

Board of Fire Commissioners

Minutes of Regular Meeting

January 15, 2020

One Center Road, Easton, Connecticut

Filed subject to approval

Commissioners in Attendance: D. Buchanan, D. Katz, J. Miranda,

Also in attendance: Chief S. Waugh, Fire Marshal P. Neary, 1st. Assistant Chief G. Fracassini

The meeting was called to order at 7:30 pm.

Minutes of December 18, 2019 Meeting: Commissioner Miranda moved to approve said minutes, Commissioner Katz seconded. Motion passed unanimously.

2020-21 Budget Presentation and Approval: Chief Waugh presented the proposed 2020-21 Fire Department Budget to the commissioners, providing supporting analysis and answering questions from the Commission. Following discussion, Commissioner Katz moved, Commissioner Miranda seconding, that the proposed budget be approved, signed and presented to the First Selectman. The motion passed unanimously. Fire Marshal Neary then presented the Fire Marshal's proposed budget for 2020-21 and the above process was followed. Commissioner Miranda moved, Commissioner Katz seconding, that the proposed budget be approved, signed and presented to the First Selectman. The motion passed unanimously.

Fire Marshal's report: Fire Marshal Neary submitted his report. FM Neary indicated that long term planning and staffing discussions with the FM staff were being scheduled.

Chief's report: Chief Waugh presented the Incident report. There were 49 calls in December and a total of 533 for 2019. Calls were in the average range. The Chief also provided a breakdown of personnel responses for last year. The abatement program modifications are in progress in accordance with the required process.

Current Budget: The current budget expenditure for maintenance is over budget, due to necessary repairs to aging equipment. He has spoken to town hall about this situation, and has instituted further controls on expenses. There is some extra money in fuel. Going forward, he expects spending to be a little tight.

Engine 4 Replacement: The chassis has arrived at the manufacturer. The assembly process will commence in the near future and is on schedule.

Connecticut Fire Testing Consortium: Participation in the upcoming testing has been arranged and is in process. This will provide for the testing required at no cost to the Town and limited management on our part.

Executive Session: Commissioner Buchanan moved, Commissioner Miranda seconding, that the Commission go to Executive Session. The motion passed unanimously and Executive Session was entered at 8:47 PM. Executive Session was terminated at 9:18 PM. No motions were made and no votes were taken during Executive Session.

Adjournment: Commissioner Miranda mover to adjourn Commissioner Katz seconded, the motion passed unanimously, and Commissioner Buchanan adjourned the meeting at 9:18 PM.

Respectfully submitted,

Commissioner David Buchanan, Chairman