

**Town of Easton
Board of Finance - Minutes**

Location: Easton Senior Center **Meeting Type:** Regular **Date/Time:** April 14, 2015 – 7:00PM
Attendees: Chris Griffin-Chair, Matt Gachi-Clerk, C. Lee Hanson, Andy Kachele, Paul Lindoerfer
Absentee(s): Eric Lawton, Art Laske, Gabriel Rossi
Guest(s): Adam Dunsby-First Selectman, Grace Stanczyk-Comptroller, Wendy Bowditch-Treasurer
Meeting Called to order (time) 7:03 p.m. **By:** Chris Griffin

1. *Appointment of Alternates:*

Action/Motions: None
Motion by (Seconded by) **Result:**

2. *Agenda item #6 Clean Energy Task Force* **Presenter(s):** Katie Callahan and Adams Dunsby

Notes: April 28, 2015 deadline for State of Connecticut Grant for Municipalities for Electric Vehicle Charging Stations. The funding could be up to \$10,000 for installation by August 1, 2015 and the first three years of electricity is paid by the Town. The Board of Selectman approved applying for the grant at their April 2 meeting.

Action/Motions: None
Motion by (Seconded by): **Result:**
Follow Up: Will return to June meeting for Capital Project Fund set up if grant approved.

3. *Agenda item #3 Senior Center Van* **Presenter(s):** Valerie Buckley

Notes: Val stated that there is \$42,000 banked for the new van from donations but still expects more to come. The total cost of the new van with accessories needed is \$56,696 leaving a balance needed of \$14,696

Action/Motions: Create a capital project fund to purchase a new senior van.
Motion by (Seconded by): Andy Kachele (Matt Gachi) **Result:** All in favor
Follow Up:

Action/Motions: For a special appropriation in the amount of \$15,000 from the unassigned fund balance to the senior van capital project fund.

Motion by (Seconded by): Andy Kachele (Paul Lindoerfer) **Result:** All in favor
Follow Up:

4. *Agenda item #4 Senior Center* **Presenter(s):** Valerie Buckley

Notes: There will be a shortfall in the budget for the rental of the van replacement.

Action/Motions: To recommend to a town meeting a special appropriation in the amount of \$10,000 to cover the cost of the van rental for the senior transportation.

Motion by (Seconded by): Andy Kachele (Matt Gachi) **Result:** All in favor
Follow Up: To Board of Selectmen for town meeting,

5. **Agenda item # 2 Police** **Presenter(s):** None
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- Notes: The transfer form was reviewed and clarification is needed on how the holiday pay is budgeted and overtime budgets are utilized in the police budgets.
- Action/Motions: Tabled
- Motion by (Seconded by): **Result:**
- Follow Up: Need clarification.
6. **Agenda item #8 P&Z** **Presenter(s):** Robert Maquat and John Hayes
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- Notes: P&Z and P&R working together on a plan for Morehouse Road property. P&Z will present to the town at a public hearing a conceptual use of the property, however, P&R has detailed uses in mind. The plans will be in three (3) possible phases. Phase one (1) immediate needs such as better parking, cell tower, and pavilion. Phase two (2) and three (3) may never happened but it will be determined in time.
- Action/Motions: None
- Motion by (Seconded by): **Result:**
- Follow Up: Keeping informed on progress of plans
7. **Agenda item #7 P&Z** **Presenter(s):** Robert Maquat and John Hayes
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- Notes: Transfer form presented.
- Action/Motions: To transfer from material & supplies (02404000-5400) to service & fees legal notices (02402000-5250) the amount of \$310.00
- Motion by (Seconded by): Andy Kachele(Matt Gachi) **Result:** All in favor
- Follow Up: Comptroller do entry
8. **Agenda item #5 Board of Selectmen** **Presenter(s):** Adam Dunsby
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- Notes: The BOS obtained a 824 referral from P&Z for this "Open Air Pavilion" A fund is needed in order to accept the donations for this project. It will be located between the baseball and soccer fields. This is strictly a weather shelter. Need approximately \$5,500 for materials for Public Works to complete a foundation.
- Action/Motions: To create a Capital Project Fund entitled" Open Air Pavilion" at the Morehouse Road Property
- Motion by (Seconded by): Andy Kachele (Paul Lindoerfer) **Result:** All in favor
- Follow Up: Create account

9.. **Agenda item #5a Additional request** **Presenter(s):** Adam Dunsby

Notes: This strictly a weather shelter. Need approximately \$5,500 for materials for Public Works to complete a foundation.

Action/Motions: To add agenda item 5a. request for a special appropriation for the Open Air Pavilion.

Motion by (Seconded by): Andy Kachele (Paul Lindoerfer) **Result:** All in favor

Follow Up: To thank Athin Crist and his group for the donation to the town.

10. **Agenda item #5A** **Presenter(s):**

Notes:

Action/Motions: For a special appropriation in the amount of \$5,500 for the "Open Air Pavilion" for material cost for 515 Morehouse Road concrete footings and slab.

Motion by (Seconded by): Matt Gachi(Paul Lindoerfer) **Result:** All in favor

Follow Up: do entry

11. **Approval of Past Minutes:**

Notes & Corrections:	In 7. Change "successfully past" to "successfully passed"
Action/Motions:	Approved March 3, 2015 minutes as amended.
Motion by (Seconded by)	Matt Gachi(Paul Lindoerfer) Result: All in favor
Notes & Corrections:	In 3. . Change "needed" to "request" "and in 5. Add "s" to AED.
Action/Motions:	Approved March 4, 2015 minutes as amended.
Motion by (Seconded by)	Paul Lindoerfer(Andy Kachele) Result: All in favor
Notes & Corrections:	none
Action/Motions:	Approved March 5, 2015 minutes as presented.
Motion by (Seconded by)	Andy Kachele(Paul Lindoerfer) Result: All in favor
Notes & Corrections:	none
Action/Motions:	Approved March 10, 2015 minutes as presented.
Motion by (Seconded by)	Andy Kachele(Lee Hanson) Result: All in favor
Notes & Corrections:	Change "the library board's fund is not to be used for operating" to" Library Board 's discussion and use of the library funds bequest and restrictions."
Action/Motions:	Approved March 11, 2015 minutes as amended.
Motion by (Seconded by)	Paul Lindoerfer(Andy Kachele) Result: All in favor
Notes & Corrections:	In 1. Add "budget" after 2015-2016. In 2. Lower case laptop computer, In 3. Add "ed" discuss.
Action/Motions:	Approved March 25, 2015 minutes as amended.
Motion by (Seconded by)	Matt Gachi(Paul Lindoerfer) Result: All in favor
Notes & Corrections:	none
Action/Motions:	Approved March 26, 2015 minutes as presented.

Motion by (Seconded by) Andy Kachele(Paul Lindoerfer) **Result:** All in favor

Notes & Corrections: Correct name to John Broadbin
Action/Motions: Approved March 31, 2015 minutes as amended.

Motion by (Seconded by) Paul Lindoerfer(Matt Gachi) **Result:** All in favor

Notes & Corrections: Add Wendy Bowditch- Treasurer as present, Review notes and tape as to who motioned 6. General Budget Discussion

Action/Motions: Tabled April 1, 2015 minutes.

Motion by (Seconded by) () **Result:**

Follow Up: Check tape and bring minutes to next meeting for approval

1. ***Adjournment***

Time: 9:25 PM

Action/Motions: Motion to Adjourn

Motion by (Seconded by): Paul Lindoerfer (Andy Kachele) **Result:** Motion carried unanimously

Respectively submitted by,



Matt Gachi- Clerk