

INSTR # M2015000703
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**Town of Easton
Safety and Health Committee**

**Minutes
June 18, 2015 Meeting
Library Conference Room**

Present: Bernadette Baldino, Bruce Bombero, Suzette Bryan, Terry Calgreen, Chief James Candee, Vicki Cram, Captain Richard Doyle, Selectman Adam Dunsby, Kay Oestreicher, Martin Ohradan, and Gary Simone

Ryan Wells from CIRMA also attended.

The meeting was called to order at 10:15 a.m. by Bernadette Baldino.

Motion: move to approve the minutes of April 2, 2015 as submitted: Bryan, Calgreen. Approved. Unanimous.

Accident Reports:

Corrective measures have already been taken by the affected departments where applicable.

1. 5-5-2015 - Elementary school para hit toe with door.
2. 5-19-2015 - Elementary para tripped while pushing a cart
3. 3-30-2015 - EMS employee closed ambulance door on thumb.
4. 4-1-2015 - Employee fell in parking lot
5. 4-27-2015 - Officer was bitten by homeowner's dog on right inner and center thigh. Was out 3-4 weeks due to infection. Discussion followed with CIRMA representative recommending subrogation claim against homeowner.
6. 6-1-2015 - Middle school employee punched in face by a special needs student.

Unfinished Business: None.

New Business:

Selectman Dunsby reported that CIRMA would do safety walkthroughs at several town facilities (Police Department, Town Hall, Public Works, and Park and Recreation) immediately following the meeting. The purpose of the safety walkthroughs are to ensure the Health & Safety Plan is in place, inspection of sites for OSHA compliance, look at training records, review emergency action plans, ensure areas identified to exit, fire extinguishers, equipment safety and training, electrical safety.

Ryan Wells reported that effective January 2016 all Workers' Comp claims must be reported online. The only phone calls that will be accepted for reporting will be for catastrophic injuries. Suzette Bryan will make certain necessary individuals have their login information to do the online reporting.

ADJOURNMENT

Motion: move to adjourn the meeting. Ohradan, Cram. Approved. Unanimous.

The meeting adjourned at 10:46 a.m.

Submitted by Vicki Cram, Secretary