

Minutes

Emergency Medical Services Planning and Building Committee

Meeting , December 12, 2023

7:00 pm

Easton Public Library Conference Room and Zoom

Present: Bill Andrews, Jon Arnold, Wendy Bowditch, John Foley, Michael Gutowski, Rob Klem, Victor Malindretos

Absent: Jim McCarthy who has resigned from the committee.

Guests: David Bindelglass, First Selectman and Schuyler Sherwood

1. Meeting called to order at 7:01 pm.
2. The minutes were reviewed for November 28 and amended to read "We agreed to interview our top 3 architectural choices". Motion to accept as amended by Robert Klem and seconded by Mike Gutowski. Motion passes unanimously.
 - 2a. Motion made to add to agenda Executive session by Mike Gutowski, seconded by Robert Klem Motion passed unanimously. Motion to invite David Bindelglass and Schuyler Sherwood in the session made by Robert Klem seconded by Mike Gutowski, Motion passed unanimously. Into executive session at 7:08. Exited Executive session at 7:22 after discussing real estate transaction. No need for vote.
3. Calendar for 2024 was reviewed. Motion made to approved by Robert Klem seconded by John Foley. Motion passes unanimously.
4. Timeline is now looking longer due to phase testing. June/July will not be the BOF presentation. The chairman will submit a bullet point statement to the BOF when requested, reflecting the position of the entire committee. In person appearances will be at the request of the BOF. Other attendance does not mandate the committee member speak for the committee.
5. The committee reviewed and discussed the submissions to the RFQ for architects to work on the EMS building project. After discussion, the committee selected three architects to be interviewed by the committee. Bill Andrews agreed to coordinate a meeting for each of the three architects as well as to inform the two architects who were not selected.
6. No expenditures pending.
7. No emails were received.
8. Motion to adjourn was made by Robert Klem and seconded by Victor Malindretos. Motion passed unanimously at 7:55 pm.

Submitted by Wendy Bowditch, Secretary.