

**Easton Public Library  
Board of Trustees Special Meeting Minutes  
Zoom Meeting (recorded)  
August 9, 2021**

Present: G. Bindelglass, A. Burke, V. Rozo P. Wizda, S. Pearlman and L. Zaffino Guest:  
Christine Calvert, Shelia Weaver and Joanne Kant

1. Meeting was called to order at 7:03pm.
2. Minutes from June: Meeting minutes from June were approved by Paul seconded by Veronica.
3. Treasurer's Report: Was presented by Adrienne. No significant change in the balance.
4. Library Director's Report: Please see attached.
5. Friends of the Library Report: The wine tasting event was successful. October 2<sup>nd</sup> will be the used book sale. They are also thinking about bringing back the holiday house tour.
6. Bills and Communication: Two donations were received. One bill was also received and will be paid with donation money.
7. Public Participation: Karen Thorsen commented on the Easton Arts Council proposal in support of the proposal.
8. Old Business:
  - a. Anne Lindquist Award: Will be presented to Dolly Curtis this year. The date will be September 19<sup>th</sup> from 2-4 and will be held outdoors.
  - b. Collection Development Policy: A motion was made by Adrienne seconded by Veronica. The motion passes unanimously.
  - c. Investment Policy: Was discussed during the Treasurers Report
9. New Business:
  - a. Easton Arts Council: Joanne Kant, President of the Easton Arts Council, presented an initiative regarding the augmented lighting to display artwork at the library. It was encouraged for the counsel to get additional bids for the project.
  - b. Christine Calvert: Monies collected by the library were presented by Lynn. Monies collected for the copying for the public and the fines should go back to the town. For clarification, the town owns the copy machine when before it was donated by The Friends of Easton Library.
  - c. Computer and Internet Safety Policy: In order to use the funds given in the grant it requires that we need to install CIPA (Child Internet Protection Act). A motion was made by Veronica to install the program and was seconded by Shari. Approved unanimously.

Motion for adjournment made by Gloria seconded by Shari All members agreed.

Meeting adjourned at 8:29

Next meeting: September 13, 2021

Submitted by,  
Gloria Bindelglass

**EASTON PUBLIC LIBRARY BOARD OF TRUSTEES**  
**SPECIAL MEETING – August 9, 2021**  
**LIBRARY DIRECTOR'S REPORT**

1. Summer Reading update – as of 8/4, 1391 books have been read by kids, teens, and adults.
2. Some of you may have seen or heard about the unfavorable posts regarding the Library masking policy on the Moms of Easton Facebook page. A patron with a one-year-old was told that the child couldn't be in the Library because of his inability to wear a mask. She misunderstood and thought we were telling her to put a mask on the child. In response to this, I published a letter in the Courier and communicated with the woman who made the post in an effort to smooth things over and explain our position. I also changed our policy to allow kids 2 and under in the Library. A few people who responded to the original post mentioned that they have had negative Library experiences. As a result, I held a special meeting with the staff to discuss customer service issues.

A couple of days later, we had a separate incident in which a woman refused to put masks on her elementary school kids. She became very irate and disrespectful, and I had to call the police to speak to her. She has been in the Library since, with no incident.

3. While we're on the subject of masking, effective today, 8/5, everyone in the Library is once again required to wear a mask.
4. We have received our ARPA Grant funds. I have ordered a Double Decibel Booth, which will be installed in the Periodical area for use by one or two people to work or conduct meetings. The project to improve our wifi access and expand it to the Library grounds will begin shortly, and we will purchase some additional furniture. One of the stipulations of the grant was that we must install filtering software on our computers. This software had been installed, but before I can activate it, I had to update our Computer and Internet Safety policy and present it at a public meeting such as this Board meeting. This will be addressed in New Business.
5. There is another grant opportunity through the Emergency Connectivity Fund. I am hoping to apply for this as well, which would be used to purchase hot spots to loan out to patrons.
6. This year's Staff Development Day will take place on Friday, August 27 from 10am-4pm. We will hear informational presentations from Val Buckley, Easton Senior Center Director, and Elizabeth Boyce, Historical Society of Easton representative. We will also participate in a 2-hour interactive workshop on Diversity, Equity, & Inclusion, presented by Drakes & Burton Consulting. In addition, we will participate in some team building and goal setting exercises.
7. I have recently decided to drop some databases which are not getting enough usage: A to Z World Travel, A to Z USA, Miss Humblebee's Academy, Hoonuit, and World Book Online. To replace these, I have added A to Z Food America, A to Z World Food, Passenger & Immigration Lists Index, and an eBook Reference Collection.
8. Upcoming special programs include the following:

8/10 – Nourishing the Nervous System: Herbs for Stress & Anxiety

8/13 – Summer Wrap-up Drive-in Movie – *Despicable Me* (with ECC and Park & Rec)

8/18 – Blood Drive

8/20 – Donna Albano Art Reception

8/23 – Story Time on the Lawn (3+)  
9/11 – Tom Rudne Art Reception  
9/13 – Blood Drive  
9/19 – Anne Lindquist Library Spirit Award Reception  
9/22 – Career Coaching  
9/26 – Dogs of Chernobyl Lecture  
Geocaching continues into the fall

Submitted by Lynn Zaffino  
8/5/21