

APPLICATION FORM MUST BE FILLED IN COMPLETELY AND MAILED OR DELIVERED TO TOWN ENGINEER'S OFFICE: 15 WESTPORT ROAD, EASTON, CT 06612		TOWN OF EASTON CONNECTICUT ROADWAY OPENING PERMIT APPLICATION		R.O. NO. _____ DATE REC'D _____	
APPLICATION IS HEREBY MADE FOR A PERMIT TO (describe and include materials to be used):					
STREET NO.		ROAD NAME			LOT NO.
START DATE _____ COMPLETION DATE _____			WORK COMPLETE DATE: _____		APPROVED BY: _____
SHOW SKETCH OR PROPOSED WORK WITH DIMENSIONS					
Complete Plans and Specifications must be submitted for major construction work. On other work a careful sketch shall be shown in area provided.					
NAME OF PROPERTY OWNER			CALL BEFORE YOU DIG TICKET # _____		
ADDRESS			REVIEW BY POLICE DEPT. _____		
TOWN _____ WORK PHONE _____ CELL PHONE _____			SPECIFIC INSTRUCTIONS _____		
NAME OF CONTRACTOR'S SUPT. TO PERFORM WORK			CERTIFICATE OF INSURANCE MUST ACCOMPANY THIS APPLICATION. INSURANCE REQUIREMENTS SHALL BE IN THE AMOUNT SPECIFIED BY THE TOWN.		
CONTRACTOR			I AGREE TO PERFORM THE WORK ACCORDING TO THE REGULATIONS OF THE TOWN OF EASTON. I SHALL NOTIFY THE TOWN PUBLIC WORKS OFFICE AT LEAST 48 HOURS IN ADVANCE OF STARTING WORK, AND THE POLICE DISPATCHER THE DAY OF DOING THE WORK. 268-4111.		
ADDRESS			SIGNED: _____ DATED: _____		
TOWN _____ WORK PHONE _____ CELL PHONE _____			WORK CANNOT START UNTIL AUTHORIZED IN WRITING BY THE TOWN ENGINEER.		
ISSUE PERMIT TO					
ADDRESS					
TOWN _____ WORK PHONE _____ CELL PHONE _____					
OFFICE USE ONLY	BOND AMNT.	TYPE BOND	FEE PAID	CHECK #	
PERMISSION IS HEREBY GRANTED TO PROCEED ON THIS _____ DAY OF _____					
AUTHORIZED SIGNATURE / TOWN OF EASTON _____					

yellow copy - Public Works Dept. white copy - permittee pink copy - Building Dept.

**PERMIT MUST BE ON THE JOB SITE
DURING CONSTRUCTION**

TOWN OF EASTON

ROAD OPENING PERMITS

- 1) No person, firm or corporation shall disturb Town property or any road within the Town unless a permit has been obtained from the Public Works Department. A fee of twenty-five (\$25.00) dollars shall be charged for each permit and a road opening bond provided for any disturbance on a Town road or on the Town's Right of Way.
- 2) Applications for permits shall set forth the location of the intended excavation, the size thereof, the purpose thereof, and the name and address of the owner of the property, and the name and address of the person, firm or corporation for whom the work is being done, and an agreement that the applicant will comply with all ordinances and laws relating to the work to be done.
- 3) No such permit shall be granted, until the applicant / owner shall file with the Public Works Department:
 - a. A check or cash for the bond in an amount as described below is required.
 - b. Evidence of insurance coverage naming the Town of Easton as Additional Insured and sufficient to indemnify and hold the Town harmless from any loss, liability or damage which may arise out of the existence or manner of guarding or constructing any such excavation in the limits required.
 - c. An up-to-date Call Before You Dig request number is to be provided.
 - d. Police Department's review and sign off.
- 4) In the event that any person, firm or corporation accidentally disturbs the surface of any road or excavates or otherwise performs work on a road without a permit, such damage shall be restored at once, and the repairs, paving or patching shall be done in accordance with the Easton Road Opening Specification Regulations. If said repairs are not made within ten (10) days, after notice, in writing, by the Easton Public Works Department, the Town shall cause the necessary restoration to be done and collect the total cost thereof, together with reasonable legal fees in a civil action against the party causing the damage or the party for whose benefit the work was done.
- 5) Any person, firm or corporation failing to comply with the provisions of the ordinance or applicable road restoration regulations shall be subject to a fine of not more than \$100.00, in addition to the costs provided for in Section 4 hereof.

PROCEDURE

- 1) Applications for road opening permits are obtained from the Department of Public Works. \$25.00 Fee Required
- 2) Property owner or Contractor shall provide cash bond, insurance certificate meeting requirements of the Town, and sign necessary forms, which state he agrees to perform all work in accordance with the Town's Road Opening Restoration Specifications standard.
- 3) Work may not start until authorized by the Town.
- 4) Contractor shall notify the Public Works Department 48 hours prior to the start of work.
- 5) Contractor shall maintain the condition of the patch until the bond is released after its first winter season. The contractor is responsible for the condition of the patch and any damage that may occur to the motoring public due to defective work.
- 6) Written request from applicant for Release of Bond.
- 7) Final inspection by Town official.
 - a. If approved and a bond was required, the bond is released by the Board of Selectman.
 - b. If work is not complete to the satisfaction of the Town, the property owner shall make correction within 60 days or the Town will subcontract the work out and the property owner will be invoiced accordingly.
- 8) An emergency contact and number shall be provided in the event a situation might arise after business hours where work becomes defective and needs immediate attention.

GENERAL

- 1) Road Opening Bond
 - a. A cash bond in the minimum amount of \$2,500.00 or the value of road restoration for any disturbance of the Town's asphalt roadway or a cash bond in the amount of \$750.00 for any disturbance on the Town's right of way area.