

**Town of Easton  
Safety and Health Committee**

INSTR # M2015000169  
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CHRISTINE HALLORAN  
TOWN CLERK  
EASTON CT

**Minutes  
April 9, 2014 Special Meeting  
Library Conference Room**

Present: Bernadette Baldino, Suzette Bryan, Vicki Cram, Althea Falco

Matthew Lipp from CIRMA also attended.

The meeting was called to order at 10:05 a.m.

**REVIEW OF FORMS TO REPORT EMPLOYEE WORK INJURIES**

Various forms were reviewed with the intent to streamline reporting of employee work injuries. The committee decided to recommend to the Safety and Health Committee to use forms already provided by CIRMA. It will be a two-sided form with "CIRMAcare Injury Reporting" form replacing part A of the current form used in Easton and CIRMA's "Supervisor's Accident Review Form" replacing part B of the current form.

Since the next regular meeting of the committee is not until June, it was recommended that a special meeting be requested to approve the use of the forms. A tentative date of April 22, 2014 at 10:00 a.m. was set.

**ADJOURNMENT**

**Motion: move to adjourn the meeting. Falco, Cram. Approved. Unanimous.**

The meeting adjourned at 11:15 a.m.

Respectfully submitted by

Vicki Cram, Secretary

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2014 APR 14 P 3:01  
Christine Halloran  
EASTON TOWN CLERK

in calendar 4/15/14 @ 12:54