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# SENIOR CENTER ADVISORY BOARD MEETING

November 18, 2014 4:00 PM

Special Meeting Minutes

**Revised**

Present: Val Buckley (Director/ex-officio) Mary Burlinson, Cheryl Constand, Sharon Creegen (Chair), Maryellen Diana, Anne Fiyalka, Joan Kirk (ex-officio), Eric Lawton, Sal Santella

Absent: Praba Gupta, Eunice Hanson, Kay Oestricher

Meeting was called to order at 5:10 PM by Sharon Creegen.

Changes to the October 13, 2014, Special Meeting Minutes: Item 4, Maryellen should be **"Mary Burlinson."** Minutes approved as amended. (Sharon/Maryellen)

1. Update on Twenty Fifth Anniversary Party; attendance and events
The party was well attended and enjoyed by all. Board members were very generous in providing food for the event.
2. Update on Volunteer Luncheon and honorees
Approximately 50 volunteers attended. Special recognition was given to Valerie, Kay, Ann and Walter Eastwood.
3. Thank you to Val Buckley for twenty five years of effort on behalf of the Easton Senior Center
Sharon recognized Val for her grant writing and fundraising ability to keep the Center active. Val appreciated Cheryl's kind words at the event.
4. Update on Steap Grant; arrange for Thank you letters to be sent to those who wrote letter on behalf of the Cooling and Warming Center, (Senator Tony Hwan, Congress Jim Himes, State Representative Kim Fawcett, Municipal Agent Alison Witherbee, Building Inspector Bill Martin, Chief of EMS Caroline Kearney, Easton Police Lieutenant Rich Doyle, Easton Police Chief Jim Candee and State Representative John Shaban)
Val affirmed that the grant went in on Monday (11/17). The process took three months. We may have an answer by January. The $313,000 grant money will be used for a generator for the Cooling and Warming Center. There must be a shower in the building. This will be installed to comply. It will not be an emergency center. Sharon will send the thank you notes to the people who assisted with the process. **Kay Oestricher and Ann Fiyalka also wrote letters on behalf of the Cooling and Warming Center.**
5. Discussion of traffic issues; including safety concerns, stop sign and initial meeting (5/20/10) with Easton Police Department, Selectman and Easton Country Day regarding the same.
Adam spoke with Sharon on the phone today. He was unable to attend the meeting. He reported that some paving has been done in the area that was widened. The remainder will be done soon. The rain and cold temperature inhibited the process. The railing will be put in next week. The purchase and installation is contracted out. Sharon asked the board to think of a location where a movable stop sign should be placed. Val suggested a joint meeting with the Speech Academy, Easton Country Day, Senior Center and Adam regarding the traffic problems.

6. Discussion regarding Fund Raisers including Tag Sale, Silent Auction, Christmas Wrapping and Soup Sale

Tag sale proceeds - $2500
Silent Auction proceeds - $5200
A team from Trumbull and Shelton came to set up for the silent auction.
Sales at the Boutique for the last two days are $1200.
Eric was concerned about possible theft of any money raised. Val said there have not been many issues. If there is a problem Officer Mark comes in to investigate.
Mary Burlinson created a Christmas Flyer regarding Christmas Wrapping. A copy was brought to the BOE to be put in their newsletter. Flyers were distributed around town i.e. church bulletins, post office, Greiser's and EVS.
The soup sales did not produce a huge profit. Only $50 was made despite a sell -out. Val suggested January, February and March for another sale. Sharon would like to find some coupons for the ingredients to cut down on cost.

7. Old business

Val said to keep thinking about new ideas for fundraising.
Maryellen is looking for donations for the hand-made grave blankets. She would also like poinsettias.
On December 3rd, Val will be attending the Federal County Community Foundation meeting. She will speak to them regarding getting a grant for a new van in five years. The new vehicle will have a lift and seating for eight passengers. The cost is $55,000. The Center would have to raise between $10,000 and $12,000. We need to apply for the funding this year to receive it by 2016.
Val will talk with the BOF regarding the2015 budget.
The December meeting is cancelled.
The meeting dates for 2015 are attached.

8. New Business

Erik said that the resignation of Vincent Caprio was received.
Adam would like a copy of the updated by-laws.
Sharon made a suggestion to have ten full-time board members. Val said to include two alternate members. Motion made. (Eric/Mary) Motion passes.
A quorum for each meeting constitutes one more than half the members.

9. Adjournment

Motion made to adjourn at 5:00 PM. (Sharon/Maryellen)

Submitted by,

Joan Kirk

Joan Kirk for Praba Gupta