

Easton Public Library  
Board of Trustees Meeting Minutes  
October 9, 2018  
Library Conference Room

Attending: G. Bindelglass, K. Sogofsky, L. Dollard, V. Rozo

Meeting called to order at 7:04 p.m.

Minutes: September minutes were accepted

**Old Business:**

- Introduction/Welcome New Board Member: Welcome to Veronica Rozo who is joining the library Board.
- Treasurer's Report: Monies were transferred from Morgan Stanley to the Peoples account to cover invoices.
- Library Director's Report: Nothing to report
- Bills and Communications: nothing to report
- Public Participation: None
- Expansion Status: The plan was approved at the Conservation Commission meeting with a few stipulations. Please see minutes from the Conservation Commission meeting for specifics.
- Fund Raising for Expansion: To date approximately \$5,300 has been raised through the last mailer. There have been suggestions to improve the next mailing. ELF was contacted regarding a grant for the Innovation space in the library.
- Tutoring Policy: Was discussed. The consensus was to change the town policy to allow tutoring with stipulations. A letter will be drafted and submitted to the town reflecting the boards decision.
- Staff Board Event: Afternoons seem to be the best time for the Board. It was suggested to have the affair on Thursday night since the library is open later on that day.
- **New Business:**
- Garden Club Bench: The addition of the bench was discussed. The library Board is grateful for the work the Garden Club does to maintain the beauty of the library. The Board would like more information regarding the individual the bench will be in memory of.
- Appointment of Board Officers: Tabled until next month.
- Proctoring Policy: Professors are requesting the library staff proctor exams in the library. It is the decision of the board that this should not occur and the Library Board requests that a policy be developed to support this decision.
- Phase II and Phase II of the Expansion: Discussion of current and future use of the Community Room were discussed.
- November 21 Early Closing Approval: The Board approved the library to be closed at 430 which is the same time as the Town Hall will be closing on this day.
- Removal of Items from Collection: No discussion

**Adjournment:** 815 p.m.

**Next Meeting:** November 5 2018 at 7:00 p.m.

Respectfully Submitted,  
Gloria Bindelglass