

Town of Easton
Board of Finance – Regular Meeting Minutes

Date/Time: Thursday, July 5, 2022 – 7:00 pm
Location: Easton Senior Center
650 Morehouse Road, Easton, CT *and*
Virtual meeting using the Zoom app.
A recording of this meeting is located at:
<https://vimeo.com/showcase/easton-board-of-finance>

Attendees: Members: Art Laske-Chair, Andy Kachele, Paul Skrtich, Ira Kaplan, Michael Kot; Jackie Kaufman-Clerk, attending by zoom; Alternates Present, but not seated: Michael Gutowski (in person and temporarily seated for Jackie Kaufman), Maureen Williams (on zoom and temporarily seated for Jackie Kaufman); Gregg Saunders.

Absentee(s): --

Guest(s): Christine Calvert-Finance Director/Treasurer; Dr. David Bindleglass, First Selectmen

Call to Order: Meeting called to order at: 7:03 pm by: Art Laske

I. Appointment of Alternates

Jackie Kaufman appointed Maureen Williams to be seated in her place at the beginning of the meeting due to a hearing conflict. Jackie Kaufman returned to the meeting at 7:11 p.m.

At 8:15 p.m., Jackie Kaufman appointed Michael Gutowski to be seated in her place, due to technical difficulties with the zoom audio and inability to effectively participate by zoom.

II. Update from the EMS Planning and Building Committee.

- Representatives of the EMS Planning & Building Committee, including, John Foley, Jon Arnold, and Wendy Bowditch presented and answered questions from the Board.

III. Discuss and possible action on SBA Towers LLC Easement Agreement for the cell tower located on North Street.

- Discussion took place regarding an Easement Agreement with SBA Towers in which SBA Towers would purchase the easement for \$2.8M for a 50-year term.

Action/Motion: No action was taken

IV. First Selectman's report.

- Dr. Bindelglass spoke about the ARPA funds and that Redding is looking at a Turf Field at Barlow.

V. *Paul Skrtich moved and Andy Kachele seconded to add agenda item 4a. Motion to approve E-Citation Grant in the amount of \$35,954.25*

Action/Motion: Motion to recommend to go to a Town Meeting to accept the E-Citation Local Law Enforcement 100% reimbursable grant in the amount of \$35,954.25.

Motion (Second): Andy Kachele / Paul Skrtich

Result: Motion passed 5-1, Laske, Kachele, Kot, Kaplan, Gutowski for, Skrtich opposed.

Action/Motion: Motion to authorize the use of \$25,778 from LOCIP funds to implement the e-citation program.

Motion (Second): Andy Kachele / Paul Skrtich

Result: Motion passed unanimously

VI. *Discuss and possible action on line item transfers.*

Action/Motion: Motion was made to approve end of year line item transfers in the amount of \$97,773.50 as presented by the Director of Finance.

Motion (Second): Andy Kachele / Michael Kot

Result: Motion passed unanimously.

VII. *Treasurer's Report*

- The Treasurer, Christine Calvert, presented the month's Treasurer's Report and answered questions from the Board.

VIII. *Discuss and possible action on Munis Financial Report for appropriations and revenue presented by the Finance Director.*

- The Finance Director, Christine Calvert, presented this month's report and answered questions from the Board.

IX. *Adjournment*

Action/Motion: Michael Kot made a motion to adjourn the meeting at 8:55 pm
Motion (Second): Motion Seconded by Andy Kachele
Result: Unanimous approval to adjourn

Submitted by,

A handwritten signature in black ink, appearing to read "Jacqueline O. Kaufman", with a long horizontal flourish extending to the right.

Jacqueline O. Kaufman – Clerk

END OF YEAR TRANSFERS MEETING 7/5/22									
#1	Department	From Account Name	From Acct#	Amount	To Account Name	To Acct#	Transfer Amount	Special Appropriation Amount	
	Town Clerk	Contingency	05830000-5132	19,746.83	Full Time Wages	01101000-5106	19,746.83	FT Employee retired J.K.	
		Contingency	05830000-5132	1,000.00	Longevity	01101000-5113	1,000.00	Union Contract	
		Part Time Wages	01101000-5117	35.25	Elected Official	01101000-5125	35.25	Clerical Error	
		Services & Fees	01102000-5200	210.55	Education	01106000-5600	210.55	Additional Classes	
	Treasurer	Education	01806000-5600	637.04	Services & Fees	01802000-5200	637.04	Vimeo - online recordings	
		Education	01806000-5600	960.71	Services & Fees	01802000-5200	960.71	Job Postings	
		Education	01806000-5600	69.50	Services & Fees	01802000-5200	69.50	Amazon Prime Membership	
	Assessor	Contingency	05830000-5132	1,716.01	Dept Head Union Wages	01901000-5102	1,716.01	Union Contract	
	Tax Collector	Transportation	02107000-5700	70.00	Education	02106000-5600	70.00	Additional Class	
	Planning & Zoning	Contingency	05830000-5132	19,204.31	Non Union Shared Pos.	02401000-5129	19,204.31	Additional hours for meeting	
		Contingency	05830000-5132	9,219.00	Part Time Union Position	02401000-5128	9,219.00	Employee Retiree - M.A.	
	Building	Services & Fees	02602000-5200	350.65	Material & Supplies	02604000-5400	350.65	Printer	
	Fire	Contingency	05830000-5132	36,608.60	Regular Wages	03701000-5111	36,608.60	Fireman Retired	
	Library	Contingency	05830000-5132	2,004.91	Dept Head Union Wages	05101000-5102	2,004.91	Union Negotiations	
		Contingency	05830000-5132	1,451.04	Supervisor - Union	05101000-5102	1,451.04	Union Negotiations	
		Contingency	05830000-5132	500.00	Longevity	05101000-5113	500.00	Union Negotiations	
	Park & Recreation	Contingency	05830000-5132	1,869.04	Dept Head Union Wages	05241010-5102	1,869.04	Union Negotiations	
		Contingency	05830000-5132	1,370.06	Supervisor - Union	08001000-5120	1,370.06	Union Negotiations	
		Contingency	05830000-5132	750.00	Longevity	08001000-5113	750.00	Union Negotiations	
	Total			97,773.50			97,773.50	0.00	
	Special Appropriation								