

Minutes

Clean Energy Task Force

Special Meeting, Thurs Aug 20, 2015

Town Hall Conference Room A, 7:30 p.m.

Present: Cathy Alfandre, Katie Callahan, Carroll Brooke

Cathy convened the meeting at 7:30

Minutes

Minutes briefly read, discussed. Motion to approve, Katie. Carroll seconded. All approved.

Solar project update

- SSES installation is on schedule. Jeff Parker had expressed concern that delays will interfere with start of school but improved communications have helped to address these concerns. John Dunster has been sending weekly updates and anticipates that school parking lot disruption work will be completed prior to start of school.
- Cathy to check to see if NEEDS can use Banks road access after school starts to minimize disruptions during the school day.
- Carroll updated all on project: field will be graded just prior to panel install. Fence will be (last step) installed prior to heavy work in the field.
- Publicity/Ribbon Cutting – Cathy suggested we ask Green Bank to coordinate. Carroll will follow up.
- Oct 1 is the deadline for beginning to selling recs. Panels should be operational by then but, if not, Green Bank will lose the revenue..
- Educational component includes monitoring kiosk in school, sample curriculum for classes, and signage in field.
- Carroll will request final as built drawing for Peggy's files.

Phase 2 – Cathy mentioned there is a concern that the school's electrical capacity would need an upgrade for Phase 2. Carroll will confirm with John D.

EVCS update

Charging station is operational. Katie needs to collect proof of payment and submit along with paperwork to DEEP.

Katie will send Susan Krivit in Redding info on grant.

HKMS audit/lighting update

- Carroll reviewed the HKMS building audit prepared by ERS. ERS identified 4 main priorities to address. Also listed were second tier opportunities that require further information to proceed.
- Carroll B, with Carol Labore's input (UI), will prepare a follow-up list of questions by end of August. The summary and response to the follow-up questions will be presented to Adam, Peggy, and Ed Nagy for their review and discussion on next steps.
- Cathy to send copy of signed ERS contract to Green Bank so grant funds can be released to town.

Green Spotlight: August plan

Aug: Katie will be doing the one in August, either plastic bottles or compostable k-cups.

Sept: Heidi

Portfolio Manager

Prof Amy Thompson has been updating information on Easton sites in portfolio manager. Info will be updated through July '15. Cathy will follow up on how we can gain access to data.

Budget

It was agreed that we table discussion for budget until there is actual energy cost data that shows what savings have been realized so there is a financial basis for requesting a budget. This means after portfolio manager data is available.

Motion to adjourn, Carroll; second, Katie.

Cathy adjourned the meeting at 8:35.

Minutes recorded by Katie Callahan

Respectfully submitted,
Heidi Armster, Secretary CETF
September 22, 2015