

Easton Parks & Recreation
May 11, 2015
Commission Meeting Minutes

INSTR # M2015000454
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CHRISTINE HALLORAN
TOWN CLERK
EASTON CT

Attendees: Kathi Smith, John Broadbin, Tom Cable, Dave Gombos, Phil Tamallanca, Kirsten Ceva, Gary Simone, Danielle Alves, Lisa Farasciano

Guest – Adam Dunsby

Meeting called to order @ 7:35pm

Minutes

The April 2015 minutes were distributed and reviewed.

Tom Cable - Accept

Phil Tamallanca- Second

All in favor of accepting the minutes.

Financial Reports

Operating Budget – Gary Simone held a brief discussion about the account. We are in good shape going into the last six weeks of the fiscal year. Water should be running this week on the fields.

Capital/Activity Account – Danielle Alves held a discussion about the accounts. She discusses the spring programs, what is running and what has been cancelled. Summer camps are also discussed regarding registration and what programs are offered. Danielle Alves discusses hiring of new staff for the summer. Commission holds a discussion.

Field Usage Account – Gary Simone discusses, brief discussion is held. Gary discusses the fields.

Kirsten Ceva - made a motion to accept the Operating Budget, Capital/Activity Accounts and Field Use Account.

Dave Gombos - seconded.

All in favor.

Unfinished Business

New Activity Fund Policy – Old (2007) and new (2015) policies have been distributed and reviewed. Discussion is held. Danielle Alves discusses that she sent the BOF a list of programs that she is looking to run in the fall of 2015. She wants to suggest that she semiannually submit a list of programs that she plans to run. Phil Tamallanca states that she needs 2 months before programs start to hand in her list. This is not a list that should be handed in a year ahead of time, programs change. Phil Tamallanca states that we also need to inform them of what the department offers all around. John Broadbin states that we should explain to the BOF that we have programs that make money and we have free programs that are supported by those that make money.

Ext Day – A summary from Keysha Evans of Ext Day was distributed and discussed. Everything is going well. Enrollment has been steady at a high number. They have a minimum day this Friday. General discussion is held.

Danielle Alves provided an Enrollment document on all programs from 2011-2015. John Broadbin states that he would like her to continue this going forward on a quarterly basis.

South Park Ave. – Adam Dunsby speaks regarding the land on South Park Avenue. At the BOS meeting this past Thursday, the consensus was that we should try to have a serious conversation with Sacred Heart University (SHU) regarding the property. They are looking to build a pool center, tennis courts, walking trails, possible a turf practice field, and possible equestrian facility. Adam Dunsby is asking the commission if they have any questions we should be asking SHU regarding the facility or what we should ask for. Discussion is held. Phil Tamallanca asks Adam Dunsby about Barlow using the pool for school programs. Adam Dunsby states that per SHU during the summers there are less students at the school, so the center may be more accessible to Easton residents. Commission discusses a family membership fee to use the facilities/pool center. Adam Dunsby would like Gary Simone to get information regarding Fairfield University's membership information. Kathi Smith states that her concern is that when push comes to shove, Easton residents will have very limited access to the facility. Adam Dunsby asks about our tennis needs. Gary Simone states that the tennis courts are a great value to the town. We could use after school and during the day in the summers for camps. Tom Cable state that we should ask if we can use their facility for our summer camps. Adam Dunsby states we should not view SHU as completion to our programs.

Grounds Keeping – Gary Simone discusses.

Beachside – Gary Simone states that they will be attending our next meeting in June. Discussion is held.

New Business –

John Broadbin states that we need to submit a report to the BOF our capital improvement requests. Kathi Smith asks for capital improvement to be added to the agenda for our June meeting.

John Broadbin states that for next budget year, we need to budget for another maintenance employee instead of a shared Highway employee. Figure out the hours a shared employee would work for us and ask to have that money put into our budget. Kathi Smith needs to speak with Adam Dunsby regarding shared employee situation.

Kathi Smith discusses July 2015 and August 2015 commission meetings. She is suggesting not having a July or August meeting due to vacations and lack of quorum. She is suggesting having a meeting the last week of August. John Broadbin suggests that we keep to our regular schedule meetings and cancel if needed.

Public –

Accidents - Discussion held

John Broadbin - made a motion to adjourn.

Phil Tamallanca - seconded.

All in favor

Meeting was adjourned at 9:51PM.



Submitted by– Lisa Farasciano