

# Easton Diversity and Inclusion Task Force (EDIT) Regular Meeting Minutes Monday, December 28, 2020 at 7:30pm Remote meeting via Zoom

#### Attendance

Present: Lise Fleuette, Adam Parker, Whendi Cook Broderick, Darrell Harris, Elaine O'Keefe

Absent: Shari Williams

#### 1.Call To Order

Lise Fleuette called meeting to order at 7:32 p.m.

#### **New Member Introduction**

Darrell Harris introduced as newest full member of EDIT. Darrell gave a brief background about himself including his family, professional history, and interests in being a member of EDIT.

#### 2. Guest Speakers

- Mary Beth Rassulo, Assistant Director/Head of Youth Services, Easton Public Library.
  - Shared information on the Library's planned Lawn Sign Exhibit, showcasing the power of Diverse Voices, also planned for January.
  - EDIT to assist in reaching out to local community groups for quotes to be displayed; ER9, youth sports groups, Cub Scout/Boy Scout/Girl Scout, Police/Fire/EMS, Senior Center, Dept of Health.
  - o EDIT to provide its own quote for display
- Lynn Zaffino, Director, Easton Public Library
  - o Shared information about the One Book/One Town Community Read, which will start in January. Author for January book study Jodi Picoult.
  - Assembling a 2-6 person discussion panel, possibly to include EDIT member(s).
     EDIT members to also assist in outreach to local university professors for discussion.

#### 3. EDIT Meeting Norms

Communication Norms - EDIT discussed the content and purpose of the norms. (see attached)

#### 4. Other updates

Recruitment – Still in search of two more non-democrat members (R/U/I). 1 full member, 1 alternate.

Speaker Series - More details to follow at next meeting

Subcommittees - Discussion on possible action to develop social media presence.

#### 5. Approval Of Minutes

Minutes from October 22<sup>nd</sup> meeting approved.

#### **Motions**

Adam made motion for EDIT to formally adopt communication norms. Darrell second, vote 4-0 in favor of adoption.

Lise made motion to approve minutes from October 22<sup>nd</sup> meeting, Whendi second, vote 4-0 for approval.

#### **Public Comment**

No public comment

#### 6. Adjourn

Adam made motion to adjourn. Motion seconded, 4-0 in favor of adjournment. Meeting adjourned at 9:41 p.m.

Submitted by, Adam Parker, Secretary

## Meeting Norms

### Easton Diversity & Inclusion Task Force (EDIT)

The following **communications best practices** are designed to facilitate **productive dialogue** and **goodwill** among volunteer appointed members of the task force. These norms likewise **apply to communications from citizens** who provide public comment to the task force via written or verbal means. <u>Meetings norms help ensure all meeting attendees can listen, learn, understand, and contribute freely.</u>

#### Exhibit good faith:

- Assume goodwill;
- Embrace a spirit of free inquiry;
- View discomfort as a sign of progress.

#### • Offer mutual conversational respect:

- o Engage freely;
- No interrupting;
- o Yield the conversational floor willingly.

#### • Language choice matters:

- o Professional language;
- Use "I" statements;
- o Address everyone with equal courtesy;
- o Avoid antagonism.

#### Exercise discretion:

Keep legal and social confidentiality where required