

Meeting Minutes
Commission for the Aging
Town of Easton, CT
Monthly Meeting – Monday, December 3, 2018

The meeting was called to order at 5:07 PM. Present were Linda Dollard, Anne Hughes, Karen Martin, Melinda O'Brien, Lisa Tasi, and Eileen Zimmerman / Municipal Agent for the Aging – Social Services Director. Phyllis Machledt was not present.

1. Meeting Minutes

The minutes from the November 5, 2018 meeting were reviewed and unanimously approved by the members on a motion by Karen Martin and Melinda O'Brien.

2. Ongoing Business

A. MCS Report

The monthly recap was furnished by Town Finance Director, Christine Calvert.

B. Other

None

3. New Business

A. Municipal Agent's Report

Eileen Zimmerman provided an update on her work. The MA Newsletter for the month of December was submitted for inclusion in the ESC Newsletter. Highlighting news on Senior Outreach and Social Services is important communication. The January newsletter will include Tax Assistance information. She is inquiring about the content and number of pages she is permitted to place in the newsletter as she was informed there are other organizations the need to share news and advertisements.

Eileen is busy with coordinating Medicare Open Enrollment and applications for Fuel Assistance. The Library coordinated a workshop for Seniors on Social Media. More events will be held in the coming months. In November, Eileen coordinated Thanksgiving outreach and continued fundraising and stocking of the food pantry. December outreach projects are Poinsettias from the Easton Garden Club, Brownie Troop visiting seniors (a list of seniors was compiled by Eileen and Pam Healy), Keystone Club from Easton Redding Boys & Girls Club arranging purchase/donation of Christmas Trees for 5 individuals and a Caroling group singing for homebound seniors. The Salvation Army is organizing the annual kettle bell drive, which monies are available for local use. Bell Ringing Sign up is for Saturday December 8th at Fairfield and Westport Stop&Shops.

B. Discussion on Programs

Eileen is in progress on the development of an organized database to record services given. Eileen is looking to get more information out via Hello Easton and the Town / Senior Center weblinks since the Easton Courier is no longer in print. Local papers in Fairfield and Trumbull could be helpful options.

C. SWCCA Report

There was no report given. Anne Hughes will be attending the Wednesday December 5th meeting in Phyllis Machledt's place. SWCCA has annual Mini Grant applications due on by noon on December 14th. They are one-time grants for municipalities and non-profit organizations to provide Caregiver Assistance for project period beginning on January 1, 2019.

D. Other Additional Items

CFA members discussed the SWCCA Mini Grant application and certain general idea(s) that would benefit an award for use. Eileen will reach out to Gretchen James to inquire about possible idea for application. Due to quick turnaround time on application process, Eileen will communicate to CFA members during next weeks.

E. Other Updates

CFA members discussed the 2019 planned project. Lisa Tasi will inquire to Town Hall about obtaining information and logistical service resources to assist the project. Linda Dollard provided additional information to be incorporated into the framework for the updated version. Members discussed best methods for confidentiality and release of information. Ongoing updates will be communicated to members as no official CFA meeting will take place until Monday, February 4, 2019.

F. Open Discussion

No other items

4. Next Meeting

The Commission's next meeting will be held on Monday, February 4, 2019 at the ESC from 5:00 PM to 6:00 PM. There is no meeting in January. Agenda will be forwarded to the Town Clerk for proper posting.

5. Adjourn

Linda Dollard made a motion to adjourn the meeting. Anne Hughes seconded the motion and it was unanimously approved at 6:20 PM.

Submitted by,
Commission for the Aging
L. Tasi