



Easton Park & Recreation
November 7, 2016
Commission Meeting Minutes

INSTR # M2016000633
DATE FILED 11/09/2016 12:53:52 PM
CHRISTINE HALLORAN
TOWN CLERK
EASTON CT

Attendees: Phil Tamallanca, Kirsten Ceva, John Broadbin, AJ Martinich, Ray Longo, Robert Klem, Gary Simone, Danielle Alves

Absentee(s): Tom Cable, Dave Gombos, Lisa Farasciano

Guest(s):

Meeting called to order @ 7:00pm

Minutes

The October 2016 minutes were distributed and reviewed.

Ray Longo - Accept

AJ Martinich - Second

All in favor of accepting the minutes

Financial Reports

Operating Budget – Report distributed and Gary Simone gives a brief synopsis and explains the account in general. He explains what we use this account for. He also discusses the Maintainer (Maintenance Crew) account. Gary discusses the progress of the playground. Brief discussion of the monetary amounts that were donated for the playground and by whom.

Capital/Activity Account – Danielle Alves discusses the account. She discusses the finishing up of the fall programs. All programs ran, except Hip Hop and Acting, will try to run again. Extended Day is very busy. This week is Parent Teacher conference week, so at least 60 children a day. Art Center is doing well, brief discussion held. Danielle Alves does not have a balance from Town Hall as of yet. Gary Simone briefly discusses that the truck is on order and there is a bid out for the mower.

Field Usage Account – Discussion held by Gary Simone. Phil Tamallanca asked if all teams have paid their field use fee. Per Gary Simone, yes they have.

AJ Martinich - made a motion to accept the Operating Budget, Activity/Capital Accounts and Field Use Account for November 2016.

Kirsten Ceva - Second

All in favor

Unfinished Business

Ext Day – Danielle Alves discusses. Extended Day is very busy. This week is Parent Teacher conference week, so at least 60 children a day.

Programs – Danielle Alves discusses. She discusses the finishing up of the fall programs. All programs ran, except Hip Hop and Acting, will try to run again.

New Business

New member Robert Klem is introduced and gives a brief description of his background and his town involvement, coaching AYSO & baseball. Phil Tamallanca holds a brief discussion of the commission and staff.

Commission Agenda for 2017 - Phil Tamallanca would like to brain storm what we would like to accomplish in 2017. He discusses the bathroom at Morehouse. Several commission members have ideas. Robert Klem suggests a subcommittee involving AYSO, PTA and other user groups. All commission members can reach out to user groups that they are familiar with and discuss donating for bathrooms. Also have Gary Simone speak with the First Selectman and Planning and Zoning. Gary Simone discusses the process involved in starting off to implement the bathrooms along with a brief discussion of what type of bathroom he would like to have at the field. Robert Klem states that he would like to suggest that we go about the funding aspect in a different way, explore a couple other options. That user groups are willing to help fund if we can meet their needs as well. Phil Tamallanca and Gary Simone suggest that these acts should be done parallel, not one before the other.

Robert Klem suggests having more recycling cans and more garbage cans on the fields. Also, brought up the yellow jackets at the baseball fields near the garbage cans. Do we hire a service, contact DPW?? Brief discussion held. Gary Simone will discuss with Ed Nagy from DPW. Adding to agenda for next month's meeting.

Kirsten Ceva suggests breaking down our Field Use account/Operating account to allot the amount of money spent per field. Lengthy discussion is held. Kirsten Ceva, Phil Tamallanca and Robert Klem want to see what we spend on specific things, fertilizer, seed, clay, etc. They want to know what PO's are for, what materials. Phil Tamallanca suggests reviewing PO's monthly. Robert Klem wants to know what we spend, per field and how much on each field. Phil Tamallanca suggest breaking it down by sports. Per Gary Simone, it will change from month to month, year to year because of the field and use. Robert Klem suggests monthly or quarterly and review at the end of the year. He wants a financial budget number of what is spent and where. Gary Simone and Danielle Alves discuss their side of this request. Kirsten Ceva would like our maintainers to document their time and how it is spent, i.e., what field, how long? Phil Tamallanca feels this is something that needs to be done if the commission wants it done. Suggestion is tabled to the next meeting when Lisa Farasciano will be there.

Field Use Policy – Specifically for in town users. Phil Tamallanca discusses our field use account along with the fees. Little League and AYSO are under the guidelines of a resident team. AJ Martinich suggests that as long as the sports group is committing at least \$2,500.00 contribution a year in field maintenance, they will not be charged a field use fee. Discussion held. Suggestion made to change the verbiage of the Field Use Fee Policy for in town organization. Suggestions made to address the number of participants per the amount to be charged, i.e. under 75 participants charge this amount, over 75 this amount. Schedule A, Resident Organizations – AYSO and Little League. Schedule B – Falcons. Schedule B will be tabled for the next meeting.

Phil Tamallanca makes a motion to change the Schedule A residential organization fees to a minimum contribution of \$2,500.00 a year, subject to approval by AYSO and Easton Little League boards.

AJ Martinich - Second

All in favor

Commissioners Comments – Phil Tamallanca he was very impressed with the progress of the playground and the work being done. He wanted to acknowledge the work of Gary Simone, Danielle Alves, Lisa Farasciano and DPW, all the town Moms and our donor for their hard work.

Phil Tamallanca spoke about the fields and the usage, As far as other organizations using the fields, you must go through Gary Simone, must follow the rules set by the commission and adhere to the time frames. Gary Simone will always try to accommodate everyone. Robert Klem requests that the schedule of field use be added online. Gary Simone states that one person from each user group needs to be responsible for requesting fields and should not just be requesting a specific field.

Robert Klem states that our meetings fall on the same nights that the fire meetings run. Can we have our meetings at an earlier time? Brief discussion.

Public –

Accidents –

Robert Klem - made a motion to adjourn.

Ray Longo - seconded.

All in favor

Meeting was adjourned at 8:47PM.

Submitted by– Lisa Farasciano

A handwritten signature in cursive script, appearing to read "J. Farasciano".