

Town of Easton
Board of Finance - Minutes

Location: Town Hall Conf Rm A **Meeting Type:** Special **Date/Time:** January 20, 2017 – 11:00 AM
Attendees: Matt Gachi-Chair, Paul Lindoerfer-Clerk, Andy Kachele, Michael Kot, Gregg Saunders
Absentee(s): Richard Cremin, Art Laske, Jason Stanevich
Guest(s): Adam Dunsby-First Selectman, Wendy Bowditch-Treasurer, Christine Calvert-Finance Dir
 Scott Bassett-RSM
Call to Order: Meeting called to order at: 11:02 AM by: Matt Gachi

Appointment of Alternates

Action/Motions: Appoint Gregg Saunders to fill in for Richard Cremin for this meeting.
 Motion (Second): Andy Kachele (Michael Kot) **Result:** All in favor

Agenda Item 1 *Review, discuss and possibly accept the Draft Annual Financial Audit Report*

Notes: Scott Bassett conducted a thorough review of the latest draft of the financial report and answered questions from Board members.

Action/Motions: None

Follow Up: RSM to revise the report based on our discussion. The Board will meet again on 1/27 at 8:00 AM to, hopefully, vote to accept the report.

Agenda Item 2 *Discuss and possible action regarding a special appropriation request from Emergency Management Services*

Notes:	While testing the Town Hall Emergency Generator a problem was discovered that required a repair costing \$3,703.58. The repair has been completed. The EMS budget has no funds allocated for generator repair. EMS is requesting that funds to cover the repair be transferred to their budget.
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Action/Motions: None

Follow Up: The Board will wait until later in the year and roll this appropriation into any other end of year adjustments.

Agenda Item 3 *Discuss Easton Board of Education desire to hire a consultant regarding long-range planning*

Notes:	Easton BOE Chairman, Jeff Parker, has notified the Board that the BOE Long Range Planning Committee would like to hire a consultant to review our buildings/classrooms and advise if merging HKMS into SSES is a reasonable idea. The BOE is requesting the Board to appropriate \$14,000 to the BOE budget if needed to cover this expense.
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Action/Motions: None

Follow Up: Matt to advise the Easton BOE that the Board would like to see a firm specification of the work requested of the consultant before we commit to appropriating any funds.

Adjournment

Action/Motions: A motion was made to adjourn at 12:46 PM.

Motion (Second): Michael Kot (Paul Lindoerfer) **Result:** All in favor.

Submitted by,

Paul Lindoerfer- Clerk



INSTR # M2017000057
DATE FILED 01/23/2017 12:10:17 PM
CHRISTINE HALLORAN
TOWN CLERK EASTON CT