

Town of Easton  
Board of Finance - Minutes  
Date: November 14, 2017  
Time: 7:00 pm

Location: Easton Senior Center  
Meeting Type: Regular

Attendees: P Lindoerfer, M Kot (Clerk), A. Kachele (substitute Chair), R. Cremin, G. Saunders  
Absent: J. Weinstein, J. Stanevich, M. Gachi, A. Laski  
Guests: W. Bowditch (Treasurer), C. Calvert (Finance Director), A. Dunsby (1st Selectman)

Call to Order: 7:03pm

Special Appointment: appointed G Saunders to fill in for M Gachi  
Motion (Seconded) Kot motioned, (Lindoerfer)  
Result All in favor  
Follow Up None

Agenda Item 1 Approval of 10/3/2017 minutes  
Notes: No "s" in R. Cremin last name, item 4 is Emergency Management not EMS.  
Motion (Second) P.Lindoerfer (R. Cremin)  
Result All in Favor  
Follow Up None

Agenda Item 2 Discuss and possible action on state budget  
Notes: 3 options discussed, rebate now, use funds for bridges, or reflect in next year taxes  
Motion (Second) None  
Result Board of finance to suggest to Board Of Selectman to push the decision to next year  
Result Do not go forward with a rebate or mill rate reduction, but trust BOF to fix it next year.

Agenda Item 3 Review and possible action on Munis Financial Report  
Notes: Building Department needs another vehicle since the one the department has is nearly  
Inoperable with \$170K miles, no heat and other mechanical problems  
Motion (Second) none  
Result Suggest to the BOS to discuss with Police releasing an explorer pre-trade in  
Follow Up None

Agenda Item 4 Treasurers Report  
Notes: Bonding for south park, advisor recommended a direct bank purchase of the bonds at  
2.28% callable after 1 year, 12 year maturity, saves approx \$10K in S&P rating fees since it  
Motion (Second) None  
Result Bank that purchases the bonds use them as part of their reserves for capital as per Dodd Frank law.  
Follow Up None

Agenda Item 5 Discuss and act upon various line item transfers from departments  
Notes: Motion was made to approve \$133,723 for the special appropriations fund to cover union contract obligations  
and retirement of 2 employees. See attached sheet for detail.

Motion (Second) Kot (Saunders)  
Result All in favor  
Follow Up None

Agenda Item 6 Update from Director of Finance on audit progress and timetable

Notes:

Discussion Only

Motion (Second) None

Result N/A

Follow Up None

Agenda Item 7 Discuss outstanding and new Board of Finance initiatives

Notes: P. Lindorfer said Internet is now working in meeting room, G. Saunders is working on updating budget process and line item transfers.

Motion (Second)

Result None

Follow Up None

Motion to Adjourn at 8:32pm

Action/(Motion)

Kot (Lindorfer)

Unanimous

Minutes Submitted by: M. Kot Clerk



end year LITSA18

Transfers to cover Union Contract Negotiations							
#1						Transfer	Special Appropriation
Department	From Account Name	From Acct#	Amount	To Account Name	To Acct#	Amount	Amount
Town Clerk					01101000-5106	819.00	FT Assistant
					01101000-5117	547.00	PT Assistant
First Selectman					01201000-5128	646.00	Administrative Assistant
Treasurer					01801000-5128	646.00	Accounts Payable
Assessor					01901000-5102	27,842.00	Assessor - Retirement
					01901000-5106	838.00	Assistant
Planning & Zoning					02401000-5123	61.00	Meetings
					02401000-5128	624.00	Assistant
ZBA					02501000-5123	24.00	Meetings
					02501000-5128	106.00	Assistant
Building					02601000-5102	2,555.00	Building Inspector
					02601000-5107	801.00	Secretary
Town Hall					02801000-5128	460.00	Custodian
Communications					02901000-5111	4,395.00	Dispatch
					02901000-5112	335.00	Dispatch - Overtime
					02901000-5114	827.00	Dispatch - Holiday Pay
Senior Center					03101000-5101	6.00	Director
					03138010-5106	728.00	Van Driver
Police					03601000-5111	14,390.00	Police Patrolmen
					03601000-5116	178.00	Patrol Duty
					03601000-5114	1,267.00	Holiday Pay
					03601000-5131	2,060.00	Detective
					03641010-5104	5,775.00	Sargeants
					03641010-5106	1,848.00	Records
					03641010-5105	1,123.00	Administrative Assistant
					03641010-5104	24,681.00	Retirement

end year LITSA18

Transfers to cover Union Contract Negotiations									
#1						Transfer	Special Appropriation		
Department	From Account Name	From Acct#	Amount	To Account Name	To Acct#	Amount	Amount		
Conservation					04001000-5107	853.00	Secretary		
Public Works					04201000-5111	13,159.00	Road Crew		
					04201000-5112	1,997.00	Overtime		
					04201000-5119	1,737.00	Part Time Workers		
					04241010-5106	1,059.00	Administrative Assistant		
					04243010-5127	245.00	Stipend		
					04244010-5105	966.00	Maintainer I		
Health					04701000-5104	1,181.00	Health Director		
Emergency Medical Service					04801000-5111	2,481.00	EMT		
					04801000-5112	115.00	Overtime		
					04801000-5115	186.00	Special Duty		
Library					05101000-5102	3,239.00	Director		
					05101000-5104	2,377.00	Supervisor		
					05101000-5106	3,950.00	Librarian		
					05101000-5107	1,922.00	Librarian		
					05101000-5128	1,021.00	Custodian		
Park & Recreation					05241010-5130	734.00	Office Assistant		
					08001000-5104	761.00	Field Supervisor		
					08001000-5106	638.00	Maintainer I		
					08101101-5130	459.00	Extended Day Supervisor		
Contingency		05830000-5132	133,723.00						
Dog Fund fund 700					70001000-5105	1,061.00	Animal Control Officer		
Total			133,723.00			133,723.00	0.00		