

Meeting Minutes

Commission for the Aging Town of Easton, CT

Monthly Meeting – Monday, May 6, 2019

The meeting was called to order at 5:06 PM. Present were Linda Dollard, Phyllis Machledt, Karen Martin, Melinda O'Brien, Lisa Tasi and Alternate Member Nanette Dewester. Member Anne Hughes was not present.

A warm welcome was made to Alison Witherbee who has returned to the serve as Municipal Agent / Social Services Director and Outreach Worker for the Town of Easton.

1. Meeting Minutes

The minutes from the April 1, 2019 monthly meeting were reviewed and unanimously approved by the members present on a motion by Karen Martin and Linda Dollard.

2. Ongoing Business

A. MCS Report

Report was furnished by Christine Calvert, Director of Finance.

B. Other

The CFA decided to recognize outgoing Outreach Worker Pam Healy which Lisa Tasi coordinated prior to the Easter holiday. A thank you note for the Hydrangea plant was shared to the CFA members.

3. New Business

A. Municipal Agent Update

Alison updated the CFA members. She has been in her full-time duties for approximately a month and has been reconciling all information and work for her responsibilities. She also has met with Pam Healy to discuss the "outreach" portion with respect for seniors who need a telephone call or visit. Alison will also be reviewing the contact lists for pertinent updates and documentation. Alison has already contacted her counterpart in Redding, CT for information exchange and any assistance if Alison is away from office for an extended time. Alison also updated the CFA that Kay Oestricher, Assistant Director at the ESC had recently retired. Alison is preparing some programs for the Fall 2019 for Medicare Open Enrollment, Fuel Assistance and presentations which would assist seniors. She is reaching out to local entities to re-introduce herself and also reviewing her training as a CHOICES counselor.

B. Discussion on Programs

Lisa Tasi updated members on the 2019 Project. The updated budget will provide latitude to support expenditures for printing and first-class mailing (due to lack of a nonprofit permit). Timeline indicates a summer drop with correlation of data soon after. Phyllis Machledt has suggestions from SWCCA that could provide university outreach for statistical data; Linda Dollard also has a contact.

C. SWCCA Report

Phyllis Machledt provided on update on SWCCA (<https://www.swcaa.org>) that details information on the Medicare Savings Program. Sharon Gesek, CHOICES and Program Department Director will be

relocating in mid-May so there is a search underway for her replacement. Phyllis Machledt recommended that Alison be a primary contact to SWCCA. Alison will update the organization on her expanded responsibilities.

D. Open Discussion

Pending the 2019 Project, the CFA may meet during the summer month. There were no other updates.

4. Next Meeting

The Commission's next monthly meeting will be held on Monday, June 3, 2019 at the ESC from 5:00 PM to 6:00 PM. Agenda will be forwarded to the Town Clerk for proper posting.

5. Adjourn

Karen Martin made a motion to adjourn the meeting. Phyllis Machledt seconded the motion and it was unanimously approved at 6:17 PM.

Submitted by,
Commission for the Aging
L. Tasi