

Special Meeting Minutes

Board of Selectmen Sub-Committee Park and Recreation Department Review Committee September 28, 2017 2:30 PM Easton Town Hall Conference Room A

Present: Adam Dunsby, Tiffany Tortora, Phil Tamallanca, Robert Klem and Michael Fleischer (via phone)
Adam Dunsby called the meeting to order at 2:35 p.m.

1. No public comment.
2. Phil Tamallanca moved to appoint Adam Dunsby as chairman. Robert Klem seconded. Motion passed unanimously.
Adam Dunsby moved to appoint Tiffany Tortora as secretary. Phil Tamallanca seconded. Motion passed unanimously.
3. After a discussion the purpose of the Committee will be to review the structure and operations of the Easton Park and Recreation Department creating advisory recommendations to the Board of Selectmen and Park and Recreation Commission by early January 2018. Meetings are open to the public.
4. The framework of the process will concentrate on reviewing the following five key areas:
 1. Staffing
 2. Winter
 - a. Maintenance staffing
 - b. Snow removal
 3. Capitol Equipment
 4. Outsourcing
 5. Field Maintenance

The Committee agreed to focus their review on three areas; staffing; winter responsibilities and capitol equipment at the next meeting. The Committee agreed to have Gary Simone, Director of the Park and Recreation Department and Ed Nagy, Director of Public Works come before the committee at the next meeting.
5. The next meeting will be held Thursday, October 5, 2017 at 3:00 p.m.
6. Robert Klem moved to adjourn at 3:38 p.m. Michael Fleischer seconded. Motion passed unanimously.

Approved T.Tortora 09.29.17

M~09.28.17



INSTR # M2017000524
DATE FILED 09/29/2017 12:29:31 PM
CHRISTINE HALLORAN
TOWN CLERK EASTON CT