



**TOWN OF EASTON**  
**Special Meeting of Park and Recreation Sub-Committee**  
**Strategic Planning and Development Sub-Committee**  
**Easton Public Library – Conference Room**  
**April 3, 2024 – 4:30 PM**

**Meeting called to Order at 4:35pm**

Minutes recorded by Kacey Gormley

**Present:** Kerry Caylor, Carolyn Oppenheim, Kacey Gormley and Rocky Sullivan

**Absentee(s):** Dave Gombos

**Guests:** none

1. Assessment Implementation Steps
  - a. Dynamic discussion regarding where to start and how to approach an assessment.
  - b. Members to develop a list of:
    - i. Park and Rec Physical assets
      1. to each physical assets add short commentary with thoughts/needs
    - ii. Park and Rec Program assets listed with detail
    - iii. ideas that have been suggested - assets that we do NOT have
  - c. Members to begin developing survey questions
  - d. From the previous steps, members ask: Are we able to identify a vision?  
How do we create a prioritization list of where to spend our money?
2. Project Charter Presentation Schedule
  - a. Members plan to begin with the Selectman - discuss the possibility of shared goals with other departments, commissions or committees (P&Z, conservation, cemetery, BOE)
  - b. Rocky to discuss with First Selectman about wanting to present - how and when
3. Public Comment -none
4. Meeting adjourned at 5:57pm