

12-0312 PK
 CHRISTINE MILLERMAN TOWN CLERK EASTON CT
 REC'D 01/16/2007
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Call to Order: Meeting called to order at: PM 7:04 by: Matt Gachi

Action/Motions:	Appoint Jason Stanevich to fill in for Andy Kachele for this meeting.		
Motion (Second):	Michael Kot (Richard Cremin)	Result:	All in favor

Notes:	None
Action/Motions:	Accept the December 6, 2016 meeting minutes as presented.
Motion (Second):	Michael Kot (Art Laske) Result: All in favor
Follow Up:	None

Notes:	Dori Wollen presented the Board with a memo discussing the Conservation Commission's need for trail maintenance, tree management and mowing on the Paine Property, the town's largest open space property. Currently this work is done mostly by one volunteer and help from the DPW when available. The Commission would like the Town to fund a more comprehensive plan for management of this property.
Action/Motions:	None
Follow Up:	The Board asked Dori to provide it with firmer cost estimates for the work to be done.

Notes:	The Board is proposing that the BOE portion of the budgets for Insurance (Workers Compensation and Liability/Auto/Property) and Pension Expense be moved from the Town budget to the BOE budget. Jeff Parker feels that this is not a good time to make this change since the BOE is currently preparing next year's budget with an interim finance director. Also, there is a concern that this will appear to town residents as an increase in the school budget when it is not.
Action/Motions:	None
Follow Up:	The Board will propose a plan for transitioning this separation of budget responsibilities.

Notes:	The Board discussed the Library Fund with Gail Gay and Lynn Zaffino. The fund currently has about \$900,000. Last year the fund spent about \$75,000 to modernize and provide outside access to a conference room. Each year the Trustees typically authorize monies from the fund for purchases over and above what the BOF approves. This usually includes \$10,000 - \$12,000 spent on book purchases.
Action/Motions:	None
Follow Up:	The Board asked that the Library Fund trustees provide more information at budget time on planned usage of fund resources and any restrictions on their use.

Agenda Item 5	<i>Discussion on reduction in state funding</i>
Notes:	Adam Dunsby updated the Board on reductions in state funding. Though the town has in the past received about \$600,000 in state Education Cost Sharing grants, this year we budgeted \$245,181 based on information from the state. It now appears that the Town will receive only about \$178,000 of these funds. We can anticipate that ECS grants will be even less in the coming budget year. In addition, a December 2016 letter from the State notified towns that it is not accepting any more project authorizations for LoCIP funds. Thus the \$400,000 that the Town had anticipated for partial funding of the replacement/repair of two bridges is no longer available.
Action/Motions:	None
Follow Up:	None
Agenda Item 6	<i>Discuss and possible action regarding Neglected Cemetery Account program grant</i>
Notes:	The Town is eligible for a grant of \$2,000 from the state Neglected Cemetery Account Program. The granting organization requires that a person be named to administer the grant.
Action/Motions:	RESOLVED, that Adam Dunsby, as First Selectman of the Town of Easton is authorized and directed to apply for and administer the Neglected Cemetery Account Program grant . By administer, it means that the person duly authorized will have to sign the Notice of Grant Award and the Reimbursement Request form.
Motion (Second):	Art Laske (Michael Kot) Result: All in favor
Follow Up:	Christine Halloran, Town Clerk, to certify this resolution to the Neglected Cemetery Account program.
Agenda Item 7	<i>Receive progress report from Director of Finance Department</i>
Notes:	Christine Calvert reviewed her progress on items from the Issue & Solutions Summary from the BOF sub-committee. It was also noted that the audit work is now complete and under final review at RSM after which we will receive a final copy of the audit results. The audit results need to be accepted by the BOF by 1/31/2017. A special BOF meeting will be called to do this.
Action/Motions:	None
Follow Up:	Special meeting to be called to accept the audit results.
Agenda Item 8	<i>Discuss and possible action on Munis Financial Report for appropriations and revenue presented by the Director of Finance</i>
Notes:	Reports were reviewed with no questions asked.
Follow Up:	None
Agenda Item 9	<i>Review and determine Annual Town Report format and inclusion of schedules</i>
Notes:	Matt will send a draft of the report format via e-mail for review.
Follow Up:	None
Agenda Item 10	<i>Adjournment</i>
Action/Motions:	A motion was made to adjourn the meeting at 9:03
Motion (Second):	Art Laske (Michael Kot) Result: All in favor
Submitted by,	
Paul Lindoerfer- Clerk	