

Meeting Minutes
TOWN OF EASTON, CONNECTICUT
Commission for the Aging
Special Meeting
Easton Senior Center
Tuesday, November 1, 2016

The meeting was called to order at 5:08 PM. Present were Linda Dollard, Gail V. Gay, Phyllis Machledt, Karen Martin, Mary Pajonas, Joel Peskay, Margaret Silvestri, Lisa Tasi, and Alison Witherbee / Municipal Agent-Senior Social Services .

The minutes of the October 4th special meeting was reviewed and approved on a motion by Gail V. Gay and seconded by Joel Peskay.

1. Unfinished Business

a. MCS Fund

Town of Easton Finance Director, Christine Calvert, attended the meeting and provided the members information about the Fund. Clarification was made on the financial documentation, stating that the Fund is held in a separate account (as many other boards/commission) within the Town's financials. The Fund is considered tax-exempt under section 501(c)(3) of the Internal Revenue Code. Christine will provide a quarterly recap as well as AR/AP to review yearly activity on the Fund.

2. New Business

a. CFA involvement with ESC November 17th Thanksgiving Luncheon

The members discussed the parameters of Alison's idea to provide baked pumpkin loaves and other small raffle items for the seniors' luncheon. The CFA members decided it was best altruistic practice to each donate to the purchase of the baking and raffle items. Alison and Mary will secure the items for pick up by members and coordination will be made for dropping off the baked items prior to the luncheon date. Some members pending their schedules will participate for serving and clean up that day.

b. Sizable Donation

Alison informed the members that the estate of Victor Triolo recently bequeathed \$5,000 to the MCS Fund.

c. MCF Fund

With the informative report from the Town of Easton Finance Director, the members discussed the MCF Fund – origin, purpose, uses. The Fund information appears on the Town of Easton website <http://www.eastonct.gov/municipal-agent-for-the-aging/pages/martha-carrie-schurman-fund> and provides explicit information for usage. The members discussed the important responsibility that the Municipal Agent and Outreach Worker have in identifying the financial need of a senior in crisis prior to dispersing the funds appropriately and discreetly.

d. Teen Tech Project for Seniors, follow-up

The program is happening at the end of the month and will be a good source of technological information to attending seniors.

- e. **Medicare Open Enrollment**
The first session on October 25th had 13 seniors in attendance and another session will take place on November 15th. All enrollment options will be discussed.
 - f. **"Meet the Chief" Program, follow-up**
Alison provided a more information on the presentation from earlier last month. Police Chief Tim Shaw spoke on the RUOK program and other topics were the "File Of Life" information and "watch band" tracking device.
 - g. **Municipal Agent's Report**
October was a busy month for Alison with the ongoing Medicare Open Enrollment sessions (October 25th and upcoming November 15th). The CHOICES counselors (Connecticut's program for Health insurance assistance, Outreach, Information and referral, Counseling, Eligibility Screening.) via SWCAA have been very helpful and informative to the seniors.
<http://www.ct.gov/agingservices/cwp/view.asp?a=2511&q=313032>
Alison is also assisting with Fuel Assistance requests and applications. With the onset of Standard Time (November 6th), planning an event is difficult as the ESC is usually busy during the day. She is exploring additional events and presentations on wellness, Alzheimer's and a possible talk by ESC member Randy Shapiro called "Rebates with Randy", helping seniors to review their monthly bills for best planning on purchases (oil delivery plans) and payments. Alison's is in process of 2016 review and 2017 planning.
 - h. **SWCCA Report**
Phyllis Machledt (SWCCA representative) reported that the annual meeting convened on October 20th and the next meeting will be on November 9th. SWCCA meets the second Wednesday of the month.
(Southwestern CT Agency on Aging - <http://www.swcaa.org>).
 - i. **Other items**
Mary suggested another program for seniors with the Fire Marshall Peter Neary to discuss fire safety. Gail mentioned the importance of smoke detectors and Joel added the importance of carbon monoxide detectors. Alison will contact the. Lisa suggested that Alison place a monthly update in the Easton Courier on the office of the M.A. with events and information. Mary also suggested the "HelloEaston" website to use for additional outward communication.
3. **Next meeting**
The Commission's next meeting, "Special Meeting", will be held on Tuesday, December 6th, 2016.
4. **Adjourn:**
Linda Dollard moved to adjourn the meeting, Joel Peskay seconded the motion and it was unanimously approved and agreed upon at 6:28 PM.

Submitted by,
Lisa V. Tasi, Secretary, Commission for the Aging