

Minutes  
Emergency Medical Services Planning and Building Committee  
Meeting May 9, 2023  
7:00 pm

Member Attendees:

- John Foley
- Wendy Bowditch
- Bill Andrews
- Vincent Malindretos
- Robert Klem
- Jim McCarthy

Absent: Jon Arnold, Mike Gutowski

Guest: First Selectman David Bindleglass

1. Call to order/Roll Call:

The meeting was called to order at 7:00 PM. Roll call was conducted, and the following members were present: John Foley, Wendy Bowditch, Bill Andrews, Vincent Malindretos, Robert Klem, Jim McCarthy, and David Bindleglass.

2. Review and approval of minutes of meeting of April 11, 2023:

It was noted that there was no quorum present to approve the minutes from the previous meeting. Therefore, the approval of the minutes was postponed to the next meeting.

3. Introduction of new members and election of new Chairman and Secretary:

The new committee members introduced themselves. Following the introductions, a motion was made by Jim McCarthy to elect Bill Andrews as Chairman and Wendy Bowditch as Secretary. John Foley seconded the motion. The vote was unanimous, and Bill Andrews was elected as Chairman, with Wendy Bowditch elected as Secretary.

4. Discussion and possible action on location and property:

The committee engaged in a discussion regarding the location and property options. Wendy Bowditch expressed her support for the addition to the firehouse with a renovation to the existing EMS building as a fallback plan. John Foley informed the team about the issue with the firehouse, explaining that it currently exceeds the regulations. Robert Klem mentioned that the regulations are based on 25% land coverage, but the town should consider allowing for Institutional Use, which typically permits up to 30% land coverage. He suggested that an additional 6,000 sq.ft. coverage would bring the use to approximately 32%. Robert further noted that due to the life safety nature of the EMS use, the town could potentially make a strong case for a special exception if all parties were in favor.

5. Discussion and possible action on building plans:

The committee discussed the architects who were previously interviewed and expressed a preference for Shoreline Architects. Robert Klem expressed some reservations about Shoreline Architects due to their smaller size but acknowledged their impressive knowledge of the subject matter, particularly since they also had experience as volunteer firefighters. John Foley briefly mentioned the qualifications of the other architects interviewed and agreed that Shoreline Architects checked most of the required boxes. It was decided to invite Shoreline Architects to meet with the committee to discuss the next steps, including the need for a preliminary design to present to the committee memberships and to initiate preliminary pricing. John Foley volunteered to reach out to Shoreline Architects and schedule a meeting.

6. Discussion and possible action on funding options:

The committee briefly discussed funding options, including the currently available resources. They agreed that further discussion with the architect was necessary. David Bindleglass agreed to research any restrictions associated with using grant money for the project.

7. No new emails received.

8. No need for executive session.

9. Motion made to adjourn by Robert Klem, seconded by Wendy Bowditch. Motion carried unanimously. The meeting concluded at 8:15pm.

Submitted by John Foley for Wendy Bowditch, Secretary