

## Minutes

### Special Meeting, Clean Energy Task Force

Wednesday, July 25, 2018

Easton Town Hall, Conference Room A, 7:30 pm

Attendance: Cathy Alfandre, Heidi Armster, Katie Callahan; Absent: Regina McNamara  
Cathy convened the meeting at 7:45

#### Minutes:

Minutes briefly discussed; Heidi motioned to approve; Katie seconded. All approved.

#### Solar phase II update: (Cathy)

- A meeting at town hall clarified financial details of the solar project, as well as key wording for the PPA contract.
- Attendees at the meeting: Adam Dunsby, Christine Calvert, Director of Finance, two BoF members (Andy Kachele and Paul Lindofer), John Dunster, the new Director of Finance and Operations for the schools' Central Office (Scott Reiss), Tim Sadler, the new Project Manager from Encon, Cathy and Heidi from the Task Force
- John presented a review of both performance data and financing details of the solar project for the entire group and followed up on questions.
- Prior to this meeting, Cathy had attended a Board of Selectmen meeting to discuss the solar project and PPA contract, for which the town's legal counsel was drafting new language to comply with state statute.
- Final approval of the PPA contract was officially granted after the group meeting, and the contract was signed on July 24.
- Tim and Cathy have been in contact to discuss project timing and scheduling details moving forward.

#### Lighting project update: (Cathy)

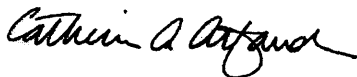
No update to report. It's possible that funds have been used up for the current year; the TF will look into possibly applying again next year.

#### Miscellaneous:

1. Roughly 10,500 lbs were reported by Take Two to have been dropped off at the Spring e-recycling event (Katie)
2. Discussed e-recycling event going forward, as well as a possible opportunity to work with Take Two on an educational initiative within town. To be discussed in the coming months.

Heidi motioned to adjourn; Katie seconded.  
Cathy adjourned the meeting at 8:27

Respectfully submitted,  
Cathy Alfandre, Chair, EETF



9/14/18