

INSTR # M2016000214  
DATE FILED 03/22/2016 01:15:06 PM  
CHRISTINE HALLORAN  
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**Town of Easton  
Safety and Health Committee**

**Minutes  
March 22, 2016 Meeting  
Town Hall Conference Room**

Present: Bernadette Baldino, Bruce Bombero, Suzette Bryan, Terry Calgreen, Vicki Cram, Captain Richard Doyle, Selectman Adam Dunsby, Kay Oestreicher, Martin Ohradan, Gary Simone, John Snyder, Andrew Tisdale.

No representative from CIRMA was able to attend.

The meeting was called to order at 10:09 a.m. by Bernadette Baldino.

**Motion: move to approve the minutes of December 16, 2015 meeting as submitted: Ohradan, Simone. Approved. 10-0-2. Oestreicher and Tisdale abstained because they did not attend that meeting.**

**Accident Reports:**

Corrective measures have already been taken by the affected departments where applicable.

1. 2/25/2016 – Employee hit head on air conditioning unit and cut forehead.
2. 2/16/2016 – Employee slipped and fell while climbing ice/snow covered stairs at resident's home.
3. 3/4/2016 – Employee on routine patrol came upon a hazardous, disabled vehicle. Put on emergency lights and was in process of turning around when his vehicle was struck by a passing vehicle. Banged left side of head on window visor and had other minor injuries.
4. 3/4/2016 – Employee sustained pain in upper left arm while attempting to arrest a combatant individual.
5. 3/7/2016 – Employee underestimated the weight of garbage he was discarding and turned/sprained his ankle.

**Old Business:**

Selectman Dunsby reported that the Public Works department had participated in an OSHA self audit which went well with minor fixes required. The Park & Rec garage is scheduled for April 5, 2016. Other departments will follow.

Supervisor's Accident Report – Copies were distributed of an updated Supervisor's Report and are available online at CIRMA's website. The electronic form is a fillable document; information can be typed directly on the form and saved. Copies of other resources on CIRMA's website, including how to report an incident were also distributed. Everyone was reminded that only electronic reporting is accepted as of January 2016.

**New Business:**

Selectman Dunsby reported that Ryan Wells is no longer working at CIRMA. A new representative has been assigned to Easton – Joseph Noel. He will attend future meetings.

Selectman Dunsby also reported that the Town of Easton was the recipient of the "2016 CIRMA Risk Management Achievement Award". The award is given annually to honor the outstanding efforts and achievements of CIRMA members to effectively manage risk. Selectman Dunsby thanked the committee members for everyone's efforts to improve the safety conditions/procedures in the town.

Other New Business:

Ms. Baldino announced that she will be retiring in August. June will be the last meeting that she will chair this committee.

Next meeting will be June 16, 2016. Location to be determined.

#### ADJOURNMENT

**Motion: move to adjourn. Ohradan/Simone. Approved Unanimous.**

The meeting adjourned at 10:36 a.m.

Submitted by Vicki Cram