

**Easton Public Library
Board of Trustees Meeting Minutes
Library Community Room
April 3, 2023**

Present. L. Zaffino, V. Rozo, G. Bindelglass, S. Pearlman, D. Parker, R. Neiger and G. Hajek
Guests: None

1. Meeting was called to order at 7:04pm
2. Approval of Minutes: A motion was made by Shari and seconded by Diane to approve the March minutes. All were in favor.
3. Treasurer's Report: Report was distributed and discussed.
4. Library Directors Report: Please see attached.
5. Friends of the Library Report: Reminder that tomorrow is Library Giving Day. The link will be on their website. Other programs were discussed. Diane Parker has graciously offered to be the liaison for the Friends of the Library. The Board thanks Diane.
6. Bills and Communications: A few donations were received as well as bills paid.
7. Public Participation: None
8. Old Business:
 - a. **Elect Board Liaison to the Friends of the Library**: See agenda number 5 above.
 - b. **Sound System Upgrade and Acoustic Tile**: Multiple quotes for sound panels for the community room were reviewed and discussed. The Arts Council will be donating \$4,000 towards the project. The Board thanks the Arts Council. A motion was made by Shari seconded by Renee that we agree to option number 2 providing there is at least a 5-year warrantee on the tiles. The projector upgrade project will be placed on hold for now barring any additional grant allocation.
 - c. **Budget**: Lynn presented to the Board of Finance again last week. Presently, the increase asked for remains at 0.73%
 - d. **Updated Policies**: The Board reviewed the policy on Inter-Library Loans. For this policy, terms were changed to update to present terms as well as other minor changes. A motion was made by Renee and seconded by Gloria to accept the changes. All were in favor. Also reviewed was the Policy on Bulletins Boards on Library Premises. Minor changes were also made to this policy. A motion was made by Veronica and seconded by Renee to accept the changes. All were in favor.
9. **New Business**: Discussion about this year's Anne Lindquist recipient.

Motion for adjournment made by Shari and seconded by Veronica, all members agreed.

Meeting adjourned at 8:19pm
Next meeting: May 1, 2023

Submitted by,
Gloria Bindelglass



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EASTON PUBLIC LIBRARY BOARD OF TRUSTEES
REGULAR MEETING – April 3, 2023
LIBRARY DIRECTOR'S REPORT

1. Staffing – One staff member is returning on Monday, April 3, after a 6-1/2 month medical leave. She will start out working 3 half days per week. We are very glad to have her back!
2. Our WiFi hotspots are ready to be checked out! Borrowers must be Easton residents ages 18 and over. Here is a link to our Hotspot Policy/Loan Agreement:
https://www.eastonlibrary.org/_files/ugd/294d41_384483fc2c974aacbff40936696d6030.pdf
3. Our first Saturday children's programs took place on March 25. Four people attended story time and 13 people attended the STEAM program.
4. We are continuing the gentrification of our fiction collection by creating separate sections for horror and classics.
5. I have met (via Zoom) with a college student who is interested in doing a summer internship at the Library. She is graphic design major. We discussed having her work on our signage, website, and brochures.
6. The CT State Library is hosting *The Critical Partnership: Public Library Trustees and Directors* via Zoom on April 20 from 10-11:30 and on April 26 from 1-2:30. I am attending the session on the 26th. I think it would be beneficial for some Board members to attend if you can. Let me know if you're interested and I will resend the links.
7. April 23-29 is National Library Week and April 25 is National Library Workers' Day. I plan to bring in some goodies on the 25th to acknowledge and thank my staff.
8. Upcoming special programs include the following:
 - 4/6 – Teens' Mug Craft (Gr. 6-12)
 - 4/13 – Racial Justice Film Series – *Home from School: the Children of Carlisle*
 - 4/19 – Meditation Class
 - 4/19 – Creating a Compelling College Application (H.S. Juniors & Parents)
 - 4/20 – Build-A-Palooza (Ages 5-10)
 - 4/22 – C2 Education's SAT/ACT Practice Test (Results Session on 4/27)
 - 5/4 – Blood Drive
 - 5/6 – Birds of Prey Presentation (sponsored by the Friends of the Library)

Submitted by Lynn Zaffino
3/31/23