

Easton Public Library
Board of Trustees Meeting Minutes
Zoom Meeting (recorded)
May 4, 2020

Present – L. Zaffino, L. Dollard, P. Wizda, S. Pearlman, G. Bindelglass, A. Burke

- 1. Meeting was called to order at 7:10 pm**
- 2. Minutes from prior meeting in April 2020 were approved**
- 3. Treasurer's Report: Morgan Stanley account balance has increased by \$3,058 in the first quarter.**
- 4. During pandemic closure, library director and staff have innovated new ways to engage community, including an online community art exhibit which has drawn 30 artists, a virtual trivia game night, and an online workshop on using social media.**
- 5. Old Business:**
 - a. Lynne gave the board an overview of the recent Building Committee meeting. There are two vacancies to be filled on that committee.**
 - b. The board agreed to wait until its next in-person meeting to present the Anne Lindquist Award to Gail Gay for her service to the library.**
 - c. The board voted to eliminate library fines through January 1, 2020, and to reconsider the new policy at its first meeting of 2021.**
 - d. Lynne will go before the Board of Finance to review the Library budget this week.**
 - e. Linda will be the library's delegate to the ACLB and will donate the library's membership fee.**
- 6. New Business: A Library Re-Opening Task Force has been established to set guidelines and protocols to protect staff and patrons. The group will hold its first meeting on Monday, May 11.**
- 7. The meeting was adjourned by Motion by Gloria.**

Submitted by,
Adrienne Burke

**EASTON PUBLIC LIBRARY BOARD OF TRUSTEES
REGULAR MEETING – MONDAY, MAY 4, 2020 @ 7PM VIA ZOOM**

LIBRARY DIRECTOR'S REPORT

1. During this time with the Library closed to the public, staff is very busy working from home. We are monitoring Live Chat M-F from 10-5 and Saturday from 10-3, posting weekly book/TV reviews to our newly established blog, sending out weekly email blasts and our Wednesday Resource Roundup, posting a new I Spy Challenge every week, and writing a weekly article for the Easton Courier and Hello Easton. We are also having two staff meetings every week, and the Youth Services staff meets daily. I have released the first five chapters of Little House in the Big Woods being read by me to YouTube. We have also been conducting several of our regular programs virtually, including Storytimes, Be-Bop, and book discussions.
2. This past Saturday, we hosted a virtual discussion of our One Book/One Town Community Read, *Normal*, via Zoom. The authors, Magdalena and Nathaniel Newman, joined in as well. It was a great program!
- 3. We are currently collecting digital art from local artists, in order to put together an online show, which is expected to go live on May 1.
4. Our Youth Services Librarian, Kristine Oulman, has begun a monthly program called Easton Public Library Community Book Chat, in which she will interview someone from the community about a favorite book. Her first episode, which was released last week, featured First Selectman David Bindelglass, who spoke about *Outliers* by Malcolm Gladwell. The video can be accessed on our Facebook page. She has completed a second interview with Kim Fox-Santora, which will be released in May.
5. I have begun researching procedures for the Oral/Written History Project, which will be undertaken to commemorate the Town's 175th anniversary. We have also started to work on recruiting participants.
6. The Youth Services staff is working on plans for an altered Summer Reading Program which will emphasize outdoor activities and researching favorite topics in addition to reading traditional books.
7. Upcoming special programs include a Trivia Night event for all ages (Jeopardy style) on May 14 and a Social Media Informational Workshop on May 19 (~~tentative~~).