



MEETING MINUTES

Easton Board of Selectmen

January 21, 2016 – 7:30 p.m.

Town Hall Conference Room A

Adam Dunsby called the meeting to order at 7:30 p.m.

Present: Adam Dunsby, Carrie Colangelo and Robert Lessler

1. Robert Lessler moved and Carrie Colangelo seconded to approve the minutes of the Easton Board of Selectmen Meeting of January 7, 2015, with the following corrections:
 - a. Agenda item #3, "busses" should be "buses".
 - b. Agenda item #4, should read "Discussion and take possible..." in line item 1.
 - c. Agenda item #4, should read "Discussion and take possible..." in line item 2.
 - d. Agenda item #6, second sentence replace "Adam" with "The First Selectman" and remove the "and" after "Commission".
 - e. Agenda items #7, add Terry Calgreen's title, "Town Custodian".
 - f. Agenda item #9, add "Carrie Colangelo seconded."Motion passed unanimously.
2. No public comment.
3. Carrie Colangelo moved and Robert Lessler seconded to approve the following tax refunds as recommended by Christine Calvert, Tax Collector: 1. CAB EAST LLC - \$38.00; 2. ARNOLD DANGELO - \$122.00; 3. TOYOTA LEASE TRUST - \$113.62; 4. ALLISON BURGER - \$138.16; 5. DAVID JAFFE - \$38.55. Motion passed unanimously.
4. Chief Timothy Shaw presented a request for grade change for the Administrative Assistant to Police Chief. Chief Shaw was asked to prepare a proposed job description and to be prepared to explain how it differs from the current job description. Chief Shaw agreed to return to the next Board of Selectmen meeting.
5. The Board discussed the current duties of the Planning and Zoning Administrative Assistant compared to the originally intended secretarial duties. Planning and Zoning Commission Chair, Rob Maquat, stated that the position is now expected to exercise some management authority over the department and to advise the public on the substance of Easton Zoning Regulations. The position is only weakly supervised. Carrie Colangelo moved to approve the request that the Planning and Zoning Administrative Assistant job be changed from a grade 5 to a 4, subject to Union 1303 signing a memorandum of understanding that will set forth the details and effective date of change. Robert Lessler seconded. Motion passed unanimously.
6. After a discussion, Robert Maquat requested that the Board of Selectmen, either as a whole or individually, review and offer views on the Plan of Conservation and Development for the Town. The Board of Selectmen will discuss whether to provide a collaborative or individual assessment at the next Board of Selectmen meeting, February 4, 2016.

7. Robert Lessler moved and Carrie Colangelo seconded to approve the bid for Town Hall hallway painting to CertaPro Painters in the amount of \$5826.02. (Bid includes wall paper removal, wall prep and painting.) Motion passed unanimously.
8. Adam Dunsby moved to increase the hours for the Human Resource Compensation Coordinator from 35 hours to 37.5 hours. Robert Lessler seconded. Motion passed unanimously.

A discussion regarding wages and health plan for non-represented employees (non-union, elected officials and stipend positions) resulted in Robert Lessler moving to give a 2% general wage increase with the employee contributing a 25% share of the health insurance deductible, which will be increased to \$2000/4000 (single/family). Carrie Colangelo seconded. Motion passed unanimously.

Adam Dunsby moved to add agenda item 8A, discuss and possible action on the appointment of an alternate on the Board of Finance. Carrie Colangelo seconded. Motion passed unanimously.

8A. No action was taken.

Adam Dunsby moved to add agenda item 8B, discuss and possible action to appoint a replacement for the position vacated by Kathy Smith on the Parks and Recreation Commission. Carrie Colangelo seconded. Motion passed unanimously.

8B. Carrie Colangelo moved to appoint Ray Longo to a 3-year term, January 2, 2016 – January 2, 2019 on the Parks and Recreation Commission. Adam Dunsby seconded. Robert Lessler abstained. Motion passed.

9. Board member comment: Adam Dunsby reminded the Board about the Special Town Meeting on January 25, 2016 at the SSES Cafetorium at 7:30 p. m.
10. Adam Dunsby moved to adjourn the meeting at 9:23 p.m. Carrie Colangelo seconded. Motion passed unanimously.

3A~01-21-16