

Minutes

Clean Energy Task Force

Regular Meeting, Wednesday, November 18, 2015

Town Hall Conference Room A, 7:30 p.m.

Present: Cathy Alfandre, Heidi Armster, Carroll Brooke, Katie Callahan

Cathy convened the meeting at 7:45.

Minutes:

Minutes were briefly discussed; no amendments needed; Carroll motioned to approve; Heidi seconded. Unanimously approved.

Solar Ribbon cutting:

The group re-capped the ceremony for Katie, who had not been able to attend.

Cathy reported that the system is up and running with only some minor details left to complete. Carroll reported that he has a list of to-dos.

Discussed the informational sign; Heidi and Katie will look into the acquisition of a sign as well as obtaining grant money from ELF.

HKMS audit/next steps:

Carroll reported the updates, though there are few changes.

Cathy will set up a meeting with Adam, Peggy, Sue Kaplan, Ed Nagy and Al Zangaro (Keller's custodian) to discuss the final results of the audit and explain what is in the report so that everyone is up to speed on the audit details.

Green Spotlight:

Early November was Barlow; late November will be recycling. December may be on holiday trees, if timing works.

Portfolio Manager update:

Amy Thompson had initially given the Task Force too much information to process, seemed to be more than our town would need to keep track of.

After Cathy contacted her, she responded with a simpler template of items to keep track of and watch for trends over time.
Cathy will follow up with her on training and report at the next meeting.

2016 calendar:

Briefly discussed the dates for 2016; it was agreed the TF will continue meetings on the 3rd Wednesday of each month.

Heidi motioned we approve the calendar for 2016; Katie seconded; motion passed unanimously.

Katie motioned to add Final Updates on EVCS to the agenda; Carroll seconded; all approved and one agenda item was added.

EVCS final update:

Katie reported that the paperwork for the EVCS has now been submitted and payment will be reimbursed to the town soon.

Katie motioned to adjourn; Heidi seconded.

Cathy adjourned the meeting at 8:30.

Respectfully submitted,
Heidi Armster, Secretary
CETF, 11/19/2015