

Meeting Minutes
Easton Public Library Board of Trustees
Regular Meeting
Library Conference Room
July 6, 2015

Present: B. Baldino, G. Gay, J. Gordon, G. Orticelli, T. Pajonas, J. Sonneborn, E. Spicer
Guests: Salvatore Furnari (Furnari Renovations) and Philip Cerrone (Architect)

The meeting was called to order at 7:13 p.m.

The Minutes of the June 1, 2015 special meeting were unanimously approved after a motion by T. Pajonas, seconded by G. Gay.

The Treasurer's Report was unanimously approved after a motion by E. Spicer, seconded by T. Pajonas. The latest version of the Investment Policy and time horizons were reviewed by the Board. The revised Investment Policy will be emailed to the board members within the next few days for their consideration. Morgan Stanley has tentatively agreed to continue overseeing the account as long as an Investment Policy and time horizons are provided to them on a timely basis.

Director's Report. The summer reading program is going very well.

Bills and Communications. Donations and thank you notes were received from the Easton Mom's Club and the Easton Arts Council (with the donation to be used for a new and adjustable piano bench).

Old Business. a. Library Finances. After a motion by T. Pajonas, seconded by G. Orticelli, the board unanimously approved spending of up to \$15,000 from the donated endowment fund for the following: Purchase of more ebooks (10,000), due to heavy currently-unmet demand from library patrons; purchase of 2 or 3 more tablets (1,000); purchase of approx. 12 copies of 7 books due to changes in the high school reading list (500); library subscription to HULU to enable patrons to access movies from home without charge, via their library cards (3,500). Note: An additional \$15,000 to \$20,000 is expected to be needed for badly-needed major landscaping improvements.

b. Building improvements. The guests presented architectural plans and a construction proposal (\$74,800; all inclusive) for making the conference room available for use as a meeting place for the town, independent of the library being open.

(Minutes continue on page 2).

Building improvements—cont'd.

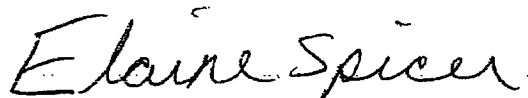
This proposal includes the construction of an exterior exit and pathway (on the side of the building, conversion of a window to a door), and the construction of a handicapped-accommodating bathroom, accessible from the conference room, which requires major changes to the current kitchen area to obtain the space needed. The proposal includes all permits, drawings, labor, materials, fixtures, doors, debris removal, lighting, and modifications to the sprinkler and H-VAC systems, alarm and fire detection, and painting of new work. The board discussed the possibilities of also upgrading the carpet and/or wallpaper (20 years old), replacing the conference room ceiling tiles (some will be destroyed from the construction; matching spares are needed elsewhere in the library) and reupholstering the chairs. This project is projected to be completed within the next four months. All expenses for the project would be paid for from the donated endowment fund.

After a motion by E. Spicer, seconded by J. Gordon, the board unanimously approved spending of up to \$12,000 from the endowment fund for developing plans to expand the children's area of the library. Construction would hopefully commence by the Spring of 2016.

New Business. None

The meeting was adjourned at 8:43 p.m. after a motion by T. Pajonas, seconded by G. Gay.

Respectfully submitted,

A handwritten signature in cursive script that reads "Elaine Spicer".

Elaine Spicer
Recording Secretary