higher in the examinations. Advanced Placement exams are required of all Advanced Placement students. One hundred students took two or more Advanced Placement examinations. Ninety-five percent of the Class of 2012 planned to attend post-secondary institutions.

Newsweek has listed Joel Barlow as one of only twelve Connecticut high schools on their list of the top 500 U.S. high schools. The schools were rated on graduation rate, number of AP tests taken per graduate, average advanced placement scores, average SAT/ACT scores, number of advanced placement courses offered, and the rate of students going to college.

The ideals of Joel Barlow High School are captured in the poetry of William Butler Yeats who wrote, "Education is not the filling of a pail, but the lighting of a fire." The staff is committed to an open and active exchange of ideas and promotes values, knowledge, and skills that foster personal integrity, intellectual curiosity, individual well-being, and civic responsibility. Further, the staff believes that education can only be accomplished with rigorous expectations if staff and students engage in meaningful relationships and if learning is relevant to the emerging interests of students. The staff and students collaborate to sustain an atmosphere of mutual respect and acceptance of individual differences.

The taxpayers of Easton and Redding approved a 2012-2013 budget of \$22,023,444 for Joel Barlow High School/Regional School District No. 9.

For more information about Joel Barlow High School, please visit the ER9 central-office Web site at www.er9.org and the high school's Web site at www.joelbarlowps.org.

DEBT SERVICE AND BENEFITS ACCOUNT

Debt Service and Benefits Account
Selectmen's Budget for the Board of Education
Fiscal year July 1, 2012 - June 30, 2013

IN KIND SERVICES:

PENSION

TOWN'S CONTRIBUTION FOR EMPLOYEES	\$180,000
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ACTUARY FEES

1/2 ANNUAL FEE	\$4,900
CHECK WRITING/REFUNDS/MISC.	\$2,352

UNEMPLOYMENT

\$0

EASTON FIRE DISTRICT

Tax	\$0
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INSURANCE

GENERAL LIABILITY	\$77,667
WORKER'S COMPENSATION	\$87,146

DEBT SERVICE

PRINCIPAL	\$1,267,000
INTEREST	\$632,311

PARK & RECREATION DEPARTMENT SERVICES

MAINTENANCE OF GROUNDS-LABOR COST Helen Keller & Samuel Staples Schools	\$10,000
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PUBLIC WORKS DEPARTMENT SERVICES

BOE TRASH	\$0
PLOWING	\$1,120
SAND & SALT	\$2,560
SWEEPING	\$1,440
BOE MISC WORK	\$24,129

TOTAL EXPENSES	\$2,290,625
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PROBATE COURT DISTRICT OF TRUMBULL

The Trumbull Probate Court was established by State Statute and commenced operations on January 2, 1959. The Towns of Easton, Monroe and Trumbull are served through this Court. Prior to 1959, the public was served by the Bridgeport Probate Court.

The primary jurisdiction of the Court is the probating of wills and settling of estates and trusts, the appointment of guardians for minors and the intellectually disabled, commitments of the mentally ill, conservators for incompetent persons, adoptions and changes of names.

During the period of July 1, 2012, to June 30, 2013, the Trumbull Probate Court processed 1,336 new matters. The new matters included the following:

Estates with Wills	177
Estate without Wills	59
Estate Sales of Real Estate	30
Compromise of Claims	4
Mutual Distributions	4
Administrative Closings	28
Ancillary Estates	3
Allowance of Final Accounts	208
Other Applications or Petitions	97
Small Estate Affidavits	120
Estates for Tax Purposes Only	57
State Aid 4a-16 Estates	28
Informal Status Conferences	44
Succession Tax Return Extensions	56
Under the Category of Children's Matters:	
Adoptions, Termination of Parental Rights, Emancipations, Paternity, Temporary Guardianship & Dispositional Hearing	76
Under the Category of Guardians:	
Appointment of Guardians of the Estate	8
Compromise of Claims	4
Allowance of Accounts	24
Other Applications with hearing on Guardians of Estate	19
Guardianship of the Intellectually Disabled	18
Under the Category of Conservators:	
Temporary Conservator	2
Conservator of Estate/Person	50
Sales of Real Estate	11
Allowance of Accounts	23
Other Applications	50

Under Miscellaneous:

Trust Applications and	
Accounts Requiring Hearings	96
Name Changes	40

The Honorable T. R. Rowe is Judge of Probate

Court Staff:

Gail J. Hanna, Chief Clerk
Nancy L. Milewski, Clerk
Kishore I. Kapoor, Assistance Clerk

The Court is located in the Trumbull Town Hall and is open Monday through Friday from 8:30 a.m. to 4:30p.m.

SUMMARIES OF TOWN MEETINGS

(Reference attachments in minutes are available for review in the Town Clerk's office.)

Special Town Meeting August 13, 2012 8:00pm Library Community Room Minutes

Approximately 7 members of the public attended the Special Town Meeting on Monday, August 13, 2012 at 8:00pm in the Library Community Room, 691 Morehouse Road, Easton, Connecticut.

First Selectman, Thomas A. Herrmann, called the meeting to order at 8:08pm.

Scott Centrella was nominated and seconded as Moderator. He was approved by unanimous voice vote.

The Town Clerk read the call of the meeting.

1. A motion was made and seconded to discuss and approve the use of LOCIP funds for the purchase and upgrade of narrow banding radios for the Easton Public Works Department.
Motion Carried by unanimous voice vote.
2. A motion was made and seconded to discuss and take possible action to appropriate the amount of \$210,000 from the undesignated fund balance to a capital project fund to purchase a truck for the Easton Public Works Department.
Motion Carried by unanimous voice vote.
3. A motion was made and seconded to discuss and accept a Conservation Easement from 40 Sherwood Road, LLC.
Motion Carried by unanimous voice vote.
4. A motion was made and seconded to discuss and accept a Conservation Easement from Adirondack Estates LLC.
Motion Carried by unanimous voice vote.

5. A motion was made and seconded to discuss and accept an Open Space Warranty Deed for Parcel D, from Adirondack Estates Subdivision.
Motion Carried by unanimous voice vote.
6. A motion was made and seconded to discuss and accept two Open Space Warranty Deeds for Parcel B and Parcel C, from Helena Morf, 288 Maple Road.
Motion Carried by unanimous voice vote.
7. Adjournment. The Moderator called for a motion to adjourn. This was moved and seconded.
Motion carried by unanimous voice vote.

W. Derek Buckley
Easton Town Clerk

Special Town Meeting
January 21, 2013 8:00pm
Samuel Staples Elementary School Cafeteria
Minutes

Approximately 35 members of the public attended the Special Town Meeting on Monday, January 21, 2013 at 8:00pm in the Samuel Staples Elementary School Cafeteria, 515 Morehouse Road, Easton, Connecticut.

First Selectman, Thomas A. Herrmann, called the meeting to order at 8:07pm.

Robert Lessler was nominated and seconded as Moderator. He was approved by unanimous voice vote.

The Town Clerk read the call of the meeting.

1. A motion was made and seconded to discuss and approve a special appropriation in the amount of \$404,346 to fund repairs to the building management system (BMS) and to fund lighting improvements at Samuel Staples Elementary School, as recommended by the Board of Finance.
Moderator called the question which passed by a majority voice vote.
2. A motion was made and seconded to discuss and approve a special appropriation in the amount of \$64,200 to fund a capital project account entitled Town Hall, Library, 660 Morehouse Boiler Conversion Fund.
Moderator called the question which passed by a majority voice vote.
3. Adjournment. The Moderator called for a motion to adjourn. This was moved and seconded, and the meeting adjourned at 9:07pm.
Motion carried by unanimous voice vote.

W. Derek Buckley
Easton Town Clerk

Special Town Meeting
April 1, 2013 8:00pm
Samuel Staples Elementary School Cafeteria
Minutes

Approximately 45 members of the public and 25 police and fire department members attended the Special Town Meeting on Monday, April 1, 2013 at 8:00pm in the Samuel Staples Elementary School Cafeteria, 515 Morehouse Road, Easton, Connecticut.

First Selectman, Thomas A. Herrmann, called the meeting to order at 8:01pm.

W.J. Kupinse was nominated and seconded as Moderator. He was approved by unanimous voice vote.

The Town Clerk read the call of the meeting.

1. A motion was made and seconded to discuss and approve a special appropriation in the amount of \$116,927.37 from the unassigned fund balance to the Police Department as recommended by the Board of Finance.
Motion Carried by unanimous voice vote.
2. A motion was made and seconded to discuss and approve an ordinance providing property tax abatements for the surviving spouses of firefighters and police officers who die in the line of duty.
Moderator called the question which passed by a majority voice vote.
3. Adjournment. The Moderator called for a motion to adjourn. This was moved and seconded, and the meeting adjourned at 9:15pm.
Motion carried by unanimous voice vote.

W. Derek Buckley
Easton Town Clerk

Annual Town Meeting
April 29, 2013 8:00pm
Samuel Staples Elementary School
Minutes

Approximately 30 members of the public attended the Annual Town Meeting on Tuesday, April 29, 2013 at 8:00pm in the Samuel Staples Elementary School, 515 Morehouse Road, Easton, Connecticut.

First Selectman, Thomas A. Herrmann, called the meeting to order at 8:05pm.

Robert Nicola was nominated and seconded as Moderator. He was approved by unanimous voice vote.

The Town Clerk read the call of the meeting.

1. A motion was made and seconded for acceptance of the 2012 Annual Town Report.
Motion Carried by unanimous voice vote.
2. A motion was made and seconded for discussion of the proposed annual Town budget of \$41,247,053 for fiscal year July 1, 2013 through June 30, 2014 as recommended by the Board of Finance. NOTE: The Town meeting may act to reduce, but not increase, the proposed annual Town budget.
3. A motion was made and seconded for the five year capital plan.
Motion Carried by unanimous voice vote.
4. A motion was made and seconded to set July 1, 2013 and January 2, 2014 for the 2012 grand list bills.
Motion Carried by unanimous voice vote.
5. A motion was made and seconded to approve the use of an amount not to exceed \$30,000 from LoCIP Funds for the EMS Building renovations as recommended by the Board of Finance.
Motion Carried by unanimous voice vote.
6. A motion was made and seconded for adjournment of the Town meeting to a machine vote to be held on May 7, 2013 at Samuel Staples Elementary School to vote on the annual budget for fiscal year 2013-2014 or \$41,247,053 or such lower amount as may be approved by the Town meeting.
Motion Carried by unanimous voice vote.
7. Adjournment. The Moderator called for a motion to adjourn. This was moved and seconded, and the meeting adjourned at 8:30pm.
Motion carried by unanimous voice vote.

W. Derek Buckley
Easton Town Clerk

TOWN OFFICIALS

Board of Selectmen

Thomas A. Herrmann, First Selectman
Adam Dunsby
Elected Nov. 2013

Robert H. Lessler
Scott S. Centrella

Town Clerk

W. Derek Buckley
Diana Christine Halloran
Elected Nov. 2013

Treasurer

Wendy Bowditch

Tax Collector

Christine Calvert

Registrar of Voters

Ronald Kowalski, Democratic
Krista Kot - Republican

Board of Finance

Elise Broach
Christian D. Griffin
C. Lee Hanson
Andrew Kachele
Fred Knopf
Arthur Laske III

Alternates – Mathew Gachi
Elise Nappi
Paul Lindoerfer

Board of Assessment Appeals

A. Reynolds Gordon
Lori Mezes
John Miranda

Alternates – Thomas Schick
Gloria Kovac
Vacancy

Library Board

Gail V. Gay
Todd R. Pajonas
Gina Orticelli
Janet Gordon
Jon Sonneborn
Elaine H. Spicer

Easton Board of Education

Regina Bobroske
Adam Dunsby
Glenn Maiorano
Vida Peskey
Jeffrey Parker
Dr. Daniel Underberger

Regional Board of Education (Easton Members)

Catherine Gombos
Todd Andrew Johnston
Carolyn Colangelo
J. Vance Hancock

Constables

George A. Beno
Gloria Bindelglass
Richard Greiser
Jack Johnston
Joseph Silhavy
Irving Silverman
William Lane

APPOINTED OFFICIALS

Public Works Director/Town Engineer

Edward L. Nagy

Police Chief

James R. Candee

Comptroller

Grace Stanczyk

Director of Health

Christopher Michos, M.D.

Paula A. Edwards, Health Officer

Emergency Management Director

Captain Richard Doyle

Building Official

Emil Martin

Fire Chief

Steve Waugh

Park & Recreation Commission

John Broadbin

Thomas Cable

Kirsten Ceva

David Gombos

Anthony Martinich

Kathleen Smith

Philip Tamallanca

Planning & Zoning Commission

Steve Carlson

Robert DeVellis

Robert Maquat, Chair

Milan Spisek

Wallace Williams

Alternates - Ross Ogden

Raymond Martin

Vacancy

Zoning Board of Appeals

Patricia Berlin

Victor George

Mitchell Greenberg

John Harris-Chair

Charles Lynch

Alternates – Gregory Alves

Thomas Dollard

Raymond W. Ganim

Insurance Commission

BOE Designee

Gerard O'Brien

Peter Pisaretz

Eileen Stirling

Thomas A. Herrmann

Tree Warden

Richard Dina

Municipal Agent for the Elderly

Kathleen Tressler

Zoning Enforcement Officer/Wetlands

Enforcement Officer

Phillip A. Doremus

Assessor

Teresa Rainieri

Measurer of Wood

Joseph Silhavy

Irving Snow

Fire Marshal

Peter G. Neary

Deputy Marshals - Lucy Crossman

Schuyler Sherwood

Amy Borofsky

Board of Ethics

Kathy Cunningham

Lucy Katz

Michael Kot

Richard Scalo

Cleo Sonneborn

Greater Bridgeport Regional Planning Agency

Representatives

Wallace Williams

Peter Neary

Easton Representative to the Southwestern Connecticut

Emergency Medical Services Council

Carolyn Kearney

Emergency Medical Communications Center, Inc

Representative

Victor Malindretos

Police Commission

Richard J. Colangelo, Jr.

Marvin Gelfand

Laurie Israel

Raymond Martin

Vincent Battaglia

Emergency Medical Services Commission

Robert Adriani

Sayed H. Aleali, M.D.

Gloria Bindelglass

Stephen Jones, M.D.

James Spak, M.D.

Pension & Employee Benefits Commission

Marvin Gelfand

Alan Goldbecker- Chairman

A. Reynolds Gordon

John Harrington

H. Michael Keden

Christopher Neubert

John Smith

Thomas A. Herrmann

Solid Waste Commission

Anthony Colonnese

Philip Snow

Jeff Gombos

Vacancy

Vacancy

Advisory Board for the Easton Senior Center

Mary Burlinson

Sharon Cregeen

Florence Eastwood

Anne Fiyalka

Prabha Gupta

Eric Lawton

Maryellen Diana

Marilyn Santella
Sal Santella
Eunice Hanson
Cheryl Constand
Vincent Caprio

Fire Commission

Ralph Altieri
David Buchanan
Roberta Cable
John Miranda
Robert Monda

Conservation Commission

Stephen Corti
Stephen Edwards
Roy Gosse
Marla Manning
Steven Hume
Catherine Alfandre
Dori Wollen

Alternates –3 vacancies

Commission for the Aging

Gail Gay
Margaret Silvestri
Janet Klein
Joel Peskay
Phyllis Machledt

Alternates - Vacancy
Vacancy
Vacancy

Area Nine Cable Council Representatives

Andy Anderson
Douglas Dempsey

Alternate – David Smith

Connecticut Coastal Fairfield County

Convention & Visitor Bureau

Mary Ann Freeman

Human Resource Advisory Committee

Grace Stanczyk
William J. Kupinse, Jr.
Suzette Bryan
Elise Broach
Vacancy
Thomas A. Herrmann

Safety and Health Committee

Bernadette Baldino
Althea J. Falco
Terry Calgreen
Suzette Bryan
Martin Ohradan
Andy Rosenthal
Kay Oestreicher
Vicki Cram
Gary Simone
Bruce Bombero
Jay Festa

Social Services

Josephine Stenqvist - Director

Cemetery Committee

Gary Haines
Lisa Burghardt
Phillip Doremus
Jonathan Fanton-Adjunct
Mark Lyon-Adjunct
Wayne Lyon-Adjunct
Kevin Andrew King-Adjunct
Joan Kirk-Ex-Officio

Animal Control Committee

Andrea Kingsley
Peg Macaluso
June Logie
Marvin Gelfand
Marnie Waiwat
Joe Macaluso

Clean Energy Task Force

Catherine Alfandre
Heidi Armster
Katie Callahan
Fred Lovejoy
Carroll Brooke

Land Preservation and Acquisition Authority

Victor Alfandre
Carolyn Colangelo
Christopher Neubert
Irving Snow – Alternate
Jeffrey Borofsky – Alternate

Easton Agricultural Commission

Jean Stetz-Puchalski
Patti Popp
Sal Gilbertie
Victor Alfandre
Irv Silverman

Alternates -

Lori Cochran Dougall
Laurel Fedor

TOWN DEPARTMENTS AND EMPLOYEES

Selectman's Office

Thomas A. Herrmann, 1st Selectman
Adam Dunsby 1st Selectman Elected 11/6/2013
Scott Centrella, Selectman
Robert Lessler, Selectman
Althea Falco, Administrative Assistant
Janet Haller, Receptionist
Terry Calgreen, Custodian

Town Clerk

W. Derek Buckley, Town Clerk & Registrar of
Vital Statistics
Diana Christine Halloran, Elected 11/6/2013
as Town Clerk
Joan Kirk, Assistant Town Clerk & Assistant
Registrar of Vital Statistics
Deborah Szegedi – Assistant Town Clerk &
Assistant Registrar of Vital Statistics

Treasurer's Office

Wendy Bowditch, Treasurer
Grace Stanczyk, Comptroller
Suzette Bryan, HRCC
Janet Haller, Accounts Payable Clerk

Planning & Zoning Department

John Hayes, Land Use Director
Phillip A. Doremus, Zoning Enforcement Officer
Margaret Anania, Secretary

Zoning Board of Appeals

Margaret Anania, Secretary

Building Department

Emil Martin, Building Official
Josephine Stenqvist, Secretary

Health Department

Christopher Michos, M.D., Director of Health
Paula Edwards, Health Official
Sheila Piritzky, Secretary

Conservation Department

Phillip Doremus, Wetlands Enforcement Officer
Krista Kot, Clerk

Assessor's Office

Teresa Rainieri, Assessor
Rachel Maciulewski, Assessor's Assistant

Tax Collector

Christine Calvert, Tax Collector
Margaret Timlin, Assistant Tax Collector

Municipal Agent for the Elderly

Katie Tressler, Agent
Pamela Healy, Outreach Worker

Senior Center

Valerie Buckley, Director
Cheryl (Kay) Oestreicher, Asst Director
Randy Shapiro, Driver
Heriberto Torres, P/T Driver
Chris Luckart, P/T Custodian

Park & Recreation Department

Gary Simone, Director
Danielle Alves, Programmer
Keysha Evans, Afterschool Program Coordinator
Lisa Farasciano, Department Secretary

Chris Lemos, Maintenance Supervisor
Walt Litzie, Maintainer I

Library

Bernadette Baldino, Director
Lisa Forman, Assistant Director
Lynn Zaffino, Children's/Young Adult Librarian

Assistants

Barbara Fitchen
Nancy Harris
Penelope Papadoulis
Michael Pettiti
Ann A. Salvia
Vivianlea Solek

Aides

Kevin Krug
Brianna Mckissick
Brady Sezon
Eileen Sheridan

Police Department

James R. Candee, Police Chief
Richard Doyle, Captain
Jonathan Arnold, Sergeant
David Simpson, Sergeant
William Spencer, Sergeant

Police Officers

Thomas Brennan
Thomas Ceccarelli
Tamra French
John Sollazo
Mark Pastor
Kent Lyman
David Fergason
Donald Kinahan
Jay Festa

Special Officers

John Bech
Gary Csanadi - PT
Craig Tibbals
Diane Zadronzy, Administrative Assistant
Joanne Benson, Records Clerk I

Communications Department

Dispatchers

Matthew Caldwell
Loretta Harsche
Tara Candee

Part Time Dispatchers

Cheryl Smolinsky
Joanne Benson
Cari-Ann Logie-Tszka
Chris Lazar
John Ojarovsky
Christina Sampaio
John Sredzinski

Canine Control

Kelly Fitch, Dog Warden
Marjorie Costa, Assistant Dog Warden
James McDonald, Assistant Dog Warden
Melissa Mason, Assistant Dog Warden

Registrars of Voters

Ron Kowalski, Democrat
Krista Kot, Republican

Public Works Department

Edward L. Nagy, Director and Town Engineer
Bruce Bombero, Engineer
Jeanie Schwartz, Secretary
Daniel Treadwell, Garage Mgr/Lead Mechanic
Gil Neves, Maintenance Technician

Highwaymen

Scott Smith
Don Perkins
Oscar Sampaio
Jamie Correia
Mark Iacobucci
Jason Perkins
Mark Alves
William Bantle, Jr.
Kenneth Schwartz, Jr.

Emergency Medical Services

Andrew Rosenthal, EMT
John Snyder, EMT
Carolyn Kearney, EMS Service Chief
Jonathan Arnold, EMS Assistant Service Chief
Adam Goldstein, EMS Assistant Service Chief
Bruce Lewis
Chris Lazar
Margaret Shukie
Gabor Meszros, Jr
Marjorie Arnold
Diane Nizlek
Sherman Turner

Emergency Management Director

Richard Doyle

Fire Department

Steve Waugh, Fire Chief
James Girardi, Asst. Fire Chief
Paul Skirtch, Asst Fire Chief
Peter Neary, Fire Marshal
Schuyler Sherwood, Deputy Fire Marshal
Lucy Crossman, Deputy Fire Marshal

Firemen

Wayne Crossman
Michael Ohradan
James Wright
R. David Davies
Alfred Doty
Michael Sabia, Jr
Mark Mirowski
Martin Ohradan

ADMINISTRATION AND TEACHING STAFF

ADMINISTRATORS

<u>SCHOOL</u>	<u>NAME</u>	<u>POSITION</u>
HKMS	Kaplan, Susan	Principal
HKMS	Burke, Kathy	Assistant Principal
HKMS/SSES	Friedlander, Janie	Director, Special Services
SSES	Fox Santora, Kimberly	Principal
SSES	Brownstein, Michael	Assistant Principal

HELEN KELLER MIDDLE SCHOOL

<u>NAME</u>	<u>POSITION</u>
Ashby, Charleen	Teacher
Bourret, Adam	Teacher
Breyer, David A.	Teacher
Broas, Sarah	Teacher
Brodeur, Cynthia	Teacher
Carlucci, Katharine	Teacher
Colasanto, Kristen	Teacher
Cole, Eliza	Teacher
Culliton, Nancy	Teacher
Cuttner, Nancy	Speech & Lang Pathologist
Dolecki, Eric A.	Teacher
Donegan, Tracey	SPED Teacher
Ducsay, Nicole	Teacher
Dunkerton, Amber	Teacher
Fearn, Ethan A.	Teacher
Gioielli, Christine	SPED Teacher
Gurnee, Lyndsay	SPED Teacher
Guild, Megan	Teacher
Harington, Heather Calico	Teacher
Henry, Paula	Teacher
Heran, Kimberly	Social Worker
Hurta, Robin	Teacher
Jockers, Ryan	Teacher
Klatt, Meredith	Psychologist
Macaluso, John	Teacher
Maggi, Linda	Teacher
Mangino, Karen	Teacher
Minort-Kale, Jeannine	Teacher
Mohr, Ann	Teacher
Newman, Sarah	Teacher
Pearson, Eric	SPED Teacher
Pryor, Linda	Teacher
Quezada, Katty	Library/Media Specialist
Rose, Jennifer	Teacher
Sather, Timothy	Academic Mentor/ Social Worker
Solis, Nicole	Teacher
Thomas, Patricia	Guidance Counselor
Troy, Julie	Teacher
Walsh, Brian	Teacher
Langlois, Laura	Assistive Technology
Murray, Timothy	Teacher

SAMUEL STAPLES ELEMENTARY SCHOOL

<u>NAME</u>	<u>POSITION</u>
Anderson, Claudia	Teacher
Barrows, Rachael	Teacher
Bates, Allan	Teacher
Bizzotto, Melissa	Teacher
Breuer, Wanda	Speech & Lang Pathologist
Brophy, Tara	Teacher
Calhoun, Caroline	Teacher
Carroll, Courtney	Teacher
Chatfield, Callen	Teacher
Clark, Russell	Teacher
Cooper, Donald	Teacher
DeFilippo, Paige	Teacher
Desiderio, Jillian	School Social Worker
Duffy, Kimberly D.	Teacher
Duffy, Lynne	Library/Media Specialist
Durma, Stacey	Teacher
Edwards, Jennifer	Teacher
Faiella, Kristina	SPED Teacher
Fressola, Kelly	Teacher
Gentile, Amy	Teacher
Giglio-Opalinski, Elizabeth L.	Teacher
Hobbs, Laura	Teacher
Holroyd, Stephanie	Teacher
Keating, Geraldine	SPED Teacher
Keden, Kristen	Teacher
Kernahan-Bertrand, Cindy	Psychologist
Kessler, Melissa	Teacher
King, Jean	Teacher
Kuruc, Jill M.	Teacher
Lazar, Diane	Teacher
Macaluso, Kaitlyn	Teacher
MacArthur, Carey	Teacher
Marchetti, Emily	Teacher
McGee, Stacey	Teacher
Menegay, Robert	Teacher
Olschan, Kathryn	Teacher
Paciello, Sunny Michelle	Teacher
Piacente, Courtney	Teacher
Pilkington, Dawn	Teacher
Remmell, Diana M.	Teacher
Schneider, Jeanine	Teacher
Scholz, Darcy	Teacher
Simmons, Helen	Teacher
Skoczylas, Julianne	Speech & Lang Pathologist
Stern, Karen	SPED Teacher
Studenly, Jason	Teacher
Traggianese, Amy	Teacher
Ward, Jason	Teacher
Waters, Heather	SPED Teacher
Wemyss, Elizabeth	Teacher
Woodford, Karen	Teacher
Wulf, Linda	SPED Teacher
Zazula, Kristin	Teacher

REGION 9 CERTIFIED STAFF**JOEL BARLOW HIGH SCHOOL**

<u>NAME</u>	<u>POSITION</u>
Albano, Donna	Teacher
Angelis, Michael	Teacher
Angell, Christopher	Teacher
Antal, Steven	Teacher
Atkinson, Mary	School Counselor
Bailey, Beth	Teacher
Barcham, Dale	School Psychologist
Barna, Fred	Teacher
Bernardo, Margaret	Teacher
Breault, Christopher	Teacher
Brix, Nancy	Librarian
Brown, Jeffrey	Teacher
Budd, Jonathan	Teacher On Sabbatical
Cheng, Catherine	Teacher
Ciancio, Brian	Teacher
Classey, Paige	Teacher
Correa, Catherine	Teacher
Crowley, John	Director, Learning Res. & Tech.
D'Amato, Daniela	Teacher
DelAngelo, Henry	School Counselor
Desmarais, Jennifer	Humanities Department Chair
Detelich, Charles	Teacher
DeVoto, James	Teacher
Ecsedy, Michael	Teacher
Egan, Jeanne	Teacher
Egan, Margaret	Special Education/ Instructional Leader
Estes, Lori	Teacher
Fallo, Kristen	Teacher
Feranec, Sandra	Special Education Teacher
Franco, Milton	Teacher
Fricker, Jacob	Teacher
Gang, Scott	Teacher
Garvey, Janice	Teacher
Gilmore, Maria	Teacher
Giordano, Ralph	Teacher
Givoni, Julianne	Teacher
Gold, Elisabeth	School Counselor
Goodpaster, Pam	EMT Course
Hermans, Friso	Teacher
Hoyt, Rebecca	School Psychologist
Hrebin, Mary Pat	Special Education Teacher
Huminski, Carolyn	Teacher
Huminski, Timothy	Teacher
Intemann, Michael	Teacher
Keeney, Kristin	Teacher
Light, Randall	Teacher
Luzietti, Brian	Teacher
Magrino, Filomenia	Teacher
Malayter, Alison	Teacher
Matthews, Jonathan	Teacher
McElwee, Michael	Teacher
McNulty, Vicenza	Teacher
McTague, Julie	Teacher

Murdoch, Erin	Teacher
Nuzzo, Katharine	Teacher
Pachas, Beth	Teacher
Panos, Paula	Director of School Counseling
Pieratti, Maryanne	School Social Worker
Pinsky, Jordan	Teacher
Potpinka, Thomas	Teacher
Poulos, Christopher	Teacher
Powell, Barbara	Social Studies
Powers, John	English/Special Education
Queen, Christine	Teacher
Ramirez, Jennifer	School Guidance Counselor
Rao, Christina	Teacher
Reimold, Scott	School Counselor
Rivers, Daniel	Teacher
Roberts, Thomas	Special Education Teacher
Rountos, Steven	Teacher
Rowland, Andrea	Teacher
Salko-Peddle, Sheila	Special Education Teacher
Schemm, Jason	Teacher
Skalkos, Leann	Teacher
Smith, Barbara	Teacher
Smith, Edouard	Teacher
Smith, Randall	Teacher
Sopko, Joseph	Teacher
Sopko, Michelle	Teacher
Spinner, Daniel	Teacher
Staley, Jessica	Teacher
Staron, Angela	Teacher
Stragazzi, Matthew	Special Education Teacher
Sugden, Mary Elizabeth	Teacher
Sullivan, Karen	Speech & Language Pathologist
Swift, Ryan	Teacher
Taubner, Debra	Teacher
Testa, Paul	Teacher
VanAusdal, Sandra	Teacher
Veteri-Muntz, Toni	Special Education Teacher
Vialotti, Laura	Teacher
Whiting, Jacquelyn	Teacher
Zabilansky, Megan	Teacher

REGION 9 ADMINISTRATORS

<u>NAME</u>	<u>POSITION</u>
McMorran, Thomas	Head of School/ Asst. Superintendent
Pin, Gina	Assistant Principal
Sheehy, Mary Ann	Assistant Principal
Santangeli, Michael	Administrator Athletics, Health, PE
Roszko, Patricia	Director of Special Services
Geraghty, Daniel	Dean of Students/ Director Student Activities

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TOWN DIRECTORY

EMERGENCY - POLICE - FIRE - AMULANCE	911
NON-EMERGENCY	203-268-4111
POLICE - FIRE - AMBULANCE	
TOWN HALL	203-268-6291
FAX	203-268-4928
FIRST SELECTMAN	
ASSESSOR	
TOWN CLERK	
TAX COLLECTOR	
TREASURER	
BUILDING DEPARTMENT	
HEALTH DEPARTMENT	
PLANNING & ZONING	
ZONING BOARD OF APPEALS	
CONSERVATION	
REGISTRARS	
FAX - TOWN CLERK	203-261-6080
LIBRARY	203-261-0134
SENIOR CENTER	203-268-1145
MUNICIPAL AGENT	203-268-1137
PUBLIC WORKS DEPARTMENT	203-268-0714
PARK & RECREATION DEPARTMENT	203-268-7200
DOG WARDEN	203-268-9172
SUPERINTENDENT OF SCHOOLS - CENTRAL OFFICE	203-261-2513
SAMUEL STAPLES SCHOOL	203-261-3607
HELEN KELLER MIDDLE SCHOOL	203-268-8651
JOEL BARLOW HIGH SCHOOL	203-938-2508
EASTON POST OFFICE	203-261-8386
PROBATE JUDGE T.R. ROWE	203-452-5068
FAX	203-452-5092
STATE OFFICIALS - SENATOR JOHN MCKINNEY	
REPRESENTATIVE JOHN SHABAN	
U.S.OFFICIALS SENTATOR CHRISTOPHER MURPHY	
SENATOR RICHARD BLUMENTHAL	
CONGRESSMAN JIM HIMES	

SCHEDULE OF MEETINGS - BOARDS, COMMISSIONS & COMMITTEES

Advisory Board Easton Senior Center	2nd Tuesday	5:00 p.m.
Senior Center		
Agricultural Commission	2nd Tuesday	7:00 p.m.
As announced		
Annual Town Meeting	Last Monday in April	8:00 p.m.
Samuel Staples School		
Board of Assessment Appeals		
Assessor's Office - Town Hall		
Property Tax Grievances - March		
Motor Vehicle Tax Grievances - September		
Assessor's Office - Town Hall		
Board of Education	Monthly - Check Posting	7:30 p.m.
Helen Keller Middle School		
Board of Ethics	As Required	
Town Hall Conference Room		
Board of Finance	1st Tuesday	7:30 p.m.
Senior Center Conference Room		
Board of Selectmen	1st and 3rd Thursdays	7:30 p.m.
Town Hall Conference Room		
Board of Zoning Appeals	1st Monday	5:30 p.m.
Town Hall Conference Room		
Cemetery Committee	As required	3:00 p.m.
As Announced		
Clean Energy Task Force	4th Thursday	7:30 p.m.
Town Hall Conference Room		
Commission for the Aging	1st Monday	5:00 p.m.
Senior Center		
Conservation Commission	2nd and 4th Tuesdays	7:30 p.m.
Town Hall Conference Room		
EMS Commission	2nd Wednesday	7:00 p.m.
EMS Headquarters		
Financial Oversight Committee	3rd Tuesday	6:30 p.m.
Joel Barlow High School		
Fire Commission	3rd Wednesday	7:30 p.m.
Firehouse		
Human Resources Advisory Committee	As Required	
Insurance Commission	As Required	
Town Hall Conference Room		
Land Preservation and Acquisition Authority	As required	7:30 p.m.
Town Hall Conference Room		
Library Board of Trustees	1st Monday	7:00 p.m.
Library Conference Room		
Park & Recreation		
Helen Keller Middle School	1st Monday	7:30 p.m.
Pension Committee		
Joel Barlow High School	2nd Tues. Jan,May,Aug,and Nov	5:30 p.m.
Pension & Employee Benefits		

SCHEDULE OF MEETINGS - BOARDS, COMMISSIONS & COMMITTEES

Town Hall Conference Room	2nd Tuesday - Bimonthly	8:30 a.m.
PHNA		
As Announced	4th Monday	
Planning & Zoning Commission		
Town Hall Conference Room	2nd and 4th Mondays	7:00 p.m.
Police Commission		
As Announced	2nd Monday	5:30 p.m.
Regional Board of Education		
Joel Barlow High School	Check Posting	7:30 p.m.
Safety and Health Committee		
Library Conference Room	Quarterly	9:00 a.m.
Solid Waste Commission		
Town Hall Conference Room	2nd Wednesday	4:00 p.m.
Tax Relief for the Elderly		
Senior Center	As Required	

TOWN CALENDAR

SELECTMAN'S OFFICE	Monday-Friday	8:30-4:30
ASSESSOR	Monday-Friday	8:30-4:30
TOWN CLERK	Monday-Friday	8:30-4:30
TAX COLLECTOR	Monday-Friday	8:30-4:30
TREASURER	Monday-Friday	8:30-4:30
BUILDING DEPARTMENT	Monday-Friday	8:30-12:30&1:00-4:30
HEALTH DEPARTMENT	Monday, Wednesday, Friday	8:30-12:30&1:00-4:30
PLANNING & ZONING	Monday, Wednesday, Thurs., Fri.	10:30-3:00
ZONING BOARD OF APPEALS	Tuesday	10:30-3:00
CONSERVATION	Monday-Friday	8:30-12:30
REGISTRAR OF VOTERS	Thursday Friday	10:00 – 2:00 12:30 – 4:30
LIBRARY	Monday, Friday Tuesday, Wednesday Thursday Saturday Closed Sundays	10:00-5:00 10:00-8:00 10:00-6:00 10:00-3:00
SENIOR CENTER	Monday-Friday	8:00-3:30
MUNICIPAL AGENT FOR THE ELDERLY	Monday-Friday	8:00-1:00
PUBLIC WORKS DEPARTMENT	Monday-Friday	7:00-3:30
PARKS & RECREATION DEPARTMENT	Monday-Friday	8:30-12:30
TAXES DUE	FIRST HALF July 1 st	SECOND HALF January 1 st
DOG LICENSES DUE – TOWN CLERK	June 1 st	
HUNTING & FISHING LICENSES – TOWN CLERK	All Year	
REGISTRATION OF BEES – TOWN CLERK	Before October 1 st	
TRANSFER STATION PERMITS-RECEPTIONIST	Monday-Friday	8:30-4:30
ANNUAL TOWN MEETING	Last Monday in April	8:00 P.M.

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Independent Auditors' Report

Board of Finance
Town of Easton
Easton, Connecticut

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Town of Easton, Connecticut, as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the Town of Easton, Connecticut's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund and the aggregate remaining fund information of the Town of Easton, Connecticut, as of June 30, 2013 and the respective changes in financial position and, where applicable, cash flows thereof, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 4 through 10 and the budgetary comparison information on pages 46 through 50 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, which considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Easton, Connecticut's basic financial statements. The combining and individual nonmajor fund financial statements and schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statements and schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements and schedules are fairly stated in all material respects in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated December 2, 2013 on our consideration of the Town of Easton, Connecticut's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of Easton, Connecticut's internal control over financial reporting and compliance.

Blum, Shapiro & Company, P.C.

West Hartford, Connecticut
December 2, 2013

TOWN OF EASTON, CONNECTICUT
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED JUNE 30, 2013

Management of the Town of Easton offers readers these financial statements this narrative overview and analysis of the financial activities of the Town for the fiscal year ended June.

The purpose of the MD&A is to provide to the reader an interpretation of the financial information and results of the fiscal year.

Financial Highlights

- The assets of the Town exceeded its liabilities at the close of the most recent year by \$64,025,698 (net position). Of this amount, \$5,842,197 (unrestricted net position) may be used to meet the Town's ongoing obligations to citizens and creditors.
- The Town's total net position increased by \$1,305,935. Substantially all of the increase is attributable to capital expenditures in excess of depreciation expense.
- As of the close of the current fiscal year, the Town's governmental funds reported a combined deficit ending fund balance of \$(777,711). The deficit is attributable to capital projects that have not yet been permanently financed.
- At the end of the current fiscal year, unassigned fund balance for the general fund was \$3,568,300 or 8.5% of total general fund expenditures and transfers out.

Overview of the Basic Financial Statements

This discussion and analysis are intended to serve as an introduction to the Town of Easton's basic financial statements. The Town's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to basic financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-Wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the Town's finances, in a manner similar to a private-sector business.

The statement of net position presents information on all of the Town's assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating.

The statement of activities presents information showing how the Town's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

The government-wide financial statements present only government activities whose functions are principally supported by taxes and intergovernmental revenues. The governmental activities of the Town include general government, public safety, public works, health and welfare, education, library, and parks and recreation.

Fund Financial Statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the Town can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resource, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a Town's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the Town's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The Town maintains several individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures and changes in fund balances for the general fund and bonded capital project fund, both of which are considered to be a major fund. Data from the other governmental funds are combined into a single, aggregated presentation. Individual fund data for each of these nonmajor governmental funds is provided in the form of combining statements elsewhere in this report.

The Town adopts an annual appropriated budget for its general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

Proprietary funds. The Town maintains one proprietary fund. Internal service funds are an accounting device used to accumulate and allocate costs internally among the Town's various functions. The Town uses an internal service fund to account for the Board of Education medical insurance benefits. This activity has been included within governmental activities in the government-wide financial statements.

Fiduciary funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the Town. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the Town's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

Notes to Basic Financial Statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other Information. In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information concerning the Town's progress in funding its obligation to provide pension benefits to its employees.

The combining statements referred to earlier in connection with nonmajor governmental funds are presented immediately following the required supplementary information on pensions.

Government-Wide Financial Analysis

As noted earlier, net position may serve over time as a useful indicator of a Town's financial position. In the case of the Town, assets exceeded liabilities by \$64,025,698 at the close of the most recent fiscal year.

A large portion of the Town's net position reflects its investment in capital assets (e.g., land, construction in progress, land improvements, buildings, building improvements, machinery and equipment and vehicles), less any related debt used to acquire those assets that is still outstanding. The Town uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the Town's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

TOWN OF EASTON NET POSITION JUNE 30, 2013 AND 2012

	Governmental Activities	
	2013	2012
Current and other assets	\$ 12,138,731	\$ 12,545,813
Capital assets, net of accumulated depreciation	92,021,085	92,251,775
Total assets	<u>104,159,816</u>	<u>104,797,588</u>
Long-term debt outstanding	29,467,669	31,239,090
Other liabilities	10,666,449	10,838,735
Total liabilities	<u>40,134,118</u>	<u>42,077,825</u>
Net Position:		
Net investments in capital assets	58,183,501	55,882,832
Unrestricted	<u>5,842,197</u>	<u>6,836,931</u>
Total Net Position	<u>\$ 64,025,698</u>	<u>\$ 62,719,763</u>

None of the Town's net position represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net position, \$5,842,197 may be used to meet the Town's ongoing obligations to citizens and creditors. At the end of the current fiscal year, the Town is able to report positive balances in both categories of net position for the Town as a whole.

**TOWN OF EASTON CHANGES IN NET POSITION
FOR THE YEARS ENDED JUNE 30, 2013 AND 2012**

	Governmental Activities	
	2013	2012
Revenues:		
Program revenues:		
Charges for services	\$ 2,237,107	\$ 2,214,792
Operating grants and contributions	2,425,349	2,459,793
Capital grants and contributions	239,856	580,006
General revenues:		
Property taxes	38,422,645	38,129,333
Grants and contributions not restricted to specific purposes	492,739	251,744
Investment income	60,036	281,849
Donated capital assets	215,699	
Miscellaneous	9,168	261,739
Total revenues	<u>44,102,599</u>	<u>44,179,256</u>
Program expenses:		
General government	4,156,603	3,261,556
Public safety	4,053,010	3,772,713
Public works	2,985,810	3,175,031
Health and welfare	532,647	516,153
Education	28,303,821	27,954,061
Library	794,909	954,638
Parks and recreation	826,668	826,622
Interest expense	1,143,196	904,601
Total expenses	<u>42,796,664</u>	<u>41,365,375</u>
Increase in Net Position	1,305,935	2,813,881
Net Position - Beginning of Year	<u>62,719,763</u>	<u>59,905,882</u>
Net Position - End of Year	<u>\$ 64,025,698</u>	<u>\$ 62,719,763</u>

Financial Analysis of the Town's Funds

As noted earlier, the Town uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds. The focus of the Town's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Town's financing requirements. In particular, unreserved fund balance may serve as a useful measure of a Town's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, governmental funds reported a combined deficit ending fund balance of \$(777,711), which is mainly attributed to the issuance of bond anticipation notes.

The general fund is the operating fund of the Town. At the end of the current fiscal year, unassigned fund balance was \$3,568,300. As a measure of the general fund's liquidity, it may be useful to compare the unassigned fund balance to total general fund expenditures. Unassigned fund balance represents 8.5% of total general fund expenditures and other financing uses, while total fund balance represents 9.5% of that same amount.

General Fund Budgetary Highlights

The most significant difference between the original budget and the final amended budget included additional appropriations of \$540,227 and budget transfers of \$478,200 from various departments to the transfers out account to purchase equipment. The Board of Finance made special appropriations to the Board of Education, Police Department to include Pension and FICA, Town Attorney, Assessor, and in addition transferred funds from the Police Special Duty Service revenue budget to cover the expenditure.

The following departments had positive budget variances as follows

- The Public Works Department in the amount of \$269,173 due to a very mild winter that saved funds in overtime and highway road salt.
- Fringe Benefits in the amount of \$243,614 due to increased percentage deductions and the election to accept "in lieu of" medical coverage.
- The old SSS building (660 Morehouse Road) in the amount of \$48,463 due to the very mild winter and increased reimbursements for utilities.
- Library in the amount of \$71,037 due to the savings from a very mild winter and one vacant position for part of the fiscal year.

Bonded Capital Projects Fund

This fund accounts for financial resources from general obligation bonds to be used for major capital asset construction and/or purchases.

Capital Assets and Debt Administration

Capital assets. The Town's investment in capital assets as of June 30, 2013 is \$92,021,085 (net of accumulated depreciation). This investment in capital assets includes land, construction in progress, land improvements, buildings, building improvements, machinery and equipment and vehicles.

Major capital asset events during the current fiscal year included the following:

- The Animal Shelter received a Certificate of Occupancy on March 1, 2013
- The Fire Department purchased a fire truck
- The Public Works Department purchased a dump truck
- The garage behind the EMS Building has been removed and the in ground tank remediated
- Radios were approved for purchase and upgraded through LOCIP for the Fire, Emergency Medical Service, and Public Works
- The remaining additions consisted of various equipment and vehicles for Town Departments

TOWN OF EASTON CAPITAL ASSETS
(Net of Depreciation)

	Governmental Activities	
	2013	2012
Land	\$ 19,244,355	\$ 19,028,656
Construction in progress		427,896
Land improvements	440,888	434,904
Buildings	52,427,324	52,785,406
Building improvements	1,237,115	1,269,239
Machinery and equipment	459,256	384,094
Vehicles	3,031,063	2,423,628
Infrastructure	15,181,084	15,497,952
Total	<u>\$ 92,021,085</u>	<u>\$ 92,251,775</u>

Additional information on the Town's capital assets can be found in Note 5 of this report.

Long-term debt. At the end of the current fiscal year, the Town had total debt outstanding of \$32,538,000. All of this debt comprises debt backed by the full faith and credit of the Town.

TOWN OF EASTON OUTSTANDING DEBT
General Obligation Bonds and Notes

	Governmental Activities	
	2013	2012
General obligation bonds - Town improvements	\$ 4,747,000	\$ 5,433,000
General obligation bonds - School improvements	19,761,000	21,028,000
General obligation bonds - Sewer improvements	282,000	304,000
Bond anticipation notes	7,748,000	8,124,000
Total	<u>\$ 32,538,000</u>	<u>\$ 34,889,000</u>

The Town is also obligated for a portion of the Regional School District No. 9 general obligation debt in the net amount of \$7,998,710.

On July 6, 2012, the Town issued \$7,748,000 of bond anticipation notes. These bond anticipation notes bear interest at 1.0% and mature on July 3, 2013 and are for elementary school construction and land acquisition.

During the fiscal year, the Town made bond principal payments of \$2,351,000 for school and general purpose debt.

The Town maintains an "AAA" credit rating from Standard and Poor's, for its general obligation debt.

State statutes limit the amount of general obligation debt a governmental entity may issue to 7 times its tax collections including interest and lien fees and the tax relief for elderly freeze grant. The current debt limitation for the Town is \$265,535,221 which is significantly in excess of the Town's outstanding general obligation debt.

Additional information on the Town's long-term debt can be found in Note 8 of this report.

Economic Factors and Next Year's Budget and Rates

The following are some factors that were considered in preparing the Town's budget for the 2014 fiscal year:

- The unemployment rate for the Town is currently 5.7%. This compares favorably to the state's average unemployment rate of 8.2% and the national average rate of 7.6%.
- Inflationary trends in the region compare favorably to national indices.
- Town's elected and appointed officials considered Town-wide trends when setting the fiscal year 2014 budget. The Town decided that it was important to continue to support the school system and adopt a budget designed to promote long-term financial stability, conservative budgeting, and while at the same time, providing excellent services to our residents and taxpayers.
- At June 30, 2013, unassigned fund balance in the general fund was \$3,568,300.

Requests for Information

This financial report is designed to provide a general overview of the Town's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Chairman, Board of Finance or the Office of the Comptroller, Town of Easton, 225 Center Road, Easton, Connecticut 06612.

TOWN OF EASTON, CONNECTICUT

EXHIBIT I

STATEMENT OF NET POSITION

JUNE 30, 2013

	<u>Governmental Activities</u>
Assets:	
Current assets:	
Cash and cash equivalents	\$ 3,875,384
Investments	4,876,910
Receivables, net	1,929,673
Other assets	1,253,449
Net pension asset	203,315
Total current assets	<u>12,138,731</u>
Noncurrent assets:	
Capital assets:	
Assets not being depreciated	19,244,355
Assets being depreciated, net	72,776,730
Total noncurrent assets	<u>92,021,085</u>
Total assets	<u>104,159,816</u>
Liabilities:	
Current liabilities:	
Accounts payable and accrued liabilities	2,215,079
Due to Regional School District No. 9	528,798
Unearned revenue	174,572
Bond anticipation notes	7,748,000
Total current liabilities	<u>10,666,449</u>
Noncurrent liabilities:	
Long-term liabilities due within one year	2,810,647
Long-term liabilities due in more than one year	26,657,022
Total noncurrent liabilities	<u>29,467,669</u>
Total liabilities	<u>40,134,118</u>
Net Position:	
Net investments in capital assets	58,183,501
Unrestricted	5,842,197
Total Net Position	<u><u>\$ 64,025,698</u></u>

The accompanying notes are an integral part of the financial statements

TOWN OF EASTON, CONNECTICUT
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2013

Functions/Programs	Expenses	Program Revenues			Net Expenses and Changes in Net Position
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Total Governmental Activities
Governmental activities:					
General government	\$ 4,156,603	\$ 756,707	\$ 11,567	\$ 239,856	\$ (3,148,473)
Public safety	4,053,010	543,165	42,549		(3,467,296)
Public works	2,985,810	451,615			(2,534,195)
Health and welfare	532,647	117,440	25,843		(389,364)
Education	28,303,821	18,693	2,326,596		(25,958,532)
Library	794,909	11,912			(782,997)
Parks and recreation	826,668	337,575	18,794		(470,299)
Interest and fiscal charges	<u>1,143,196</u>				<u>(1,143,196)</u>
Total Governmental Activities	<u>\$ 42,796,664</u>	<u>\$ 2,237,107</u>	<u>\$ 2,425,349</u>	<u>\$ 239,856</u>	<u>(37,894,352)</u>
General revenues:					
Property taxes					58,422,645
Grants and contributions not restricted to specific programs					492,739
Investment income					60,036
Donated capital assets					215,699
Miscellaneous					<u>9,168</u>
Total general revenues					<u>39,200,287</u>
Change in Net Position:					1,305,935
Net Position - Beginning of Year					<u>62,719,763</u>
Net Position - End of Year					<u>\$ 64,025,698</u>

The accompanying notes are an integral part of the financial statements

EXHIBIT III

TOWN OF EASTON, CONNECTICUT
STATEMENT OF NET POSITION - GOVERNMENTAL FUNDS

JUNE 30, 2013

	<u>General</u>	<u>Bonded Capital Projects</u>	<u>Capital Nonrecurring Projects</u>	<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
ASSETS					
Cash and cash equivalents	\$ 1,255,389	\$	\$ 360,147	\$ 1,901,478	\$ 3,517,014
Investments	4,106,948			769,962	4,876,910
Receivables:					
Property taxes	1,362,896				1,362,896
Accounts	86,105			58,675	144,780
Intergovernmental	406,979		584,061		991,040
Due from other funds	519,721				519,721
Total Assets	<u>\$ 7,738,038</u>	<u>\$ -</u>	<u>\$ 944,208</u>	<u>\$ 2,730,115</u>	<u>\$ 11,412,361</u>
LIABILITIES AND FUND BALANCES					
Liabilities:					
Accounts payable	\$ 858,727	\$ 28,354	\$ 17,799	\$ 85,661	\$ 990,541
Accrued liabilities	911,651				911,651
Due to Regional School District No. 9	528,798				528,798
Due to other funds	114,538	491,923		27,798	634,259
Deferred revenue	1,373,824			2,999	1,376,823
Bond anticipation notes		7,748,000			7,748,000
Total liabilities	<u>3,787,538</u>	<u>8,268,277</u>	<u>17,799</u>	<u>116,458</u>	<u>12,190,072</u>
Net Position:					
Restricted				191,918	191,918
Committed			926,409	2,466,025	3,392,434
Assigned	382,200				382,200
Unassigned	3,568,300	(8,268,277)		(44,286)	(4,744,263)
Total fund balances	<u>3,950,500</u>	<u>(8,268,277)</u>	<u>926,409</u>	<u>2,613,657</u>	<u>(777,711)</u>
Total Liabilities and Fund Balances	<u>\$ 7,738,038</u>	<u>\$ -</u>	<u>\$ 944,208</u>	<u>\$ 2,730,115</u>	<u>\$ 11,412,361</u>

(Continued on next page)

TOWN OF EASTON, CONNECTICUT
BALANCE SHEET - GOVERNMENTAL FUNDS (CONTINUED)

JUNE 30, 2013

Reconciliation of the Balance Sheet - Governmental Funds
to the Statement of Net Position:

Amounts reported for governmental activities in the statement of net position (Exhibit I)
are different because of the following:

Fund balances - total governmental funds	\$ (777,711)
--	--------------

Capital assets used in governmental activities are not financial
resources and, therefore, are not reported in the funds:

Governmental capital assets	\$ 123,989,108	
Less accumulated depreciation	(31,968,023)	
Net capital assets		92,021,085

Other long-term assets are not available to pay for current period
expenditures and, therefore, are not recorded in the funds:

Net pension asset		203,315
Property tax receivables greater than 60 days		1,192,372
Interest receivable on property taxes		421,997
Bond issue costs		262,409
Receivable from the state for school construction projects		9,879

Internal service funds are used by management to charge the costs of
risk management to individual funds. The assets and liabilities of
the internal service funds are reported with governmental activities
in the statement of net position.

316,560

Long-term liabilities, including bonds payable, are not due and payable
in the current period and, therefore, are not reported in the funds:

Bonds and notes payable		(24,790,000)
Compensated absences		(1,213,412)
Capital lease payable		(824,254)
Net OPEB obligation		(1,335,316)
Interest payable on bonds and notes		(156,539)
Unamortized bond premium		(475,330)
Heart and hypertension		(829,357)

Net Position of Governmental Activities (Exhibit I)	\$ <u>64,025,698</u>
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The accompanying notes are an integral part of the financial statements

TOWN OF EASTON, CONNECTICUT

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES -
GOVERNMENTAL FUNDS

FOR THE YEAR ENDED JUNE 30, 2013

	General	Bonded Capital Projects	Capital Nonrecurring Projects	Nonmajor Governmental Funds	Total Governmental Funds
Revenues:					
Property taxes	\$ 37,901,617	\$	\$	\$	\$ 37,901,617
Intergovernmental	2,596,232		239,856	301,481	3,137,569
Charges for services	1,294,274	75,000		868,785	2,238,059
Investment income	41,325	135	8	18,559	60,037
Contributions				28,590	28,590
Total revenues	<u>41,833,448</u>	<u>75,135</u>	<u>239,874</u>	<u>1,217,415</u>	<u>43,365,872</u>
Expenditures					
Current:					
General government	2,018,368		42,830	146,386	2,207,584
Public safety	2,470,374			158,571	2,628,945
Public works	1,808,846			291,057	2,099,903
Health and welfare	344,298			38,056	382,354
Education	27,263,689			228,187	27,491,876
Library	495,895			23,361	519,256
Parks and recreation	330,648			345,115	675,763
Employee benefits	3,096,054				3,096,054
Insurance	661,276				661,276
Debt service	3,129,575	85,828			3,215,403
Capital outlay		531	895,396	850	896,577
Total expenditures	<u>41,619,023</u>	<u>86,159</u>	<u>938,226</u>	<u>1,231,583</u>	<u>43,874,991</u>
Excess (Deficiency) of Revenues over Expenditures	<u>214,425</u>	<u>(11,024)</u>	<u>(698,352)</u>	<u>(14,168)</u>	<u>(509,119)</u>
Other Financing Sources (Uses):					
Transfers in	111,051		478,200	88,391	677,642
Transfers out	(552,195)		(14,396)	(111,051)	(677,642)
Net other financing sources (uses)	<u>(441,144)</u>	<u>-</u>	<u>463,804</u>	<u>(22,660)</u>	<u>-</u>
Net Change in Fund Balances	(226,719)	(11,024)	(234,548)	(36,828)	(509,119)
Fund Balances - Beginning of Year	<u>4,177,219</u>	<u>(8,257,253)</u>	<u>1,160,957</u>	<u>2,650,485</u>	<u>(268,592)</u>
Fund Balances - End of Year	<u>\$ 3,950,500</u>	<u>\$ (8,268,277)</u>	<u>\$ 926,409</u>	<u>\$ 2,613,657</u>	<u>\$ (777,711)</u>

(Continued on next page)

TOWN OF EASTON, CONNECTICUT

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES -
GOVERNMENTAL FUNDS (CONTINUED)

FOR THE YEAR ENDED JUNE 30, 2013

Reconciliation of changes in fund balances - governmental funds to changes in net position of governmental activities:

Amounts reported for governmental activities in the statement of activities (Exhibit II) are due to:

Net change in fund balances - total governmental funds (Exhibit IV) \$ (509,119)

Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.

Capital outlay	1,151,364
Donated capital assets	215,699
Depreciation expense	(1,594,753)

The net effect of various miscellaneous transactions involving capital assets (i.e., sales, trade-ins and donations) is to increase net position. In the statement of activities, only the loss on the sale of capital assets is reported. However, in the governmental funds, the proceeds from the sale increase financial resources. Thus, the change in net position differs from the change in fund balance by the cost of the capital assets sold.

(3,000)

Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds and revenues recognized in the fund financial statements are not recognized in the statement of activities:

School building grant receipts	(5,081)
Increase in property tax receivable - accrual basis change	392,383
Increase in property tax interest and lien revenue	128,645
Net pension asset	(47,699)

The issuance of long-term debt (e.g., bonds, leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position. Also, governmental funds report the effect of issuance costs, premiums, discounts and similar items when debt is first issued, whereas these amounts are deferred and amortized in the statement of activities. The details of long-term debt and related items are as follows:

Deferred charges on refunding	(5,395)
Bond principal repayments	1,975,000

Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds:

Net OPEB expense	(213,884)
Heart and hypertension claims	43,863
Compensated absences	(213,917)
Accrued interest payable	(28,922)
Amortization of bond premium	45,966
Amortization of bond issue costs	85,558
Capital lease payments	139,788

Internal Service Funds are used by management to charge costs of medical insurance to individual departments:

The net revenue of the activities of the Internal Service Fund is reported with governmental activities	(250,561)
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Change in Net Position of Governmental Activities (Exhibit II)	\$ <u>1,305,935</u>
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The accompanying notes are an integral part of the financial statements

TOWN OF EASTON, CONNECTICUT

GENERAL FUND
SCHEDULE OF REVENUES AND OTHER FINANCING SOURCES
BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2013

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance With Final Budget</u>
Property Taxes:				
Property taxes, current and prior	\$ 37,869,678	37,869,678	\$ 37,690,852	\$ (178,826)
Interest and lien fees	100,000	100,000	192,469	92,469
Telephone access	33,852	33,852	18,296	(15,556)
Total property taxes	<u>38,003,530</u>	<u>38,003,530</u>	<u>37,901,617</u>	<u>(101,913)</u>
Intergovernmental:				
Educational assistance:				
Special education and education cost share	593,868	593,868	597,891	4,023
School building grant	5,269	5,269	5,374	105
Other	11,983	11,983	293	(11,688)
Total educational assistance	<u>611,120</u>	<u>611,120</u>	<u>603,560</u>	<u>(7,560)</u>
Town assistance:				
Town aid roads	113,610	113,610	113,478	(132)
Infrastructure	415,613	415,613	-	(415,613)
In lieu of tax loss - boats	4,814	4,814	-	(4,814)
Elderly tax relief	45,068	45,068	37,211	(7,857)
Tax relief for the totally disabled	4,000	4,000	112	(3,888)
State owned property	58,855	58,855	57,581	(1,274)
Municipal revenue sharing	-	-	49,719	49,719
Mashantucket Pequot grant	7,897	7,897	8,759	862
Civil preparedness	4,800	4,800	-	(4,800)
Property tax relief (veterans)	8,247	8,247	10,043	1,796
Miscellaneous	11,000	11,000	215,125	204,125
Total town assistance	<u>673,904</u>	<u>673,904</u>	<u>492,028</u>	<u>(181,876)</u>
Total intergovernmental	<u>1,285,024</u>	<u>1,285,024</u>	<u>1,095,588</u>	<u>(189,436)</u>
Investment Income	<u>250,000</u>	<u>250,000</u>	<u>41,325</u>	<u>(208,675)</u>
Charges for Services:				
Town clerk	175,000	175,000	207,161	32,161
Building inspection fees and permits	100,000	100,000	140,176	40,176
Health department	18,000	18,000	18,481	481
Planning and zoning	11,000	11,000	20,940	9,940
Conservation commission	2,500	2,500	5,578	3,078
Police department	100,000	100,000	417,688	317,688
Fire selectman	80,000	80,000	124,193	44,193
Municipal building leases	359,563	359,563	338,222	(21,341)

(Continued on next page)

TOWN OF EASTON, CONNECTICUT

GENERAL FUND
 SCHEDULE OF REVENUES AND OTHER FINANCING SOURCES
 BUDGET AND ACTUAL (CONTINUED)
 FOR THE YEAR ENDED JUNE 30, 2013

	Original Budget	Final Budget	Actual	Variance With Final Budget
Fire marshal	\$ 40	\$ 40	\$ 180	\$ 140
Parks and recreation	10,000	10,000	-	(10,000)
Region 9 tuition	10,169	10,169	5,794	(4,375)
BOE tuition	11,979	11,979	12,899	920
Recycling bins			633	633
Highway department	1,500	1,500	2,095	595
Other	500	500	234	(266)
Total charges for services	<u>880,251</u>	<u>880,251</u>	<u>1,294,274</u>	<u>414,023</u>
Total Revenues	<u>40,418,805</u>	<u>40,418,805</u>	<u>40,332,804</u>	<u>(86,001)</u>
Other Financing Sources:				
Transfer in - Park and rec activity	19,541	19,541	16,051	(3,490)
Transfer in - EMS	95,000	95,000	95,000	-
Total other financing sources	<u>114,541</u>	<u>114,541</u>	<u>111,051</u>	<u>(3,490)</u>
Total Revenues and Other Financing Sources	<u>\$ 40,533,346</u>	<u>\$ 40,533,346</u>	<u>40,443,855</u>	<u>\$ (89,491)</u>
Budgetary revenues are different than GAAP revenues because:				
State of Connecticut on-behalf contributions to the Connecticut				
State Teachers' Retirement System for Town teachers are not budgeted			<u>1,500,644</u>	
Total Revenues and Other Financing Sources as Reported on the Statement of				
Revenues, Expenditures and Changes in Fund Balances - Governmental Funds -				
Exhibit IV			<u>\$ 41,944,499</u>	

TOWN OF EASTON, CONNECTICUT
GENERAL FUND
SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES
BUDGET AND ACTUAL

FOR THE YEAR ENDED JUNE 30, 2013

	<u>Original Budget</u>	<u>Additional Appropriations and Transfers</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance With Final Budget</u>
General Government:					
Town clerk	\$ 154,120	\$	\$ 154,120	\$ 150,789	\$ 3,331
First selectman	157,753		157,753	149,866	7,887
Probate court	4,625		4,625	4,625	-
Registrar of voters	63,941	737	64,678	54,277	10,401
Board of finance	6,300		6,300	6,281	19
Auditors	38,385		38,385	37,000	1,385
Treasurer	182,704		182,704	179,943	2,761
Assessor	108,116.00	5,050	113,166	113,013	153
Board of assessment appeals	800		800	627	173
Tax collector	93,444		93,444	82,621	10,823
Town attorney	120,000	20,000	140,000	139,297	703
Planning and zoning commission	110,871		110,871	106,671	4,200
Zoning board of appeals	7,426		7,426	7,243	183
Building department	95,216		95,216	92,982	2,234
Technology computer	25,854		25,854	21,400	4,454
Town Hall	134,061		134,061	104,297	29,764
Communication dispatchers	229,638		229,638	203,889	25,749
Commission for the elderly	53,983		53,983	51,382	2,601
Senior center	162,548		162,548	162,546	2
SSS building	396,232		396,232	347,769	48,463
Cemetery	2,432		2,432	1,850	582
Public celebrations	450		450	-	450
Total general government	<u>2,148,899</u>	<u>25,787</u>	<u>2,174,686</u>	<u>2,018,368</u>	<u>156,318</u>
Public Safety:					
Police department	1,385,298	280,815	1,666,113	1,606,530	59,583
Fire department	842,311	(70,000)	772,011	759,683	12,328
Fire marshall	28,441		28,441	18,970	9,471
Emergency management	10,719		10,719	9,701	1,018
Firehouse rent	41,000		41,000	41,000	-
Conservation commission	37,022		37,022	34,490	2,532
Total public safety	<u>2,344,791</u>	<u>210,815</u>	<u>2,555,606</u>	<u>2,470,374</u>	<u>84,932</u>
Public Works:					
Recycling	131,500		131,500	114,589	16,911
Highway department	2,021,857	(116,000)	1,905,857	1,660,139	245,718
Street lights	1,332		1,332	1,157	175
Engineering and professional services	39,330		39,330	32,961	6,369
Total public works	<u>2,194,019</u>	<u>(116,000)</u>	<u>2,078,019</u>	<u>1,808,846</u>	<u>269,173</u>
Health and Welfare:					
Health director	72,352		72,352	72,078	274
EMS commission	268,854	744	269,598	269,598	-
Welfare	4,144		4,144	2,622	1,522
Total health and welfare	<u>345,350</u>	<u>744</u>	<u>346,094</u>	<u>344,298</u>	<u>1,796</u>

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TOWN OF EASTON, CONNECTICUT

GENERAL FUND
SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES
BUDGET AND ACTUAL (CONTINUED)

FOR THE YEAR ENDED JUNE 30, 2013

	Original Budget	Additional Appropriations and Transfers	Final Budget	Actual	Variance With Final Budget
Education:					
Easton Board of Education:					
General instruction	\$ 7,047,533	\$ (31,403)	\$ 7,016,130	\$ 7,209,343	\$ (193,213)
Kindergarten	10,877		10,877	10,307	570
Humanities	33,783	1,704	35,487	35,219	268
Integrated language arts	31,830	(607)	31,223	29,972	1,251
Curriculum	35,911		35,911	29,808	6,103
Science/math technology	56,266	(994)	55,272	47,425	7,847
Physical education/health	5,026	1,175	6,201	5,558	643
Special services	31,180		31,180	6,478	24,702
Special education	3,443,687	(9,049)	3,434,638	3,215,905	218,733
Guidance	1,350		1,350	2,861	(6,511)
Health services	178,561	(1,686)	176,875	174,770	2,105
Psychological services	12,100	(51)	12,049	3,784	8,265
Speech services	11,100	900	12,000	5,391	6,609
Educational media services	78,245	440	78,685	75,929	2,756
Technology plan	308,140	45,764	353,904	367,909	(14,005)
Board of education	80,518		80,518	53,577	26,941
Central administration	537,370		537,370	537,370	-
School administration	1,008,694	(5,478)	1,003,216	982,770	20,446
physical plant	1,481,378	403,338	1,884,716	1,947,696	(62,980)
Student transportation	845,482	293	845,775	900,007	(54,232)
Food service	4,300		4,300	598	3,702
Total Easton Board of Education	15,243,331	404,346	15,647,677	15,647,677	-
Regional School District No. 9	10,115,368		10,115,368	10,115,368	-
Total education	25,358,699	404,346	25,763,045	25,763,045	-
Library	566,932		566,932	495,895	71,037
Parks and Recreation:					
Parks and recreation commission	352,821		352,821	328,651	24,170
Tree warden	6,450		6,450	1,997	4,453
Total parks and recreation	359,271	-	359,271	330,648	28,623
Employee Benefits:					
Pensions	988,912	10,974	999,886	984,249	15,637
Fringe benefits	1,948,814		1,948,814	1,705,200	243,614
Social Security and Medicare	620,970	5,042	626,012	406,605	19,407
Total employee benefits	3,358,696	16,016	3,374,712	3,096,054	278,658

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TOWN OF EASTON, CONNECTICUT

GENERAL FUND
SCHEDULE OF EXPENDITURES AND OTHER FINANCING USES
BUDGET AND ACTUAL (CONTINUED)

FOR THE YEAR ENDED JUNE 30, 2013

	Original Budget	Additional Appropriations and Transfers	Final Budget	Actual	Variance With Final Budget
Insurance	\$ 667,612	\$ -	\$ 667,612	\$ 661,276	\$ 6,336
Other-Contingency	125,000	(1,481)	123,519	-	123,519
Debt Service:					
Principal retirement	3,135,382		3,135,382	2,351,000	784,382
Interest			-	758,987	(758,987)
Fiscal agent fees			-	19,588	(19,588)
Total debt service	3,135,382	-	3,135,382	3,129,575	5,807
Total expenditures	40,604,351	540,227	41,144,578	40,118,379	1,026,199
Other Financing Uses:					
Transfers out:					
Dog fund	73,995		73,995	73,995	-
Capital nonrecurring		478,200	478,200	478,200	-
Total other financing uses	73,995	478,200	552,195	552,195	-
Total Expenditures and Other Financing Uses	\$ 40,678,346	\$ 1,018,427	\$ 41,696,773	40,670,574	\$ 1,026,199
Budgetary expenditures are different than GAAP expenditures because:					
State of Connecticut on-behalf payments to the Connecticut					
State Teachers' Retirement System for Town teachers are not budgeted				1,500,644	
Total Expenditures and Other Financing Uses as Reported on the Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds - Exhibit IV				\$ 42,171,218	

EXHIBIT A-2

TOWN OF EASTON, CONNECTICUT
REPORT OF TAX COLLECTOR
FOR THE YEAR ENDED JUNE 30, 2013

Grand List Year	Uncollected Taxes July 1, 2012	Current Year Levy	Lawful Corrections		Transfers to Suspense	Adjusted Taxes Collectible	Collections		Uncollected Taxes June 30, 2013	
			Additions	Deductions			Taxes	Interest and Liens		Total
2011	\$	\$ 38,154,402	\$ 30,306	\$ 85,491	\$	\$ 38,998,917	\$ 37,507,925	\$ 98,059	\$ 37,605,984	\$ 590,992
2010			1,510	6,598		519,913	156,252	28,705	184,957	363,661
2009			192	5,733	14,099	310,725	29,885	18,144	48,029	280,840
2008				99		138,413	(7,313)	38,562	31,249	145,726
2007						57,020	11,080	7,180	18,260	45,940
2006			15,004			23,512	6,094	1,819	7,913	17,418
2005						451			-	451
2004						2,042			-	2,042
2003						985			-	985
2002						768			-	768
2001						733			-	733
2000						302			-	302
1999						2,304			-	2,304
1998				65		370			-	370
1997				64		3,201			-	3,201
1996				60		7,163			-	7,163
Total	\$	\$ 38,154,402	\$ 46,712	\$ 98,110	\$ 14,099	\$ 39,166,819	\$ 37,703,973	\$ 192,469	\$ 37,896,392	\$ 1,462,896
Property taxes receivable considered available:										
							(183,595)			
							170,524			
							\$ 37,690,852			

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TOWN OF EASTON, CT 06612

