

REGION 9 BOARD OF EDUCATION

October 17, 2017

Regular Meeting Minutes

Attendance: Region 9 Board of Education members: Coppinger, D'Agostino, Gombos, Hancock, Hocker, King

Administration: McMorran, Reiss, Pin

Student Representative: Maha Ulhaq

Others: 6 members of the public and staff and the videographer

Mr. Hancock called the meeting of the Region 9 Board of Education to order at 7:32 pm in the Joel Barlow Learning Commons.

APPROVAL OF MINUTES

**Motion: move that the Region 9 Board of Education approve the minutes of the September 19, 2017 regular meeting as amended. Gombos, Coppinger. Approved. 5-0-1. Mr. Hancock abstained.**

Corrections: Dr. Pin attended the meeting. It was not so noted in the minutes.

STUDENT REPORT

Student Representative, Maha Ulhaq, reported on student activities, athletic teams and school events. Some highlights included news about the National Merit Scholarship program and updates about the Barlow Debate Team.

PUBLIC COMMENT

None.

BOARD MEMBER COMMENT

Mr. Coppinger commented that this is the third year in a row that Barlow's Debate Team has had several students qualify for the world championships.

Mr. D'Agostino stated he had asked for placement of professional development days to be on the agenda. Dr. Pin noted she planned to address the topic in her administrative report.

Mrs. Gombos also stated she would like to discuss the placement of professional development days that occur at the start of the school year.

DISCUSSION 2017-2018 PLAN OF ACTION FOR SCHOOL-WIDE GOALS AND 2017 STUDENT PERFORMANCE ANALYSIS

Dr. Pin and Dr. McMorran gave a presentation on these topics. The presentation will be posted on the Board of Education Webpage.

DISCUSSION ON PLAN FOR REVIEW OF PAST FINANCIAL PRACTICES AND PROCEDURES

Mr. Hancock distributed a quote from PKF O'Connor Davies, the accounting firm doing the processes and procedures audit of the Redding Board of Education budget for the Redding Board of Finance. Region 9 wanted to piggyback that audit. Mr. Hancock thought the quote to do so was high. Discussion ensued, and it was decided to continue the discussion at the next board meeting and in the meantime request a full scope of the work the quote entailed.

ADMINISTRATIVE REPORTS

Head of School Report: Dr. Pin provided updates on the National Social/Emotional Conference and explained the rationale for the placement of professional development days at Joel Barlow High School.

#### Finance & Operations:

Mr. Reiss reported the current budget is at 97% spent and encumbered. Analyzing known and expected grants and reimbursements, that number improves to 93% of budget. This depends on special services costs remaining stable, and the full Special Education Excess Cost reimbursement being received, as approximately 50% of the expected grants and reimbursements depends on that. Any overspent object codes will either be addressed through upcoming budget transfers, or through grants and reimbursements being applied. He also reported that medical claims for Region 9 for August were high for a single month, and deposits were high also, since the contribution included the monthly budget amount as well as the closeout contribution from June (16-17 budget year). The ending balance for the month is \$638,254. For Central Office, August claims were twice the July amount, and are anticipated to continue to be high.

#### BOARD OF EDUCATION COMMITTEE REPORTS

Audit Committee: Mr. King reported on travel and legal expenses and proper appropriation of funds in the Student Activity Fund at Joel Barlow High School.

Transportation Committee: Mr. Coppinger reported that the ER9 Transportation Committee would meet on the next evening to discuss the bus depot proposal.

Budgeting Committee: Mr. Coppinger shared the charge of the Budgeting Committee. Mr. Hocker requested a minor change in the wording.

**Motion: move that the Region 9 Board of Education approve the charge of the Budgeting Committee as presented by Mr. Coppinger with minor revisions. D'Agostino, Gombos. Approved. Unanimous.**

(A copy of the committee charge will be filed with the minutes.)

Policy Committee: Mr. D'Agostino stated that a binder was being prepared for all Board members that will include current policies and a section of suggested policies from Shipman & Goodwin. Separate board meetings will be scheduled to get policies up to date.

**REPORT: UPDATE ON INSURANCE PAYMENT FROM WATER DAMAGE IN THE SPRING**  
Mr. Reiss reported total expenses for the flooding event in May are approximately \$105,000, and approximately \$92,000 in insurance reimbursements has been received to-date. An additional \$3,000 in reimbursements is anticipated to be received. Options for the disposition of these funds are to retain them in the operating budget, move them to the capital fund, or to move them to the special revenue fund

#### PUBLIC COMMENT

Christopher Siedman, Beck Road, Redding: Spoke about having a student risky behavior survey and the work of the ERCC. He also questioned comparing Joel Barlow High School to DRG-A schools.

#### BOARD MEMBER COMMENT

None.

#### ADJOURNMENT

**Motion: move that the meeting be adjourned. Coppinger, Hocker. Approved. Unanimous.**

The meeting was adjourned at 10:50 pm.

Submitted by Catherine Gombos, Region 9 Board of Education Secretary

Recorded by Deborah DeLorenzo

## COMMITTEE CHARGE

### Region 9 Budget Committee October 17, 2017

#### Purpose

The Region 9 Board of Education Committee on Budgeting shall coordinate with the Director of Finance and Operations, and The Head of School to facilitate both long term and short term budgeting processes and procedures.

The committee will recommend to the Region 9 Board and the Superintendent means by which Region 9 can improve our current budgeting practices.

#### Structure

The Budgeting Committee shall consist of three (3) Board members, the current Treasurer (to act as chair) and one member from each town. The committee will also include, the Director of Finance and Operations, the Head of School and/or their respective designees.

#### Process

The Region 9 Board Chair will appoint two Board members to serve on the Committee. The Region 9 Board Chair may also appoint from time to time, on recommendation of the Committee, other voting or non-voting members of the Committee, who may be community representatives with qualifications and expertise in budgeting or financial practices.

The Committee will meet as frequently as needed during the year, to examine current budgeting and financial reporting practices and to explore possible improvements to such practices.

The Committee will report its activities and recommendations for action to the full Board.

The Region 9 Board will review the committee's charge after 2 years. At that time the board shall vote whether to extend the charge of the committee. If the charge is extend a time interval must be included.