

**Easton Public Library
Board of Trustees Regular Meeting Minutes
Library Conference Room
March 2, 2020**

Present: L. Dollard, G. Bindelglass, P. Wizda, S. Pearlman, A. Burke, V. Rozo, M. Rassulo, and L. Zaffino

1. Meeting was called to order at 7:07pm.
 2. Minutes from January meeting were approved with a motion by Paul and seconded by Shari.
 3. Treasurer's Report: No significant change in the balance at this time. Options for investing the current funds were discussed.
 4. Library Director's Report : Please see attached.
 5. Bills and Communication : One bill received for books purchased with a Giving Tree donation.
 6. Public Participation : None
 7. Old Business:
 - a. Children's Expansion: Two members of the community, AJKA Architects, were generous enough to take a look at the floor plan created by Silver/Petrucelli to see if it would be possible to modify the plans to construct the children's expansion project within budget. A new floor plan was presented and discussed. The Library Board is very grateful and looks forward to working with them.
 - b. Investment Strategy: Was discussed during the Treasurer's Report.
 - c. Strategic Plan: Focus areas for the strategic plan were discussed.
 - d. 2020-21 Library Budget: Lynn presented to the Board. The budget will be presented to the Board of Finance on Thursday at 7:45.
- New Business:
- a. Anne Lindquist Award: A decision was made on who the recipient will be this year. Dates were discussed and will be presented to the recipient.
 - b. ACLB Membership: Tabled
 - c. Item Checkout Limits: Tabled
 - d. Annual Staff Development Day: Veronica made a motion to approve the annual staff development day. The motion was seconded by Linda. All were in favor and the motion passed.

The meeting was adjourned at 9:24 pm with a motion by Gloria and seconded by Linda.

Submitted by,
Gloria Bindelglass

EASTON PUBLIC LIBRARY BOARD OF TRUSTEES
REGULAR MEETING – March 2, 2020
LIBRARY DIRECTOR'S REPORT

1. We have hired a new Youth Services Programming Assistant, Kerry Santoro. She started on 2/25.
2. The new roadside sign has been in use for about 4-6 weeks. Thanks to Linda for purchasing it and for all of your research.
3. Hopefully, all of you saw the Library featured in the February issue of Easton Neighbors.
4. On 1/28, I attended the Freedom of Information Act (FOIA) information session at the Redding Town Hall. It was very informative.
5. About a month ago, I met with Elizabeth Boyce, Curator for the Easton Historical Society. She is a fairly new member and is looking to strengthen the Historical Society's relationship with the Library and possibly coordinate on some programs and projects. We are jointly sponsoring a historical program in the fall, "Suffragettes in Corsettes."
6. I have also met with representatives from Easton Community Center, Easton Park & Recreation, Easton Art Center, and Adrienne from Greiser's. We discussed all of our programming offerings in order to avoid duplication and not step on each other's toes. The ECC, Park & Rec, and the Library are hoping to collaborate on a seasonal concert series.
7. For our One Book/One Town Community Read program, we have secured the authors of *Normal*, Magdalena and Nathaniel Newman, to come and do a presentation and book signing on 4/18. To promote this and the other themed programs, we have put together a video featuring many townspeople (school principals, town officials, etc.) promoting the book. Here is the link to the video:

<https://www.youtube.com/watch?v=GBRJRog5mUE&feature=youtu.be>
8. OCLC is offering \$5000 Community Engagement grants to libraries who have completed a project that impacted and engaged the community. We are planning to apply for one of these grants, submitting either the One Book/One Town program or last year's community-oriented summer reading program.
9. Mary Beth and I met with Gina Orticelli, president of the Friends of the Library. Together, we brainstormed two fundraiser ideas: a Flower Arranging workshop, tentatively scheduled for 6/4; and a Murder Mystery Evening, tentatively scheduled for 10/3. More details will follow. We also set dates for this year's Book Parade (10/24) and Tree Lighting/Vendor Fair (12/6). Gina would like to re-invent the Parade to make it more inclusive and appealing to all ages.
10. Captain Doyle from the Easton Police Dept. will be doing a training workshop for our staff on Emergency Preparedness on 3/23.
11. Upcoming programs include the following:

3/3 – Classic Film – *Strawberry Blonde*

3/6 – One Book/One Town Movie/Discussion & Pizza – *Wonder*

3/12 – One Book/One Town Kindness Panel (rescheduled from 3/18)

3/14 – Art Reception/Donna Albano

3/15 - Easton Arts Council Youth Art Show Reception
3/23 - Creating an Effective Marketing Strategy
3/26 - Career Coaching
4/1 - Classic Film - *High Sierra*
4/2 - Art Reception/Joyce Pedersen

Submitted by Lynn Zaffino
2/28/20